

SUBJECT: 2021 Fort Carson Intramural Sports Softball Program



MEMORANDUM FOR ALL FORT CARSON SOLDIERS, FAMILY MEMBERS AND DOD/DA CIVILIANS:

1. **Purpose:** To provide the operational procedures for Softball Leagues & Tournaments.
2. **Objective of the Program:** To promote unit morale, Esprit de Corps, teamwork, physical fitness and to develop leadership and sportsmanship.
3. **Division Structure:** Each team will register with the Intramural Sports Office via Email:

Arcelia Escobar
Recreation Assistant
Arcelia.j.escobar.naf@mail.mil
719-526-7585 Intramural Office

4. **Eligibility and Participation:**
 - a. **Tournaments:** Any individual ages 18 and older are eligible to participate.
 - b. **Company League:** All military/government ID card holders, ages 18 and older are eligible to participate. This includes active duty personnel, family members, retirees and DOD civilians and contractors. All members must be from the same company/battalion. All players **MUST** play with their unit. Alpha Rosters required, if requested by the Intramural Sports Office. If the unit does not have a team, players can then make a team with eligible players or can be added to the free agent roster or will be placed on a team.
 - c. **Battalion League:** All military/government ID card holders, ages 18 and older are eligible to participate. This includes active duty personnel, family members, retirees and DOD civilians and contractors. All members must be from the same Battalion or Directorate. All players must play with their Battalion. Alpha Rosters required, if requested by the Intramural Sports Office. If the unit does not have a team, players can then make a team with eligible players or can be added to the free agent roster or will be placed on a team.
 - d. **Female players:** Females are allowed to play with men's team competing in the company/unit or battalion divisions, as long as they are affiliated with the company/unit/battalion.
5. **Team rosters**
 - a. All team members must be listed on the team roster. Rosters must include first and last names and team coach/captain & alternate to include email address and phone number.

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Each team must email a roster prior to the coaches meeting or at the coaches meeting. Rosters for Company & Battalion leagues need Commander or 1SGT signature.

- b. **Players will not be allowed to play for more than one team within each league. Players can be added to a team by the last regular season game prior to post tournament, but have to have played in at least one regular season game to be eligible to play in the post tournament.** Rosters can be changed anytime during regular league play to reflect adding or taking off players. Rosters are locked 1 day prior to post tournament.
 - c. **All team members must have their identification card with them for each game.**
 - d. Rosters will be turned in to the Lead Recreation Assistant. Roster must be typed and include members' first and last names, and a contact phone number of the coach/captain and a alternate.
 - e. No more than 15 players can be on the roster at the start of tournament. Names on rosters must match the names of those players participating during the regular season and tournament. Failure to do so will result in disqualification from the tournament.
 - f. **ID card checks will be mandatory during tournament time.**
6. **To enter:** Teams must submit typed roster to the Intramural Sports Office (Lorraine.thorson.naf@mail.mil) no later than the specific league/tournament registration deadline. The coach must then be present at the league coaches meeting.
 7. **Free Agents:** Free Agents are players that would like to join an Intramural Team, but don't have enough players to form their own team. To sign up as a Free Agent, you must follow these important steps.
 1. Email Arcelia Escobar at Arcelia.j.Escobar.naf@mail.mil with you name, phone number and your unit.
 2. Attend the coaches meeting. If your company or battalion has a team, you will be added to their roster. If not, the intramural staff will place you on a team, or form a free agent team.
 8. **Rules of Play:** Play will be conducted in accordance with the 2019-20 ASA/USA Rules with the following exceptions:
 - A. Scorekeepers will be provided. Scorebooks will be provided. Umpires are responsible for verifying and turning in the official score.
 - B. Teams should arrive 15 mins early to fill out the lineup card.
 - C. The duration of the game will be 55 minutes, with the inning in progress to be completed. The umpire will keep the official time.
 - D. Each batter will assume a one ball and one strike count, and will be allowed one courtesy foul ball after two strikes.

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- E. If the score is tied at the end of seven innings or 55 minutes, a tie-breaker rule will be put into effect as follows:
- a. The visiting team will place the last batter of the previous inning on second base and the game will continue from that point with the same batting order until three outs are made and the inning is completed.
 - b. The home team will use the same procedure as described above.
 - c. The above procedure will be used for the remainder of the game until a winner is determined.
 - d. A 20-run rule will be in affect after 3 innings, a 15-run rule will be in affect after four innings and 10-run rule after 5 innings.
 - e. Complete innings must be played unless the home team scores the run ahead of time limit while at bat. Whenever the visiting team reaches the limit in the fourth or fifth inning, the home team must have their opportunity to bat in the bottom half of the inning.
 - f. In the event of a homerun, the batter and any runners, will not run the bases. This eliminates any appeal play; **additionally the team hitting the homerun must retrieve the homerun ball.**
 - g. Teams are limited to three home runs (inside the park home runs are not included) per game. Any subsequent batted balls that are hit over the fence will be recorded as outs. Female homeruns are unlimited. **Additionally the team hitting the ball must retrieve the homerun ball.**
 - h. **Pitchers Circle: 8-foot radius drawn from the center of the front edge of the pitchers plate. If a ball is hit within the circle this will be considered an automatic out.**
9. **Postponement of Games:** Postponements will only be granted, if necessary, when unit duty commitments warrant. Notification must be submitted to the Lead Recreation Assistant or Intramural Sports Director 24 hours prior to scheduled game.
10. **Inclement weather:** Postponements will be determined by the Sports Office Representative on site. The procedure for possible rain outs shall be to call the Intramural Sports Office at **719-231-4939/posted on Face Book Mountain Post Recreation Page**
1. To avoid cancelling/postponing games in play, due to weather, the one pitch rule will be in effect.
 - i. Each batter gets ONE PITCH
 1. Foul ball: Caught or dropped – OUT
 2. Strike: Swing or not-OUT

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11. Company/Battalion/Fall League Players & Positions

- a. Teams will be allowed to start and/or finish a game with nine players. Any team not having at least nine players at the start or conclusion of a game will forfeit.
- b. If a player must leave the game and there is no substitute available, when it is that player's turn to bat an out is declared. If a runner must leave the game and there is no substitute available, the runner will be declared out.
- c. Should a team start a game with nine players, they will be allowed to add a tenth to the batting order upon his/her arrival. For teams which start a game with nine players, an automatic out will be recorded for the tenth position in the batting order.
- d. A.S.A. reentry rule will apply. A starter may be withdrawn from the game and reentered in the same spot in the batting order once. Players may not reenter a second time, and the starter and the substitute may not be in the game at the same time. To bat an extra hitter (EH), a team must have 11 players present at the start of the game.

12. Forfeits

- a. Game times are 1830, 1930 and 2030. Game time is forfeit time; only exception is a 10 minute grace period for 1830 games.
- b. Teams forfeiting two games are dropped from the league.

13. Protests

- a. Player eligibility will be the only grounds for protests. Protests involving player eligibility must be logged by the home plate umpire before play is continued and reported to Intramural Staff on site. All protests will be resolved by the Sports Director within 24 hours.

14. Equipment:

- a. Leg/arm braces must be wrapped in tape - showing no metal.
- b. Only tennis shoes and all rubber cleats are acceptable. **No metal cleats.**
- c. A.S.A, USA, officially stamped bats only, free of sharp edges.
- d. No jewelry is allowed, **NO EXCEPTIONS.**
- e. No ACU's, jeans or boots allowed, must wear athletic clothing.
- f. Balls will be provided by Intramurals.
- g. Pitchers will wear a pitchers mask for safety reason.

15. Sportsmanship

- a. Swearing and abusive remarks directed towards opponents, officials, fans, or Intramurals Staff are behaviors which casts a negative atmosphere over intramural play and may lead to more serious problems. Umpires will penalize such behavior with an ejection. **Once ejected from a game, the player must leave the softball sports complex, surrounding areas and parking lot.** The first ejection received by a player will result in a suspension for their next scheduled game day (if you are scheduled up to 3 games on your

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next scheduled game day, you will not be authorized to play possibly 1-3 games.) The second ejection will result in an automatic ejection from the league.

- b. Any player or coach who intentionally makes physical contact with an Official or Staff Member, they will be subject to immediate suspension for an indefinite period. Such an occurrence will be investigated by headquarters and facts pertaining to the incident will be forwarded to the Garrison Commander for review.

16. Smoking/Chewing Tobacco: Smoking or chewing tobacco are NOT permitted inside the sports complex. Any player smoking or using tobacco products will not be permitted to enter the complex.

17. Alcohol Consumption: Beer will be served at the concession stand during games. You are not authorized to BYOB. Staff will be responsible for service of Alcohol. This service will be implemented if customers are showing signs of intoxication and the staff no longer feels comfortable serving you.

18. The Company/Battalion/Coed League competition will include a minimum of 8 games. Due to field exercises, weather complications and other military commitments it must be understood that a complete or balanced schedule may not be attainable for all teams. The league regular season champions will be determined by winning percentage. The league competition will be followed by a single elimination tournament.

19. Post Tournament: There will be a coaches meeting before the tournament, to go over rules and regulations. Time and date TBD. Top 12 teams from each division will advance to the post season tournament.

Seeding will be determined by the following, with each subsequent used as the tiebreaker:

- Win/Loss record.
- Run Differential.
- Runs For.
- Runs Against.

20. Awards

- a. The Sports and Fitness Division will provide awards for the post tournament first place team.

21. Coaches Responsibilities: During tournament, preseason and league play, the coach is responsible for:

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a. DUE TO COVID-19 THE FOLLOWING GUIDELINES WILL BE IN PLACE AND ENFORCED:

1. Player will not wait in dug out to bat. Only the next batter will be in dugout. Rest of the team will wait outside the dugout and social distant.
 2. Mask mandate per CG orders.
 3. Maintain social distance while in the complex.
- Stage staff support at gate entrance with radio to communicate with Intramural staff.
 - Only one entrance and exit gate. The gate will be marked for entrance and exit process
 - Staff execute entrance policy: temperature, health questions etc.
 - CDC confirms that anyone found to have temperature of 100.4 degrees or higher will not be allowed in the sports complex.
 - Failure to allow the temperature check you will not be allowed in the complex.
 - No contact thermometers will be used to administer the temperature check.
 - Staging area for 1945 and 2100 games at tennis courts.(courts will be marked 1945 and 2100.
 - Gate entrance numbers are recorded by game times: clipboard with 1830, 1945 and 2100 games.
 - Entrance to complex limited to teams playing at the specific game time.
 - Teams and asked to leave complex upon completion of their game.
 - Intramural staff communicating with the gate for the next game time and allowing next game time teams in the complex
 - Spectators TBD
 - Failure to adhere to the Covid-19 rules and policies in this MOI will result in you be asked to leave the complex.

b. All members of the team are familiar with the contents of these by-laws and the Mountain Post Complex & Field Care Rules.

1. Softball Complex Rules:

- i. NO GLASS CONTAINERS.
- ii. NO BIKES/SCOOTERS OF ANY KIND.
- iii. NO SKATEBOARDS, ROLLER SKATES OR ROLLER BLADES.
- iv. NO MOTORIZED VEHICLES.
- v. NO PETS.
- vi. LEAVE WILDLIFE ALONE.
- vii. NO THROWING ROCKS THAT ARE ON THE PLANTERS.
- viii. NO ELECTRONIC DEVICES IN THE DUGOUT/PLAYING AREA/FIELD.
- ix. OFFENSIVE TEAM MUST CHASE ALL FOUL AND HOMERUN BALLS.

2. Field Care Rules:

- i. No tobacco products inside the sports complex.

POC for this MOI is Lorraine Thorson – Intramural Sports Field Maintenance Shop Bldg. 2031 – Fort Carson, CO. 80913

Phone: 719 231-4939 – lorraine.thorson.naf@mail.mil

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- ii. No hitting balls against the fence.
 - iii. Leave field, dugouts & surrounding area clean.
- c. The team is fully equipped and properly attired.
 - d. The conduct of the team is in accordance with these by-laws and the rules of good sportsmanship.

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Memorandum for Sports Director, Intramural Sports & Field Maintenance Building, Bldg. 2031

Subject: Letter of Intent to Participate

1. This memorandum is to inform the Sports Director that _____ will/will not participate in the Fort Carson _____ competition.

2. Due to military commitments, my unit WILL NOT be available to participate in the following dates:

Dates	Commitment
From _____ to _____	_____
From _____ to _____	_____
From _____ to _____	_____
From _____ to _____	_____
From _____ to _____	_____

3. Coach and Assistant Coaches who are the main points of contact for my team are:

Name	Unit Phone#	Home Phone#	Email Address
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Commander's Signature Block

Telephone Number