Obtaining Invitational Travel Authorizations (ITA) for dependent Family members

- **Incident Occurs**: Soldiers is injured with SI/VSI status
  - Soldier’s COC is notified
  - Soldier’s COC contacts Installation CAC 526-5613
  - Rear D checks Soldier DD93 (may cross check with FRG roster) and notifies family
  - Installation CAC is in contact with DA CAC 1-800-626-3317 & all work with unit POC throughout process.

- **Government furnished travel & lodging provided for up to 3 people the injured Soldier designates in two week increments**
  - Doctor requests/suggests family presence (YES) DA Travel, 1-888-331-9369
  - DA Casualty Notification receives info. on Soldiers & Doctor recommendation
  - DR. recommends family presence? NO

- **If travel overseas, does family have current VISA/Passport?**
  - (NO) Family Members will be flown from installation to WASH DC
  - (YES) Family travel is booked from home station to overseas location of SM

- **Upon arrival family members are met by DA-WIA appointed liaison and taken to State Department**
  - State Department will process Emergency Passports/visa (1-3 hr) process time
  - Upon arrival family members are flown from installation to WASH DC (YES)
  - Family travel is booked from station to overseas location of SM

- **If SM transferred stateside, family members may be authorized joint travel and lodging**
  - At anytime SM status changes from out-patient treatment to inpatient status, regardless of location, family member orders and support are cancelled. There are organizations to support families during inpatient status. Appointed liaison can assist.

- **Important Telephone Numbers**
  - Fort Carson Casualty Assistance Center (CAC): 526-5613
  - Fort Carson ACS: 526-0490
  - DA Casualty Notification Branch: 1-800-626-3317
  - DA Travel: 1-888-331-9369
  - Fort Carson ACS Mobilization Deployment Specialist: 526-0465
  - Fort Carson ACS Mobilization Deployment Specialist: 526-0465