



DEPARTMENT OF THE ARMY  
HEADQUARTERS, 4TH INFANTRY DIVISION AND FORT CARSON  
6105 WETZEL AVENUE, BUILDING 1435  
FORT CARSON, COLORADO  
80913-4289

AFYB-CG

23 October 2017

MEMORANDUM FOR Commanders of Brigades and Separate Battalions, Primary and Special Staff

SUBJECT: 4<sup>th</sup> Infantry Division and Fort Carson Fiscal Year (FY) 2018 Holiday Observances

1. References:

- a. Army Regulation 600-8-10. Leaves and Passes, 04 AUG 2011
- b. Federal Law (5 U.S.C 6103) 2017/2018 Federal Holidays
- c. III Corps Memorandum FY18 Holiday Observances, 24 JUL 2017

2. 4<sup>th</sup> Infantry Division and Fort Carson Units that are not deployed will observe the following federal holidays and training holidays during FY18.

a. Public holidays to be observed:

09 October 2017, Columbus Day  
10 November 2017, Veterans Day (Observed)  
23 November 2017, Thanksgiving Day  
25 December 2017, Christmas Day  
01 January 2018, New Year's Day  
15 January 2018, Dr. Martin Luther King, Jr. Day  
19 February 2018, Presidents' Day/Washington's Birthday  
28 May 2018, Memorial Day  
04 July 2018, Independence Day  
03 September 2018, Labor Day

b. Training holidays:

06 October 2017 (Friday before Columbus Day)  
13 November 2017 (Monday after Veterans Day)  
24 November 2017 (Friday after Thanksgiving Day)  
22 December 2017 (Friday before Christmas)  
29 December 2017 (Friday before New Year's)  
12 January 2018 (Friday before Dr. Martin Luther King, Jr. Day)  
05 February 2018 (Monday after the Superbowl)  
16 February 2018 (Friday before Presidents' Day/Washington's Birthday)  
30 March 2018 (Friday before Easter)  
02 April 2018 (Monday after Easter)  
25 May 2018 (Friday before Memorial Day)  
15 June 2018 (Friday before Father's Day) (Army Birthday Training Holiday)

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05 July 2018 (Thursday after Independence Day 0900 late call)

03 August 2018 (Friday)

31 August 2018 (Friday before Labor Day)

c. Consistent with the mission and operational requirements, the days in paragraph 2a above will be treated as training holidays for military personnel. Civilian personnel may, at their request, be granted annual leave, compensatory time, or leave without pay for an absence.

d. The Christmas/New Year holiday period is 16 December 2017 through 02 January 2018. Division will conduct half-day schedule (**0630 - 1200**) from Friday 16 December 2017 through Tuesday 02 January 2018, during the Christmas/ New Year holiday period. Half-day schedule provides an opportunity for Soldiers/employees to enjoy the holidays by taking leave or using compensatory time. The first full duty day is 03 January 2017.

e. Brigade and Battalion Separate Commanders are encouraged to establish a "period of no major activities scheduled" during the school Spring Break week and provide maximum opportunity for Soldiers with school-aged children to take leave during Spring Break.

f. Brigade and Battalion Separate Commanders are allowed to deviate from training holidays in support of the fiscal year training strategy if needed. Approval for this action resides with the Division Commander.

3. POC for this memorandum is LTC Stephen Capehart, 4ID G3 at email: [stephen.e.capehart.mil@mail.mil](mailto:stephen.e.capehart.mil@mail.mil) and phone: 719-526-0383.



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