



DEPARTMENT OF THE ARMY  
HEADQUARTERS, 4TH INFANTRY DIVISION AND FORT CARSON  
6105 WETZEL AVENUE, BUILDING 1435  
FORT CARSON, CO 80913

AFYB-CG

2 June 2020

MEMORANDUM FOR Commanders of Brigades and Separate Battalions, Primary and Special Staff

SUBJECT: 4<sup>th</sup> Infantry Division and Fort Carson Fiscal Year (FY) 2021 Holiday Observances

1. References:

- a. Army Regulation 600-8-10. Leaves and Passes, 04 AUG 2011
- b. Federal Law (5 U.S.C 6103) 2020/2021 Federal Holidays
- c. III Corps Memorandum FY 21 Holiday Observances

2. 4<sup>th</sup> Infantry Division and Fort Carson units that are not deployed will observe the following federal holidays and training holidays during FY21. Units on PTDO status will ensure proper recall status for obligated individuals IAW associated recall timelines.

a. Public holidays to be observed:

12 October 2020, Columbus Day  
11 November 2020, Veterans Day  
26 November 2020, Thanksgiving Day  
25 December 2020, Christmas Day  
01 January 2021, New Year's Day  
18 January 2021, Dr. Martin Luther King, Jr. Day  
15 February 2021, Presidents' Day/Washington's Birthday  
31 May 2021, Memorial Day  
05 July 2021, Independence Day (Observed)  
06 September 2021, Labor Day

b. Training Holidays:

09 October 2020 (Friday before Columbus Day)  
10 November 2020 (Tuesday before Veterans Day)  
\*WFX 21-2 participants will observe Veterans Day on 16 November 2020\*  
\*WFX 21-2 participants will have a training holiday on 20 November 2020\*  
27 November 2020 (Friday after Thanksgiving)  
24 December 2020 (Thursday before Christmas Day)  
31 December 2020 (Thursday before New Year's Day)  
15 January 2021 (Friday before Dr. Martin Luther King, Jr. Day)  
12 February 2021 (Friday before Presidents' Day/Washington's Birthday)  
28 May 2021 (Friday before Memorial Day)  
06 July 2021 (Tuesday after Independence Day)  
03 September 2021 (Friday before Labor Day)

c. Additionally, Fort Carson will offer the following block/opportunity leave windows in FY2021.

12-16 October 2020, Opportunity Leave managed by Brigades (Fountain-Ft. Carson Fall Break)

18 December 2020 – 03 January 2021, Half Day Schedule for Rear Detachments

22-26 March 2021, Colorado Springs Schools Spring Break Opportunity Leave

02-05 April 2021, Spring DONSA (Easter is 04 April 2021)

05-20 June 2021, Division Staff Summer Leave Window

\*Units plan and schedule opportunity summer leave windows IAW training plans\*


14 June 2021, Army Birthday

09 August 2021, First Day of School Late Call (Grades 1-12)

11 August 2021, First Day of School Late Call (Pre-K and Kindergarten)

- d. Consistent with the mission and operational requirements, the days in paragraph 2b above will be treated as training holidays for military personnel. Civilian personnel may, at their request, be granted annual leave, compensatory leave, or leave without pay for an absence.
- e. The Christmas / New Year holiday period is 18 December 2020 through 03 January 2021. Division will conduct half day schedule (0630-1200) from Friday, 18 December 2020 through 30 December 2020, during the Christmas / New Year holiday period. Half day schedule provides an opportunity for Soldiers/employees to enjoy the holidays by taking leave or using compensatory time. The first full duty day is Monday, 04 January 2021.
- f. Brigade and Battalion Separate Commanders are encouraged to establish a "period of no major activities scheduled" during the school Spring Break weeks and provide maximum opportunity for Soldiers with school-aged children to take leave during Spring Break.
- g. Brigade and Battalion Separate Commanders are allowed to deviate from training holidays in support of fiscal year training strategy, if needed. Approval for this action resides with the 4ID Action Senior Commander.

3. The point of contact for this memorandum is MAJ Dwayne Steppe, 4ID Training Officer at [dwayne.a.steppe.mil@mail.mil](mailto:dwayne.a.steppe.mil@mail.mil) or (719) 503-0347.

  
MATTHEW W. McFARLANE  
MG, USA  
Commanding General