

**DFMWR FRG FUND REGISTRATION FORM  
FAMILY READINESS GROUP**

**FUND REGISTRATION**

1. This is the Fund Registration of the \_\_\_\_\_ Fund, Fort Carson, Colorado (hereinafter "the fund"). The fund is an informal fund authorized under Fort Carson regulation; it is not the agency or activity of the U.S. Army.
2. The purpose of the fund is to provide support to the Family Members of Soldiers assigned to \_\_\_\_\_.  
*(Unit)*
3. The fund designates \_\_\_\_\_ as the primary and \_\_\_\_\_ as the alternate individual(s) responsible for fund custody, accounting, and documentation (hereinafter "fund custodian").  
*(Name)*
4. The primary fund custodian may be contacted at \_\_\_\_\_.  
*(Phone Number)*
5. On a monthly basis, annual, and as requested basis the fund custodian must provide financial status information to the unit commander.
6. Submit fund registration on an annual basis accompanied with the appointment order, or if the fund transfers authority to a different person must submit updated documentation and form. The form can be submitted to DFMWR POC Tara Mahrer ([tara.e.mahrer.naf@mail.mil](mailto:tara.e.mahrer.naf@mail.mil)) 719-524-0707.

Name of Primary Fund Custodian (Print)	Name of Alternate Fund Custodian (Print)
Signature/Date of Primary Fund Custodian	Signature/Date of Alternate Fund Custodian

Family Readiness Groups (FRG) fund-raising within the unit area is not subject to Directorate of Family and Morale, Welfare and Recreation (DFMWR) oversight, if outside the unit area a fund raising form will be submitted to DFMWR no later than thirty days prior to requested date and may require Staff Judge Advocate review. The FRG Fund Registration is a pre-requisite to FRG fundraising activities outside the unit. All fundraising activities must comply with the guidelines in Army Regulation 600-29, Fund-Raising within the Department of the Army, and the Joint Ethics Regulation, DoD 5500.7-R. FRG fundraising may not conflict with any DFMWR or AAFES activities. Please consult the following regulations for further guidance: AR 215-1, Morale, Welfare, and Recreation Activities and Non-appropriated Fund Instrumentalities (Specifically paragraph 7-2); AR215-7, Civilian Non-appropriated Funds and Morale, Welfare, and Recreation Activities; AR 60-10, Army and Air Force Exchange Service General Policies (specifically paragraph 3-2 for resale information); and AR 60-20, Army and Air Force Exchange Service Operating Policies (Appendix C of that regulation lists the items that AFFES sells), AR 608-1, Appendix J.