



Week of June 1, 2020 Job Postings

*Vetted, virtual and military friendly positions can be found at jobs.virtforce.us
You can also view these opportunities below.*

VIRTFORCE VETTED OPPORTUNITIES

JOB TITLE: Multiple Positions Available

COMPANY: Instant Teams

Current Positions Open:

- Customer Success
- Marketing
- Administrative

APPLY/SOURCE: <https://jobs.virtforce.us/job/instant-teams-multiple-positions-available/>

JOB TITLE: Assistant Director, Operations

COMPANY: International Lyme and Associated Disease Society, Inc. ("ILADS")

BASIC REQUIREMENTS:

- A nimble problem-solver, able to make seat-of-the-pants adjustments to achieve goals.
- Self-starter with can-do personality, comfortable with managing multiple priorities in a fast-paced, dynamic environment.
- Ability to work independently from virtual location.
- Team-oriented with the ability to work collaboratively with colleagues.

APPLY/SOURCE: <https://jobs.virtforce.us/job/international-lyme-and-associated-diseases-society-inc-ilads-3-assistant-director-operations-working-remotely/>

JOB TITLE: Graphic Designer

COMPANY: Long Capture & Contract Management LLC

BASIC REQUIREMENTS:

- Bachelor's degree in Graphic Design or equivalent work experience required.
- Previous working graphic design experience.
- Possess multimedia design and experience building files for both print and digital.
- Expertise in latest Adobe Creative Suite; working knowledge of HTML/CSS and other web-based development skills.

APPLY/SOURCE: <https://jobs.virtforce.us/job/long-capture-contract-management-llc-3-graphic-designer/>

JOB TITLE: English Language Teacher Remote

COMPANY: ZebraEnglish

BASIC REQUIREMENTS:

- Must be legally able to work in the U.S. or Canada (you do not have to be currently living there)

- Must have a Bachelor's degree in ANY subject.
- Must be able to obtain a TESOL certification of 120 hours (you can purchase this off of Groupon for \$19.00. The TESOL certification can be done in a couple of hours).
- Must be a Native English Speaker.

APPLY/SOURCE: <https://jobs.virtforce.us/job/zebraenglish-5-english-language-teacher-remote/>

JOB TITLE: Remote Technical Support Advisor

COMPANY: Transcom

BASIC REQUIREMENTS:

- At least 18 years or older
- High School Diploma, or equivalent
- Able to successfully pass a criminal background check.
- Able to maintain 100% strict adherence to the assigned schedule.

APPLY/SOURCE: <https://jobs.virtforce.us/job/transcom-2-remote-technical-support-advisor/>

JOB TITLE: Project Manager (Remote)

COMPANY: Boldly

BASIC REQUIREMENTS:

- A minimum of 7 years experience in a project management position.
- Ability to multi-task and prioritize work as needed.
- Excellent time management skills.
- Check job posting for hiring states.

APPLY/SOURCE: <https://jobs.virtforce.us/job/boldly-3-project-manager-remote-2/>

JOB TITLE: Marketing & Social Media Specialist (Remote)

COMPANY: Boldly

BASIC REQUIREMENTS:

- A minimum of 7 years of experience in a marketing related position
- Knowledgeable about native social media platforms and third-party social management tools.
- Curious about new social trends and emerging platforms.
- Check job posting for hiring states.

APPLY/SOURCE: <https://jobs.virtforce.us/job/boldly-3-marketing-social-media-specialist-remote-2/>

JOB TITLE: Executive Assistant (Remote)

COMPANY: Boldly

BASIC REQUIREMENTS:

- A minimum of 7 years experience in a role related to administration and executive assistance.
- Ability to multi-task and prioritize work as needed.
- Excellent time management skills.
- Check job posting for hiring states.

APPLY/SOURCE: <https://jobs.virtforce.us/job/boldly-3-executive-assistant/>

JOB TITLE: Executive Assistant-Paralegal (Remote)

COMPANY: Boldly

BASIC REQUIREMENTS:

- A minimum of 7 years of experience in a role related to administration and executive

- assistance ideally working as a paralegal.
- Ability to multi-task and prioritize work as needed.
- Excellent time management skills.
- Knowledge of online tools and software

APPLY/SOURCE: <https://jobs.virtforce.us/job/executive-assistant-paralegal-remote/>

ADMINISTRATION

JOB TITLE: Associate Actuary

COMPANY: USAA

BASIC REQUIREMENTS:

- Bachelor's Degree OR 4 additional years of Actuarial/business/analytical experience beyond the minimum required may be substituted in lieu of a Degree.
- 4 or more years Actuarial/business/analytical experience + ACAS
- Strong analytical skills in SAS, SQL, or R

APPLY/SOURCE: <https://www.usajobs.com/job/san-antonio/associate-actuary/1207/15924972>

JOB TITLE: Operations Administrator

COMPANY: Reality Based Group

BASIC REQUIREMENTS:

- Experienced traveler, maybe you've worked in support? a little sales?
- Critical thinker who loves process
- Great communicator who pays attention to the little details

APPLY/SOURCE: https://hire.withgoogle.com/public/jobs/realitybasedgroupcom/view/P_AAAA_AAFADGIFi7XiGjI0

JOB TITLE: Program Management Office Manager

COMPANY: The Main Street America Group

BASIC REQUIREMENTS:

- Bachelor's degree in business, engineering, information systems or related field
- 5+ years managing large projects and programs across multiple locations
- 2+ years of experience managing direct reports

APPLY/SOURCE: https://osv-msagroup.wd5.myworkdayjobs.com/en-US/MSAGROUP_Careers/job/Jacksonville-FL---Remote--100/Program-Management-Office-Manager_R525

JOB TITLE: UM Administration Coordinator 2

COMPANY: Humana

BASIC REQUIREMENTS:

- High School Diploma
- Minimum 1 year administrative or customer service experience
- Excellent verbal and written communication skills

APPLY/SOURCE: https://humana.wd5.myworkdayjobs.com/en-US/Humana_External_Career_Site/job/Work-at-Home-Maine/UM-Administration-Coordinator-2--Work-at-Home- R-232575

BUSINESS, SALES, & OPERATIONS

JOB TITLE: Sales, Planning & Workflow Analyst

COMPANY: Amazon

BASIC REQUIREMENTS:

- 3+ years of experience using one or more of the following platforms: Anaplan, Hyperion Planning, IBM Cognos TM1, or Workday Adaptive Insights.
- 3+ years of experience in sales planning, sales operations, or financial analyst role(s).
- BA/BS Degree required; advanced degree or certification preferred.

APPLY/SOURCE: <https://www.amazon.jobs/en/jobs/972351/sales-planning-and-workflow-automation-analyst>

JOB TITLE: SR Account Executive- Public Sales

COMPANY: Amazon

BASIC REQUIREMENTS:

- 5+ years of outside sales and/or business development experience with a focus on state and local government enterprise accounts.
- 5+ years of technology sales experience selling enterprise software, networking, infrastructure, managed hosting services, or cloud computing services.
- BA/BS degree required

APPLY/SOURCE: <https://www.amazon.jobs/en/jobs/1159932/sr-account-executive-public-sector-sales-state-and-local-government>

JOB TITLE: Business Risk and Controls Advisor

COMPANY: USAA

BASIC REQUIREMENTS:

- Bachelor's Degree or 4 additional years of related experience beyond the minimum required may be substituted in lieu of a degree.
- 4 years of experience supporting risk and/or compliance-related activities in a financial services operating environment or other relevant industry or 4 years of experience in a relevant quantitative discipline or advanced degree or designation in a risk management or quantitative discipline, and 2 years of experience supporting risk and/or compliance related activities or PhD in a risk management or quantitative discipline
- Experience with risk management, issues management and control development in a large financial services firm or other highly regulated industry.

APPLY/SOURCE: https://www.usajobs.com/job/-/-/1207/16259876?p_sid=ltrp2pb&utm_campaign=risk_2020&utm_medium=jobad&utm_content=pj_board&ss=paid&utm_source=ziprecruiter&p_uid=tJcD8m6DvF&dclid=CjgKEAiwztL2BRCn9WWeiPGcoHMSJADqg_7cZC0EBBLt0xYOmljfoYD0YEDD6sy9fL92Z9r0FaeUS_D_BwE

JOB TITLE: Healthcare Representative

COMPANY: Aston Carter

BASIC REQUIREMENTS:

- High School Diploma
- Health Care knowledge/experience
- Call center experience

APPLY/SOURCE: https://careers.astoncarter.com/us/en/job/7200829/Customer-Service-Healthcare-Representative-Remote-Position?rx_c=professional&rx_campaign=ziprecruiter33&rx_group=118596&rx_job=7200829&rx_medium=cpc&rx_r=none&rx_source=ziprecruiter&rx_ts=20200601T201213Z&rx_p=2b75c528-eb44-4bd9-91a5-85e686cd43e4&rx_viewer=fe201df587fb11eabfe25b2b095ea7226fbaa836e0054f92bcefa59bf2c2a6d5&s_id=4106&rjb=recruitics_allegis

CUSTOMER SERVICE & VIRTUAL ASSISTANCE

JOB TITLE: Learner Services Associate (Contract)

COMPANY: Coursera

BASIC REQUIREMENTS:

- 1+ years of experience providing customer-facing services such as technical platform support
- Exceptional written and verbal communication skills with strong learner empathy
- Strong critical thinking and exceptional technical problem solving skills

APPLY/SOURCE: <https://jobs.lever.co/coursera/24528e97-2a0f-4868-a3c6-dedd5af8e8c5>

JOB TITLE: Support Engineer

COMPANY: CartHook

BASIC REQUIREMENTS:

- 2-3 years of experience in support/sales/solutions engineering, technical consulting for enterprise accounts; customer-facing experience is a must
- Familiar with best practices in the following: affiliate apps (Swell, Smile.io, Loyalty Lion) and conversion tools (Google Analytics, Google Adwords, Google Tag Manager, Facebook Pixel)
- Ability to problem-solve, track and follow up on a variety of complex technical issues with internal and external stakeholders

APPLY/SOURCE: <https://carthook.com/jobs/support-engineer/>

JOB TITLE: Technical Support Specialist

COMPANY: Uscreen

BASIC REQUIREMENTS:

- 2+ years in Technical Support.
- Must have a great personality and comfortable speaking to customers
- Must speak English clearly and be easy to understand.

APPLY/SOURCE: <https://www.uscreen.tv/careers/technical-support-success/>

JOB TITLE: Customer Success Associate

COMPANY: SecurityScorecard

BASIC REQUIREMENTS:

- Cybersecurity domain experience
- Minimum Bachelor's degree
- 2+ years total professional experience in a SaaS organization

APPLY/SOURCE: <https://boards.greenhouse.io/securityscorecard/jobs/2189181>

JOB TITLE: Regional Manager, Customer Success

COMPANY: OutSystems

BASIC REQUIREMENTS:

- Prior experience managing a team of software professionals
- Previous experience in a technical sales role is greatly desired, but not required
- Proficiency with Microsoft Office suite, Google suite

APPLY/SOURCE: <https://www.outsystems.com/careers/job-detail/?gk=job&gni=8a78859f7239c84201725b2c298777d6>

JOB TITLE: Marketing Technical Virtual Assistant

COMPANY: Hirsh Marketing

BASIC REQUIREMENTS:

- Minimum of 40 hours/week availability for Hirsh Marketing
- 9am - 5pm availability (North American time zones only)
- Defaults to taking initiative, being proactive and seeing when there is something that may need to be taken off the funnel team's plate

APPLY/SOURCE: <https://hirshmarketing.bamboohr.com/jobs/view.php?id=59>

JOB TITLE: Customer Success Specialist

COMPANY: Time Doctor

BASIC REQUIREMENTS:

- 2-3 years of experience in a client success role within a SaaS company.
- Experience working with C-suite executives.
- Experience upselling and cross-selling.

APPLY/SOURCE: <https://time-doctor.breezy.hr/p/2a0dfcdeef19?source=remote.co>

ECOMMERCE & RETAIL

JOB TITLE: eCommerce Manager (Shopify)

COMPANY: MoxieLash

BASIC REQUIREMENTS:

- Minimum 5 years of experience in the B2C online marketplace, familiarity with eCommerce order fulfillment process.
- Strong knowledge of Shopify platform. Prior experience in managing Shopify implementation.
- Extensive knowledge in industry-standard eCommerce concepts, technologies, development frameworks, tools and 3rd party platforms.

APPLY/SOURCE: <https://moxielash.breezy.hr/p/925eebbca902>

JOB TITLE: Ecommerce Marketing Strategist

COMPANY: Postscript

BASIC REQUIREMENTS:

- 4+ Years in a high growth customer-facing role
- Passion for helping customers and being a teacher
- Balanced - detail & process-oriented, while also a people-person

APPLY/SOURCE: https://www.postscript.io/careers/?qh_jid=4693456002

JOB TITLE: Enterprise Feed Manager - Ecommerce

COMPANY: Feedonomics

BASIC REQUIREMENTS:

- 2-3 years of experience with feed account management
- Can-do attitude and team-centric
- Posses a client-centric mindset

APPLY/SOURCE:

<https://www.indeed.com/viewjob?jk=8a03c50351e1a08f&tk=1e9jblmsqp0at800>

JOB TITLE: Enterprise Support Specialist - Ecommerce

COMPANY: Feedonomics

BASIC REQUIREMENTS:

- (2) years of E-Commerce business-to-business client experience

- Bachelor's Degree in or, in lieu of degree, High School Diploma or GED and (2) years of relevant E-Commerce work experience.
- Track record of consistently meeting and exceeding individual client support goals

APPLY/SOURCE:

<https://www.indeed.com/viewjob?jk=dc88d110ad9521b2&tk=1e9jblmsqp0at800>

JOB TITLE: E-Commerce Marketing Manager

COMPANY: Lifesize

BASIC REQUIREMENTS:

- Responsible for managing the product catalog (upload, categorization, details, attribution and SEO optimization)
- Experience with in-application and website merchandising and testing applications
- Manage the website execution of marketing and promotional messaging (banners, images, promotions etc.)

APPLY/SOURCE: <http://jobs.jobvite.com/lifesize/job/oOoHcfwP>

JOB TITLE: Digital Marketing Support Specialist

COMPANY: WhatConverts

BASIC REQUIREMENTS:

- A problem solver with an acute attention to detail
- A “go-getter” who enjoys speaking with customers and overcoming objections
- Experience with Google Ads, Google Analytics, Bing Ads and/or Facebook Ads

APPLY/SOURCE: <https://whatconverts.breezy.hr/p/21da854b3608>

EDUCATION & TRAINING

JOB TITLE: Online High School Math Teacher

COMPANY: New Oasis International Education

BASIC REQUIREMENTS:

- Graduation from an accredited college or university with a Bachelor’s Degree in Secondary Education in Math, Mathematics, Statistics, or a related field. Master’s Degree preferred
- Secondary school math teaching certificate preferred
- Minimum five years of middle or high school math instructional experience

APPLY/SOURCE: <https://new-oasis.breezy.hr/p/4c8f722562a4-online-high-school-math-teacher>

JOB TITLE: Teacher

COMPANY: Outschool

BASIC REQUIREMENTS:

- Teachers must have a passion and expertise in their chosen topics an engaging teaching style strong computer skills a broadband internet connection
- Teachers will need to pass a background check and must be resident in, or a citizen of: the United States of America, Canada, Australia, or New Zealand.

APPLY/SOURCE: <https://jobs.lever.co/outschool/e37627eb-c0c6-4106-ad84-79c6fbb449ac>

JOB TITLE: Instructor, History

COMPANY: Johns Hopkins University

BASIC REQUIREMENTS:

- Two years of teaching or tutorial experience in History or related area.
- Bachelor’s degree from an accredited college/university in History or related field

APPLY/ SOURCE: <https://jobs.jhu.edu/job/Telework-CTY-Online-Programs-Instructor-History-MD-21209/650610200/>

JOB TITLE: Online Coding Instructor

COMPANY: CodeWizardsHQ

BASIC REQUIREMENTS:

- Experience with the coding languages we teach
- Experience teaching kids or adults
- Computer purchased in the last five years, with microphone headset and high-speed internet access

APPLY/ SOURCE: <https://codewizardshq.com/jobs-coding-instructor/>

JOB TITLE: Dean of School of Ecological Mission

COMPANY: Missional University

BASIC REQUIREMENTS:

- Doctoral degree (Ph.D.) or equivalent from an accredited seminary or university in a creation care area
- More than 10 years related experience and/or training in Environmental Studies, Ecology, Global Health, Epidemiology or Geospatial Studies
- Higher Education teaching experience at a university, seminary or Bible college, preferably online

APPLY/SOURCE: <https://hr.missional.university/jobs/detail/dean-of-school-of-ecological-mission-8>

JOB TITLE: Mortgage Sales Trainer

COMPANY: Figure Technologies

BASIC REQUIREMENTS:

- 5+ years of experience in the Mortgage Industry with at least 3 years mortgage training in sales
- BA/BS preferred
- Licensed Mortgage Loan Originator (MLO Branch Manager Preferred)

APPLY/SOURCE: <https://boards.greenhouse.io/figure/jobs/4734950002>

JOB TITLE: Part Time Faculty for Interdisciplinary Doctoral Program: Educational Studies

COMPANY: Union Institute and University

BASIC REQUIREMENTS:

- The candidate must have completed a Ph.D. in Curriculum and Instruction, Instructional Design for Online Learning, Leadership for Higher Education, Leadership in Educational Administration or another education-related field and demonstrated commitment to interdisciplinary scholarship, research and teaching.

APPLY/SOURCE: <https://recruiting.ultipro.com/UNI1045UIU/JobBoard/704a0f73-1839-4901-8568-35e47e5d0530/OpportunityDetail?opportunityId=8769ca66-7c1a-497a-b0c5-755e7438a74b>

ENGINEERING, IT, & SCIENCE

JOB TITLE: Product Designer

COMPANY: Company Cam

BASIC REQUIREMENTS:

- Have proven your ability in UI design, specifically for web apps or mobile apps. Bonus points if you have B2C experience!

- Know how to meet customer needs while also achieving business goals.
- Are a generalist: you'll own UX/UI Design, Visual Design, Interaction Design, and Interface Copy for your projects.

APPLY/SOURCE: <https://careers.companycam.com/product-designer/en>

JOB TITLE: Highrise

COMPANY: Backend/DevOps Engineer

BASIC REQUIREMENTS:

- Have 3+ years of experience in Python development
- Be familiar with common database access patterns
- Have experience with designing systems and monitoring metrics, looking at graphs

APPLY/SOURCE: <https://jobs.lever.co/highrise/55b1800b-c9cf-4590-82e3-9249ebaf8b6a>

JOB TITLE: Senior Backend Engineer

COMPANY: Density

BASIC REQUIREMENTS:

- You have 5+ years experience shaping highly scalable enterprise systems. Or can demonstrate similar proficiency.
- You have a command of technologies like Time Scale DB, Redis, Kafka, Postgres, AWS, Django, and Python.
- You have architected complex data pipelines, APIs, and data delivery mechanisms.

APPLY/SOURCE: <https://jobs.lever.co/density/e279f0c3-9511-480e-a8e0-709b817bb9f2?lever-source=jobs>

JOB TITLE: Remote Technical Support Engineer

COMPANY: Deskpro

BASIC REQUIREMENTS:

- *LINUX EXPERIENCE IS REQUIRED* Having Windows/Azure ecosystem exposure (e.g. AD) considered a bonus.
- Strong written and verbal communication skills are desired - you will interact customers in different stages from pre-sales to during a potential crisis. Empathy for our customers and determination to fight their corner is critical.
- Experience in a technical support/customer service facing role

APPLY/SOURCE: <https://apply.workable.com/deskpro/j/548DA94A3C/>

JOB TITLE: Mobile Game QA Lead

COMPANY: Highrise

BASIC REQUIREMENTS:

- Have 2+ years of manual testing experience; have experience in project management and QA methodology
- Be able to identify bugs and figure out how to reproduce them
- Be extremely detail oriented and organized

APPLY/SOURCE: <https://jobs.lever.co/highrise/edd03e0b-22f3-4b74-875a-a521c8ee9b28>

ENTRY LEVEL

JOB TITLE: Registry Technician

COMPANY: NThrive

BASIC REQUIREMENTS:

- High school diploma or GED.
- Must be detail-oriented and have the ability to work independently.
- Excellent office skills with knowledge and use of computers and software applications.

APPLY/SOURCE: <https://careers-nthrive.icims.com/jobs/27911/registry-technician/job?mobile=false&width=1020&height=500&bga=true&needsRedirect=false&jan1offset=-300&jun1offset=-240>

JOB TITLE: Customer Service Representative

COMPANY: Cognosante

BASIC REQUIREMENTS:

- U.S. Citizenship required or Ability to work in the United State without restriction
- High School diploma or equivalent required
- Minimum 6 months customer service/secretarial/telemarketing experience required

APPLY/SOURCE: https://cognosante.wd1.myworkdayjobs.com/en-US/Cognosantecareers/job/Field/Customer-Services-Representative_R0004113

JOB TITLE: Search Engine Evaluator

COMPANY: Appen

BASIC REQUIREMENTS:

- Have in-depth, up-to-date familiarity with your country's social culture, media, and web culture
- Excellent comprehension and written communication skills in English (Bilingual language skill is a plus!)
- Broad range of interests, with specific areas of expertise a plus

APPLY/SOURCE:

<https://connect.appen.com/qrp/public/jobs?sref=84fd7dcc29656e73d9b62bc0e94d862d>

JOB TITLE: Entry Level Transcriptionist

COMPANY: Allegis

BASIC REQUIREMENTS:

- Availability to self-study and practice quality requirements 2-3 hours a day for 2-3 weeks
- Ability to satisfy 24-hour turn-around times for quality assessments
- Availability for 1-3 phone/video meetings with a coach between 7:30 am – 3:30 pm PST

APPLY/SOURCE:

<https://allegis.agilehr.com/CareerPortal/JobDetail.aspx?enc=QPQDKqwXNuJybHyCBjvzpzB0oqf31Tm4QDxUvS3OfIXNEKHYNsRMCiicKMhCbOgA>

JOB TITLE: Tuition Coordinator

COMPANY: UMGC

BASIC REQUIREMENTS:

- An earned Bachelor's degree from an accredited institution of higher learning and two to three (2-3) years of relevant work experience in an applicable role.
- Candidates must possess excellent customer service, time management, creative problem solving, interpersonal, oral and written communications, and presentation skills, with strong attention to detail and accuracy.
- Previous experience in any of the following areas: financial aid, student accounts, student finance, higher education admissions or enrollment management, recruiting, educational or training-industry sales, consultative inside sales of a service offering, call center or high-volume, customer service environment.

APPLY/SOURCE: <https://careers.umgc.edu/job/tuition-coordinator-entry-level-financial-aid-10011290-74/>

FINANCING & ACCOUNTING

JOB TITLE: Remote Accountant (Bookkeeper)

COMPANY: Supporting Strategies

BASIC REQUIREMENTS:

- A minimum of a Bachelor's degree in Accounting, Finance or related field.
- 5+ years of demonstrated ability to provide detailed level bookkeeping support
- 1+ years of transactional accounting experience using QuickBooks for/in a professional organization

APPLY/SOURCE: https://careers-supportingstrategies.icims.com/jobs/4500/remote-accountant-%28virtual-bookkeeper-part-time%29-%E2%80%93-colorado/job?utm_source=jooble&utm_medium=cpc&utm_campaign=jooble&mobile=false&width=920&height=500&bga=true&needsRedirect=false&jan1offset=-360&jun1offset=-300

JOB TITLE: Underwriter

COMPANY: Loanpal

BASIC REQUIREMENTS:

- Proficiency in automated underwriting systems
- Ability to review and evaluate borrower profile including all income documentation, tax returns, credit reports, preliminary report, judgments, bankruptcy documents and appraisals.
- Ability to exercise good judgment, conduct reasonableness tests and issue quality decisions

APPLY/SOURCE: <https://jobs.jobvite.com/loanpal/job/oMilcfw/>

JOB TITLE: Remote US Expat Tax Accountant (OCONUS)

COMPANY: Greenback Expat Tax Services

BASIC REQUIREMENTS:

- CPAs or EAs with 3-5 years of experience preparing US expat tax returns
- Must be extremely organized, especially in managing around deadlines
- Strong attention to detail

APPLY/SOURCE: <https://www.greenbacktaxservices.com/jobs/expat-tax-accountant/>

JOB TITLE: Finance Manager

COMPANY: Status

BASIC REQUIREMENTS:

- An academic qualification in business administration, finance, or accounting
- Experience in finance, specifically FP&A
- Advanced proficiency in Excel.

APPLY/SOURCE: https://status.im/our_team/open_positions.html?gh_jid=2191036&gh_src=e36bed391us

HEALTH, MEDICAL & HUMAN SERVICES

JOB TITLE: Remote – Medical Scheduler

COMPANY: ARA Diagnostic Imaging

BASIC REQUIREMENTS:

- Must be able to work independently
- Have high speed cable internet service (50 mbps download and 5 mbps upload) from a reliable cable provider (Satellite internet and mobile hotspot not accepted.)

- VPN device that is provided will need to be connected to an available port on the modem or wireless router

APPLY/SOURCE: <https://pm.healthcaresource.com/cs/ara#/job/1770>

JOB TITLE: Orthopedic Medical Billing Specialist

COMPANY: TruBridge

BASIC REQUIREMENTS:

- Centricity experience or change healthcare experience preferred
- Base download/upload internet speed of at least 5Mbps SATELLITE/HOT SPOT INTERNET IS NOT ACCEPTABLE.
- Quiet, dedicated space to work

APPLY/SOURCE: https://www.appone.com/MainInfoReq.asp?R_ID=3014335&B_ID=83&fid=1&Adid=0&ssbgcolor=273A5B&SearchScreenID=11525&CountryID=3&LanguageID=2

JOB TITLE: Behavioral Health Care Coordinator

COMPANY: Humana

BASIC REQUIREMENTS:

- Master's degree in a behavioral-health field, such as social work, counseling, or related health discipline from an accredited university
- 3-5 years of experience working as a behavioral health professional including working with persons experiencing serious mental illness or substance use disorder and related treatment modalities
- Experience with behavioral change, health promotion, coaching and wellness

APPLY/SOURCE: https://humana.wd5.myworkdayjobs.com/en-US/Humana_External_Career_Site/job/Work-at-Home-Arizona/Behavioral-Health-Care-Coordinator--WAH-Nationwide_R-233044

JOB TITLE: Senior Claims Process & Policy Professional

COMPANY: Humana

BASIC REQUIREMENTS:

- Our Department of Defense Contract requires U.S. citizenship for this position
- Successfully receive approval for government security clearance (eQIP Electronic Questionnaire for Investigation Processing)
- Bachelor's degree or if non degreed, must have at least 5 years of TRICARE claims processing experience

APPLY/SOURCE: https://humana.wd5.myworkdayjobs.com/en-US/Humana_External_Career_Site/job/Work-at-Home-South-Carolina/Senior-Claims-Process---Policy-Professional_R-233004

JOB TITLE: Senior Medical Coder

COMPANY: UnitedHealth Group

BASIC REQUIREMENTS:

- High School Diploma / GED (or higher)
- 1+ years of professional coding experience
- 1+ years of HCC coding experience

APPLY/SOURCE: <https://careers.unitedhealthgroup.com/data/jobs/medical-clinical-operations/866492-senior-medical-coder-current-us-telecommute>

JOB TITLE: Coding and Billing Representative – US Telecommute

COMPANY: UnitedHealth Group

BASIC REQUIREMENTS:

- High School Diploma / GED (or higher)
- Active certified coding certificate (ie. CCS, CCP)
- 2 + years coding experience specifically involved in translating the services provided to the appropriate CPT codes and modifiers in an internal medicine or family practice environment

APPLY/SOURCE: <https://careers.unitedhealthgroup.com/data/jobs/billing/876802-coding-and-billing-representative-us-telecommute>

JOB TITLE: National Executive Director OCRI – US Telecommute

COMPANY: UnitedHealth Group

BASIC REQUIREMENTS:

- Graduate/doctoral degree (PhD, PharmD, MD, PsyD), Advanced Degree / Master's Degree level OR equivalent combination of Undergraduate education and experience in business functions
- 10+ years of experience in clinical research, preferably late phase clinical trials, within a healthcare organization
- Executive Level management experience

APPLY/SOURCE: <https://careers.unitedhealthgroup.com/data/jobs/research-development/877427-national-executive-director-ocri-us-telecommute>

HOSPITALITY & TRAVEL

JOB TITLE: Travel Director

COMPANY: The Travel Corporation

BASIC REQUIREMENTS:

- Between 3-5 years over the road experience leading multi-national groups preferred.
- Travel Certificates, Tour Director/Guide Certificate Preferred; ITMI or IGA certification strongly preferred.
- Must be proficient in Microsoft Word, Excel, Adobe, the internet, email, and social media. Must be able to utilize an iPad and various applications, i.e. numbers, excel, and internal platforms. Must have administrative, organizational, and basic accounting skills.

APPLY/SOURCE: <https://ttc.com/careers/usa/>

JOB TITLE: Remote Travel Sales Specialist

COMPANY: LuxiClass Travel LLC

BASIC REQUIREMENTS:

- Must Be 18 Years of Age or Older
- Must Own A Desktop Computer or Laptop - Must Own A Cell Phone (Smartphone Strongly Preferred) - Must Have Reliable Internet Service
- Must Be Comfortable Working with Minimal Supervision

APPLY/SOURCE: <https://www.sociamonitor.com/tn-remote-travel-sales-special/c7317/>

JOB TITLE: Virtual Event Specialist

COMPANY: Pathable

BASIC REQUIREMENTS:

- 3+ years of corporate event / conference planning experience
- Portfolio of previously managed events
- College degree

APPLY/SOURCE: <https://careers.jobscore.com/careers/pathableinc/jobs/virtual-event-specialist-bf7rLuYKr6R7kaKlqcO-p>

JOB TITLE: Travel Agent
COMPANY: Marvelous Mouse Travels
BASIC REQUIREMENTS:

- Well-spoken
- Can communicate effectively and eloquently

APPLY/SOURCE: <https://marvelousmousetravels.com/joinoff/>

HUMAN RESOURCES & RECRUITING

JOB TITLE: Manager, Human Resources
COMPANY: Datakind

BASIC REQUIREMENTS:

- Enthusiastic alignment with DataKind's mission and values.
- At least 3-5 years of work experience for a manager.
- At least 3 years of experience in human resources roles like HR generalist, HR specialist, learning & development specialist, or talent recruiter.

APPLY/SOURCE: <https://www.datakind.org/careers/manager-human-resources>

JOB TITLE: Talent Acquisition Specialist – Temp
COMPANY: Remote Medical International

BASIC REQUIREMENTS:

- Two years of full-cycle recruitment experience in a fast paced environment.
- Bachelor's degree in related field (Human Resources Management preferred) or equivalent from four-year college or technical school; or one to three years of related experience and/or training.
- Demonstrated working knowledge of sourcing, networking, qualifying, assessing, interviewing, relationship management, record maintenance and metric management required.

APPLY/SOURCE: <https://recruiting2.ultipro.com/REM1007REMI/JobBoard/d097e0b8-304e-44f7-af22-47e4d3b2c222/OpportunityDetail?opportunityId=b4264082-29d7-49b5-9d5a-4370d0958977&postingId=b0fa049d-6c24-4934-9779-22aed67bb776>

JOB TITLE: Talent Acquisition and HR Lead
COMPANY: Apollo.io

BASIC REQUIREMENTS:

- Extremely high EQ & empathy
- Excellent communication skills
- Genuinely curious and open; loves learning

APPLY/SOURCE: <https://jobs.lever.co/apollo/80e119ce-cb20-4d9a-a142-9152f498b2f7>

JOB TITLE: Career Material Advisor
COMPANY: 2U

BASIC REQUIREMENT:

- Certified Professional Resume Writers (CPRW) and Nationally Certified Resume Writers (NCRW) certification is helpful, but not required. Those with career coaching, human resources, or technical recruiting experience will also be considered.
- Excellent communication skills: you will need to engage through text, so strong writing skills are essential, as well as impeccable attention to detail.
- The ability to work under pressure and meet strict deadlines with minimal supervision. Self-direction required.

APPLY/SOURCE: <https://2u.com/careers/jobs/4746938002/>

JOB TITLE: Recruiter

COMPANY: Cerebral

BASIC REQUIREMENTS:

- Experience with Greenhouse ATS
- 2+ years track record of successfully recruiting
- Experience filling MD, NP and therapists roles a plus

APPLY/SOURCE: https://boards.greenhouse.io/cerebral/jobs/4077384003?gh_src=bd2f49c33us

JOB TITLE: Senior Technical Talent Advisor

COMPANY: Titan Technologies

BASIC REQUIREMENTS:

- Have at least 8 years of proven experience in recruiting top technical talent, with a keen focus on diversity & retention
- Have at least 6 years of proven experience successfully sourcing CLEARED technical talent, ranging from Public Trust to TS/SCI clearances
- Have demonstrated success in developing and executing innovative sourcing strategies

APPLY/SOURCE: https://jobzHQ.com/jobs/senior-technical-talent-advisor_87b4f2adf48d10ae_0_0?utm_campaign=google_jobs_apply&utm_source=google_jobs_apply&utm_medium=organic

JOB TITLE: Recruiter

COMPANY: Advanced Group

BASIC REQUIREMENTS:

- Bachelor's degree in related field or equivalent experience.
- Three plus years of professional/corporate level recruiting.
- Superior written and verbal communication skills coupled with highly developed interpersonal skills.

APPLY/SOURCE: https://careers-advancedgroup.icims.com/jobs/9754/job?utm_source=indeed_integration&iis=Job+Board&iisn=indeed&indeed-apply-token=73a2d2b2a8d6d5c0a62696875eaebd669103652d3f0c2cd5445d3e66b1592b0f&mode=job&iis=Job+Board++Indeed.com&iisn=Indeed.com

LEGAL

JOB TITLE: Senior Corporate Counsel - Merchant Acquiring Solutions - Payments SaaS

COMPANY: Repay

BASIC REQUIREMENTS:

- Law degree and authorized to practice law in the United States
- At least 4 years of relevant legal experience, preferably with experience at a fintech/payments organization
- Understanding of legal principles applicable to payments, including the payments ecosystem (e.g., the role of acquiring and issuing banks, card networks, payment processors, gateways, etc.), regulatory and licensing strategy and execution (e.g., stored value, money transmission, compliance obligations, privacy and licensing issues) and consumer protection laws

APPLY/SOURCE: <https://www.repay.com/careers/#2132561>

JOB TITLE: Associate Employment Litigation Counsel

COMPANY: Upwork

BASIC REQUIREMENTS:

- 2 to 5 years experience practicing employment law in the litigation context.
- Licensed to practice law, in good standing. If not licensed in California, familiarity with California employment law.
- Litigation experience at an AmLaw 100 law firm.

APPLY/SOURCE: <https://careers.upwork.com/jobs/associate-employment-litigation-counsel>

JOB TITLE: LSAT Instructor - Nationwide

COMPANY: Blueprint

BASIC REQUIREMENTS:

- A 172+ official LSAT score in the last 5 years
- Previous teaching, tutoring, or mentoring experience
- Ability to teach all sections of the LSAT

APPLY/SOURCE: <https://blueprint.bamboohr.com/jobs/view.php?id=75&source=remote.co>

JOB TITLE: Trusts and Estates Attorney Editor, Legal Education

COMPANY: WealthCounsel

BASIC REQUIREMENTS:

- Juris Doctor from ABA-accredited law school; LLM in tax or estate planning strongly preferred
- 10+ years experience practicing trusts and estates law, including the preparation of wills and trusts and related estate planning tools; probate, estate, and trust administration; and estate tax planning
- Excellent research, writing, and verbal communication skills

APPLY/SOURCE: <https://wealthcounsel.applicantpro.com/jobs/1407215.html>

JOB TITLE: Compliance Attorney

COMPANY: Digital Media Solutions Group

BASIC REQUIREMENTS:

- Juris Doctorate Degree from an ABA-accredited law school, 5+ years' experience minimum.
- Must be admitted to a recognized bar
- 3-4 years of supervisory experience required.

APPLY/SOURCE: <https://careers.digitalmediasolutions.com/job/czgdgc/compliance-attorney/-/>

JOB TITLE: Senior Paralegal

COMPANY: Ultimus Fund Solutions

BASIC REQUIREMENTS:

- A minimum of five years of paralegal or legal administration experience is required
- Prior experience with the Investment Company Act of 1940 is required
- Strong organizational and analytical skills and good oral and written communication skills are required (writing/editing background strongly preferred)

APPLY/SOURCE: <https://usr57.dayforcehcm.com/CandidatePortal/en-US/Ultimus/Posting/View/302>

MARKETING, CONTENT CREATION, & GRAPHIC DESIGN

JOB TITLE: Senior UI,UX Designer (OCONUS)

COMPANY: Bevy Labs

BASIC REQUIREMENTS:

- 5+ years experience with Figma/Sketch, Wireframes and prototyping

- Located within the Americas (team would like to constrain Time Zone as possible)
- Ideation of personas, user journeys / flows, storyboards

APPLY/SOURCE: <https://boards.greenhouse.io/bevy/jobs/4745921002>

JOB TITLE: Graphic Designer (Freelance)

COMPANY: Fertility Bridge

BASIC REQUIREMENTS:

- 2 years of graphic design experience
- Expert in Adobe Creative Suite and familiar with other programs used for social media
- Ability to deliver creative content in a graphic format

APPLY/SOURCE: <https://www.fertilitybridge.com/graphic-designer>

JOB TITLE: Pixel Artist (Contract, OCONUS)

COMPANY: Deca Games

BASIC REQUIREMENTS:

- Professional experience as a Pixel artist with a strong portfolio
- Skills in any 2D art software (Photoshop, Aseprite, Paint.net or Piske)
- Great artistic skills (proportion, color, composition)

APPLY/SOURCE: <https://deca-games.breezy.hr/p/8438cf1a136701-pixel-artist-m-f-d>

JOB TITLE: Social Media Manager

COMPANY: Sweeten

BASIC REQUIREMENTS:

- 3+ years experience managing paid and organic social media channels
- Excellent, creative copywriting and editing skills with impeccable grammar and accuracy
- Experience with scheduling tools (i.e., Hubspot, CoSchedule, Sprout Social, Later)

APPLY/SOURCE: <https://boards.greenhouse.io/sweeten/jobs/4394943002>

JOB TITLE: Social Media Organizer (Contract)

COMPANY: MoveOn.org

BASIC REQUIREMENTS:

- 2+ years in a social media field and 3+ years of experience in project management
- 3+ years in progressive advocacy, electoral campaigns, or news/digital media
- Experience in facilitating trainings, developing curricula, and connecting with students of all experiences and backgrounds

APPLY/SOURCE: <https://boards.greenhouse.io/moveonorg/jobs/2198621>

JOB TITLE: Facebook Advertising Manager

COMPANY: Tapping Solution

BASIC REQUIREMENTS:

- 4+ years Facebook Advertising experience managing hands-on ecommerce marketing
- Familiarity with Direct-to-Consumer/B2C marketing required
- Extensive experience using Facebook Business Manager and Power Editor to create conversion-oriented campaigns

APPLY/SOURCE: <https://www.thetappingsolution.com/positions-facebook-advertising-manager/>

JOB TITLE: Community and Social Manager (OCONUS)

COMPANY: The Irregular Corporation

BASIC REQUIREMENTS:

- Demonstrable experience writing clear, concise and engaging copy for social media.
- Competent graphics skills in Photoshop or Illustrator, including an understanding of cropping, layout and using brand assets
- Experience in following brand guidelines and managing relationships with influencers

APPLY/SOURCE: <https://apply.workable.com/mediatonic/j/451247E6F6/>

JOB TITLE: Director, Healthcare and Life Sciences Industry Marketing

COMPANY: Talkdesk

BASIC REQUIREMENTS:

- Equivalent of 8+ years of product marketing or similar experience
- Demonstrated ability to manifest the Talkdesk offering to the Healthcare & Life Sciences industry with compelling positioning and messaging
- Strong organizational and analytical skills, excellent written and oral communication skills, including experience in business discussions

APPLY/SOURCE: https://www.talkdesk.com/careers/td/remote/marketing/director-healthcare-life-sciences-industry-marketing-2182805?gh_jid=2182805

JOB TITLE: Head of Influencer Marketing

COMPANY: MoxieLash

BASIC REQUIREMENTS:

- Bachelor's degree in marketing, communications or relevant field
- 8+ years of overall industry experience and 5+ years in the influencer marketing space
- Experience leading execution of influencer campaigns developing both paid and organic influencer strategies

APPLY/SOURCE: <https://moxielash.breezy.hr/p/6166366cbe2c>

JOB TITLE: Product Marketing Manager

COMPANY: ReCharge Payments

BASIC REQUIREMENTS:

- 4-6 years of relevant experience in a product marketing role
- Experience positioning software products in a B2B organization in ecommerce industry
- Skilled in quantitative and qualitative analysis coupled with critical thinking skills

APPLY/SOURCE: <https://boards.greenhouse.io/recharge/jobs/4730837002>

JOB TITLE: Social Media Moderator – Turkish and English (OCONUS, Part-Time, Contract)

COMPANY: Social Element

BASIC REQUIREMENTS:

- Already be immersed in social media with willingness to keep up-to-date with industry standards, research, and best practice
- Commercial community and social media management experience
- Native-level Turkish, and fluent in written and spoken English

APPLY/SOURCE:

https://thesocialelement.applytojob.com/apply/job_20200525115837_LPAFGOI63DSAASA8

JOB TITLE: Marketing Manager (Part-Time, Contract)

COMPANY: Sprouts Cooking Club

BASIC REQUIREMENTS:

- Experience in Marketing

- Excellent Skills in MailChimp, WordPress, Social Media Outlets (Facebook, Twitter, Instagram), Writing, Google Ads and Facebook Ads
- Concise, Vibrant Writing and Design Style

APPLY/SOURCE: <https://www.sproutscokingclub.org/join-us/internship/#1589917529844-bfce1dbb-bac4>

PROJECT MANAGEMENT

JOB TITLE: Project Manager for Boutique Branding Studio

COMPANY: Wildstory

BASIC REQUIREMENTS:

- Experienced and Fast Learner
- There are some online tools that we use daily, and the ideal candidate will have extensive experience with each of these interfaces: Leadpages (no page-building experience necessary), Dropbox, Google Drive, Active Campaign, Trello, Gmail, Quickbooks Online, WordPress, Calendly, Podcast Listener required

APPLY/SOURCE: <https://jobspresso.co/job/wildstory-awesome-project-manager-for-boutique-branding-studio/>

JOB TITLE: Technical Project Manager

COMPANY: Unite Us

BASIC REQUIREMENTS:

- BA or BS in Computer Science or equivalent practical experience demonstrating a strong understanding of software development
- Experience in project management, release management and/or engineering management working on software engineering projects.
- Experience creating and managing tasks and tickets

APPLY/SOURCE: https://uniteus.com/job-openings/?qh_jid=4643086002

JOB TITLE: Support Team Project Manager

COMPANY: Noom

BASIC REQUIREMENTS:

- You have at least 3-5 years of project management experience in a contact center environment.
- You have experience designing and implementing processes for a stream-lined customer experience.
- You have a track record of success implementing high level projects through collaboration with team members across many different roles and functions. You seek to understand how project requirements drive to deadlines and specified outcomes.

APPLY/SOURCE: <https://www.noom.com/careers/job/2200373>

JOB TITLE: Project Manager, Global Clinical Analytics

COMPANY: Clinipace

BASIC REQUIREMENTS:

- Bachelor's degree required; Advanced degree preferred or equivalent Clinical Research experience.
- 5+ years of Clinical Project Management experience or equivalent applicable experience in Clinical Research industry, Infectious Disease/Oncology study knowledge preferred.

- 5+ years of experience in one of the Global Clinical Analytics disciplines; Data Management, Biostatistics or Statistical/Clinical Programming.

APPLY/SOURCE:

<https://cho.tbe.taleo.net/cho01/ats/careers/requisition.jsp?org=CLINIPACE&cws=1&rid=4782&source=Glassdoor>

JOB TITLE: Study Start Up Project Manager

COMPANY: Pfizer

BASIC REQUIREMENTS:

- Extensive global clinical trial/study management experience
- Working knowledge of Good Clinical Practices, monitoring, clinical and regulatory operations
- Must have a BS or BS Nursing and 5 years relevant experience or MS/PhD and 3 years relevant experience

APPLY/SOURCE: https://pfizer.wd1.myworkdayjobs.com/en-US/PfizerCareers/job/United-States---New-York---Remote/Study-Start-Up-Project-Manager_4785528-1?utm_source=Indeed&utm_medium=organic&utm_campaign=Indeed

JOB TITLE: Project Manager

COMPANY: Dynamo Technologies

BASIC REQUIREMENTS:

- 4-8 years of experience
- Technical program management skills
- Agile methodology for requirements & development

APPLY/SOURCE:

https://jobs.jobvite.com/careers/dynamotechnologies/job/oTzMcfwa?_jvst=Job+Board&_jvsd=Indeed

PUBLIC RELATIONS & COMMUNICATIONS

JOB TITLE: Corporate Communication Director - Remote

COMPANY: AbacusNext

BASIC REQUIREMENTS:

- 8+ years of experience in Business Marketing
- Bachelor's degree in Journalism, Communications, or related field is preferred
- Demonstrated business development process

APPLY/SOURCE: <https://www.paycomonline.net/v4/ats/web.php/jobs/ViewJobDetails?job=21382&clientkey=617BD2B543107A92E441A2D6AD614413>

JOB TITLE: Executive Communications Manager

COMPANY: Citrix

BASIC REQUIREMENTS:

- Bachelor's degree and/or equivalent practical experience (Journalism, Public Relations, Communications, Organizational Development, Content Creation preferred).
- 3-5 years of experience in public relations, journalism, communications or writing
- Experience with a large, global sales organization preferred

APPLY/SOURCE: <https://jobs.citrix.com/job/CITRA0058R20906/Executive-Communications-Manager>

JOB TITLE: PR & Communications Director

COMPANY: SWORD Health

BASIC REQUIREMENTS:

- 7+ years of communications experience, in-house, agency or journalism
- A strong network
- Experience building a brand from the ground up

APPLY/SOURCE: (multiple listings) <https://jobs.lever.co/swordhealth/c77bc6c9-f734-4a86-825f-ccb33ed09690>
<https://jobs.lever.co/swordhealth/0e283dee-fec2-4507-9cd2-7eff463bc44d>

JOB TITLE: Engagement and Communication Coordinator

COMPANY: Native Americans in Philanthropy

BASIC REQUIREMENTS:

- Bachelor's degree and at least three years professional work experience in a field related to communications; strong journalism or marketing experience a plus.
- Strong understanding of, and familiarity with, tribal communities and issues.

APPLY/SOURCE: <https://nativephilanthropy.org/job/engagement-and-communication-coordinator/>

JOB TITLE: Public Relations Manager

COMPANY: Remind

BASIC REQUIREMENTS:

- 7+ years work experience in PR, brand, and communications – agency experience a plus
- Background working in or with B2B (SaaS) companies – edtech experience a plus
- An avid consumer of news, ranging from product launches to policy updates

APPLY/SOURCE: <https://www.linkedin.com/jobs/view/1875824678/?alternateChannel=search>

JOB TITLE: PR & Event Manager

COMPANY: Crypto.com

BASIC REQUIREMENTS:

- Strong passion for the cryptocurrency space
- Proven track record designing and executing successful public relations campaigns at both a local and global level, ideally in crypto industry
- Strong relationships with crypto and finance media

APPLY/SOURCE: <https://apply.workable.com/crypto-dot-com/j/80895CD622/>

SUPPLY & LOGISTICS

JOB TITLE: Logistics Manager

COMPANY: Iron Bow Technologies

BASIC REQUIREMENTS:

- Bachelor's degree in Supply Chain Management, Information Technology or similar preferred
- Project Management Professional (PMP) certification desired
- Active Security Clearance (Secret minimum)

APPLY/SOURCE:

<https://chu.tbe.taleo.net/chu03/ats/careers/v2/viewRequisition?org=IRONBOW&cws=37&rid=3269&mode=job&iis=Indeed&iisn=Indeed.com>

JOB TITLE: Supply Chain Analyst

COMPANY: Kira Labs Inc.

BASIC REQUIREMENTS:

- Bachelor's degree preferably in Supply Chain or Engineering field
- 2+ years of relevant industry experience in Supply Chain or Inventory management field
- Ability to perform analytics with data visualization

APPLY/ SOURCE:

<https://www.indeed.com/viewjob?jk=38c73ba97436d872&q=Logistics&l=Remote&tk=1e9n76et2f91g800&from=web&vjs=3>

JOB TITLE: Tax Manager (Supply and Value Chain)

COMPANY: Zimmer Biomet

BASIC REQUIREMENTS:

- Undergraduate degree in accounting; a post-graduate degree in business or tax is preferred.
- Possesses 6 or more years in a financial or tax accounting role, preferably including intercompany accounting and/or transfer pricing experience.
- CPA certification preferred

APPLY/SOURCE:

https://global3.recruitmentplatform.com/syndicated/lay/jsoutputinitrapido.cfm?component=lay9999_jdesc100a&id=QCVFK026203F3VBQBV7V47VNG&nPostingID=190189&nPostingTargetID=288047&mask=zimexus&lq=EN

JOB TITLE: Trade and Logistics Support Consultant

COMPANY: Bluehorse Shoe

BASIC REQUIREMENTS:

- 2+ years of real-world, full life-cycle Microsoft D365 implementation experience
- Previous finance and software experience is also helpful
- Bachelor's degree in a business or technically oriented field

APPLY/SOURCE: <https://usr57.dayforcehcm.com/CandidatePortal/en-US/bhsi/Posting/View/96>

TRANSCRIPTION & DATA ENTRY

JOB TITLE: Transcriber

COMPANY: Pearson

BASIC REQUIREMENTS:

- English fluency (must listen, read, write fluently and accurately)
- Some post-secondary education
- Meticulous, careful personality with attention to detail
- **APPLY/SOURCE:** https://pearson.jobs/salt-lake-city-ut/transcriber-remote/F6002C5AD35E4094926A7D6AD24A1D28/job/?vs=1634&utm_source=flexjobs.com-DE&utm_medium=Other&utm_campaign=flexjobs.com

JOB TITLE: Non-English Monolingual Transcriptionist

COMPANY: AlphaSights

BASIC REQUIREMENTS:

- Proven track record of professional transcriptionist experience (at least 3 years' experience)

- Native or fluent in one or more of the languages listed below
- The ability to meet 99% transcription accuracy

APPLY/SOURCE: https://www.alphasights.com/careers/open-positions?gh_jid=2169820®ion=the_americas&experience=All%20Experience%20Levels

JOB TITLE: Insurance Transcriptionist

COMPANY: Allegis

BASIC REQUIREMENTS:

- Experience with strict verbatim transcription
- Experience with insurance and/or legal transcription (or similar industry)
- Ability to produce an average of 100+ transcript pages within 8-10 hours

APPLY/SOURCE:

https://allegis.agilehr.com/CareerPortal/JobDetail.aspx?enc=QPQDKqwXNuJybHyCBjvzpzBOo_gf31Tm4QDxUvS3OfIXrRVO4b0Btk+3cAI1FFtmV

JOB TITLE: Work from home - Entry level transcriptionist

COMPANY: Allegis

BASIC REQUIREMENTS:

- Availability to self-study and practice quality requirements 2-3 hours a day for 2-3 weeks
- Ability to satisfy 24-hour turn-around times for quality assessments
- Availability for 1-3 phone/video meetings with a coach between 7:30 am – 3:30 pm PST

APPLY/SOURCE:

https://allegis.agilehr.com/CareerPortal/JobDetail.aspx?enc=QPQDKqwXNuJybHyCBjvzpzBOo_gf31Tm4QDxUvS3OfIXNEKHNSRMCiicKMhCbOgA

JOB TITLE: Legal Transcriptionist

COMPANY: Allegis

BASIC REQUIREMENTS:

- Have experience in court reporting, legal transcription, a legal background (paralegal, legal assistant), or other advanced transcription experience
- Type at least 75 WPM (or are a stenographer)
- Have a great ear and ability to discern what people are saying in challenging situations

APPLY/SOURCE:

https://allegis.agilehr.com/CareerPortal/JobDetail.aspx?enc=QPQDKqwXNuJybHyCBjvzpzBOo_gf31Tm4QDxUvS3OfIUGzvXPP6zbOKmMlb/HFuJr

JOB TITLE: Editors/Proofreaders - Insurance Transcripts

COMPANY: NetTranscripts

BASIC REQUIREMENTS:

- You must be an American citizen residing in the USA and be able to pass a full criminal background check
- You should have prior experience transcribing or editing with an all-in-one platform such as InScribe, 3M, ChartScript, Winscribe or similar. Interview transcription experience will also be considered.
- You must be able to type 70 WPM

APPLY/SOURCE:

https://www.appone.com/maininforeq.asp?Ad=402006&R_ID=2989834&Refer=https://www.glasdoor.com/&B_ID=91

JOB TITLE: Insurance Transcription

COMPANY: NetTranscripts

BASIC REQUIREMENTS:

- You must be an American citizen residing in the USA
- You must be able to pass a full criminal background
- You must be able to type 75 WPM

APPLY/SOURCE:

https://www.appone.com/maininforeq.asp?Ad=402006&R_ID=2989730&Refer=https://www.glasdoor.com/&B_ID=91

JOB TITLE: Conferencing and Business Transcription

COMPANY: NetTranscripts

BASIC REQUIREMENTS:

- You must be an American citizen residing in the USA
- You must be able to pass a full criminal background check
- You must be able to type 75 WPM

APPLY/SOURCE:

https://www.appone.com/maininforeq.asp?Ad=402006&R_ID=3018908&Refer=https://www.glasdoor.com/&B_ID=91

WRITING & EDITING

JOB TITLE: Freelance Product Writer, Review

COMPANY: Insider Inc.

BASIC REQUIREMENTS:

- You must be confident and careful when reviewing products
- Must be able to describe the pros and cons of any item with conviction, while keeping Business Insider's voice, style, and audience in mind.

APPLY/SOURCE: https://hire.withgoogle.com/public/jobs/businessinsidercom/view/P_AAAAAA_JAABuLf7BXjLuFoP

JOB TITLE: Freelance Script Writer

COMPANY: Filmless

BASIC REQUIREMENTS:

- 5+ years of experience in content and script writing that appeals to wide audiences
- Well organized and detail oriented
- Ability to manage multiple projects of varying complexities, meet deadlines, and work well under pressure

APPLY/SOURCE: <https://jobs.smartrecruiters.com/Filmless/743999706615083-freelance-script-writer>

JOB TITLE: Freelance Gaming Writer

COMPANY: Digital Trends

BASIC REQUIREMENTS:

- Broad knowledge of and interest in the gaming landscape is a necessity.
- College degree in journalism or related field preferred.
- 1-2 years of editorial experience required.

APPLY/SOURCE: <https://boards.greenhouse.io/digitaltrends/jobs/4722955002>

JOB TITLE: Temporary Marquee Staff Writer

COMPANY: Ballotpedia

BASIC REQUIREMENTS:

- A demonstrated passion for Ballotpedia’s mission
- Knowledge of the United States political system, with an emphasis on courts and elections
- Experience conducting independent, rigorous research over a lengthy period of time

APPLY/SOURCE: https://hire.withgoogle.com/public/jobs/ballotpediaorg/view/P_AAAAAACAADuLMWBwpDvXwE

ADDITIONAL JOB OPPORTUNITIES

To find remote/work from home positions with these companies that are currently recruiting, you may need to change the location to “remote” or “work from home”.

COMPANY: Instant Teams

APPLY/SOURCE: <https://instantteams.com/>

COMPANY: UnitedHealth Group (look for “telecommute”)

APPLY/SOURCE: [https://careers.unitedhealthgroup.com/Home/Job%20Search#sort=%40openingz32xdatez32xez120xt%20descending&f:telecommuterposition=\[Yes\]&country=United%20States](https://careers.unitedhealthgroup.com/Home/Job%20Search#sort=%40openingz32xdatez32xez120xt%20descending&f:telecommuterposition=[Yes]&country=United%20States)

COMPANY: Salesforce (look for “US Remote”)

APPLY/SOURCE: <https://www.salesforce.com/company/careers/>

COMPANY: Amazon (use “work from home” in the category box)

APPLY/SOURCE: https://www.amazon.jobs/en-gb/search?offset=0&result_limit=10&sort=relevant&category_type=Work%20from%20Home&distanceType=Mi&radius=24km&latitude=&longitude=&loc_group_id=&loc_query=Telecommute&base_query=&city=&country=®ion=&county=&query_options=&

COMPANY: Zoom (look for “remote office” under location)

APPLY/SOURCE: <https://zoom.wd5.myworkdayjobs.com/Zoom/0/refreshFacet/318c8bb6f553100021d223d9780d30be>

COMPANY: Zapier

APPLY/SOURCE: <https://zapier.com/jobs/#job-openings>

COMPANY: Slack

APPLY/SOURCE: <https://slack.com/careers/dept/desktop-engineering#openings>

COMPANY: CVS (look for “work from home”)

APPLY/SOURCE: <https://jobs.cvshealth.com/search-results?CloudSearchValue=none&CloudSearchLocation=none&CloudSearchRadius=20&radiusUnit=Miles&prefilters=none&fbclid=IwAR1RSz7UAprASCtIJ4AUjF76LZkCaI8uw59PDe79sCUY-XUQfrnMod2qOLQ>

COMPANY: Wayfair (search for “Virtual” in location bar)

APPLY/SOURCE: https://www.wayfair.com/careers?fbclid=IwAR1EyhbS5JVkkDuOeO6E4bGfM4awp_DFIQroN89Fi9ZHm2uJA704tW5RfZY

COMPANY: CleverTech

APPLY/SOURCE: <https://www.clevertech.biz/careers>

COMPANY: TaxJar

APPLY/SOURCE: <https://www.taxjar.com/jobs/#postings>

COMPANY: Aha!

APPLY/SOURCE: <https://www.aha.io/company/careers/current-openings>

COMPANY: Doximity (filter location by "Remote, U.S")

APPLY/SOURCE: <https://workat.doximity.com/positions/>

COMPANY: Close

APPLY/SOURCE: <https://jobs.lever.co/close.io/>

COMPANY: ReCharge

APPLY/SOURCE: <https://boards.greenhouse.io/recharge#.WpfmJ3XwZhE>

COMPANY: GitHub

APPLY/SOURCE: <https://github.com/about/careers>

COMPANY: Animalz

APPLY/SOURCE: <https://www.animalz.co/join-us/>

COMPANY: Harvest

APPLY/SOURCE: <https://www.getharvest.com/careers>

COMPANY: CafeMedia

APPLY/SOURCE: <https://www.cafemedia.com/career.php>

COMPANY: Hubstaff

APPLY/SOURCE: <https://hubstaff.com/jobs>

COMPANY: UScreen

APPLY/SOURCE: <https://www.uscreen.tv/careers/>

COMPANY: iPresence

APPLY/SOURCE: <https://www.ipresence.ca/jobs/>

COMPANY: Oddball

APPLY/SOURCE: <https://oddball.io/jobs>

COMPANY: Customer.io

APPLY/SOURCE: <https://customer.io/careers/>

MILITARY-FRIENDLY JOB BOARDS WITH REMOTE LISTINGS

JOB BOARD: Blue Star Families

APPLY/SOURCE: <https://bluestarfam.org/>

JOB BOARD: Corporate America Supports You (CASy)

APPLY/SOURCE: <https://www.casy.us/>

JOB BOARD: Hire Heroes USA

APPLY/SOURCE: <https://www.hireheroesusa.org/>

JOB BOARD: HireMilitary

APPLY/SOURCE: <https://hiremilitary.us/>

JOB BOARD: Military Spouse Corporate Career Network (MSCCN)

APPLY/SOURCE: <https://www.msccn.org/>