

ANNEX A: DEPLOYMENT REINTEGRATION TASKS.

Deployment Cycle Support (DCS) Tasks Installation; Home Station; AOR; and Community-Level Processing		Deployment Reintegration Phases					Task Coordination Responsibility	Agency Assistance
Deployment Cycle Support Tasks		Phase I (R-180)	Phase II (R+180)	FORSCOM HSO	III CORPS	AR 600-8-101		
1	Plans to mitigate high-risk behaviors during leadership transitions due to PCS, ETS, schools, etc.	X		F	3		Unit	Health Promotion
2	Identify and ensure support for single Soldiers.	X		F	3		Unit	BOSS
3	Conduct Commander assessments on unit specific needs based on resources available.	X		F	3		Unit	G3
4	Conduct leader training on identifying symptoms of distress and suicide tendencies.	X		F	3		Unit	DIV PSYCH or Chaplain/ASAP
5	Awareness of unit (rear detachment) and Home Station accident experience and statistical data.	X		F	3		Unit	Safety
6	Brigade Commander briefs Reintegration Plan to include Leader Education Plan and availability of sufficient medical, BH, and counseling resources to SC	X		F			Unit	G3
7	Separate Bn/CO Commander briefs Reintegration Plan to include Leader Education Plan and availability of sufficient medical, BH, and counseling resources to first O6 in chain of command	X		F			Unit	G3
8	Providing Family members reunion/reintegration training, including Post-Deployment Resilience Training for Families to develop their identification and understanding of potential adverse Soldier behaviors when returning home.	X		F			Unit MRT	ACS
9	Identify and coordinate Army Traffic Safety Training surge requirements - motorcycle drivers	X		F			Unit	Safety
10	Provide RDC updated redeployment rosters.	X			3		Unit	Unit
11	Publish leave schedule.	X			3		Unit	N/A
12	Identify potential family issues for returning Soldiers.	X			3		Unit	FRL/Unit C2/Chaplain
13	Conduct Suicide Awareness and Prevention training.	X	Z	F	3		Unit	Chaplain/ASAP
14	Conduct Post-deployment Resilience Training for Soldiers and Army Civilians to guide their reintegration back into a non-combat environment.	X	Z	F	3		Unit MRT	Division CSF2
15	Encourage Soldiers and Army Civilians to keep communication channels open with families.	X	Z	F	3		Unit	Unit
16	Conduct Reintegration training (RIT) for redeploying Soldiers and Army Civilians. Individually redeploying Soldiers will conduct online RIT	X	Z	F	3		Unit	ACS
17	Conduct Unit Refresher / Army Sexual Assault Prevention & Response training/Sexual Harassment & Assault Response & Program.	X	Z	F	3		Unit SHARP	Division SHARP
18	Identify Soldiers with medical or behavioral issues requiring referral upon redeployment.	X	Z		3		Unit	SRP Site
19	Update Personnel Reporting System.	X	Z		3		Unit	Unit
20	Identification of potential Soldier financial or legal issues and referral to financial training and/or assistance.	X	X		3		Unit	DFAS/ACS
21	Civilians will turn in foreign location record and SF-1190 to CPAC	X	X		3		Unit	CPAC
22	Facilitate small group discussion on deployment experiences.	X	Y	F	3		Unit	Unit
23	Utilize Risk Reduction Reintegration Tip Card.	X	Y	F	3		Unit	Community Ready & Resilient
24	Updating Family Readiness Group (FRG) telephone trees and other contact lists.	H	Z	F	3		Unit	FRL/FRSA
25	Plan, coordinate, and execute reunion and homecoming ceremonies and activities.	H	X		3		Unit	DPTMS
26	Identify and refer families with reported stress, separation issues, who have experienced problems during deployment, or require special assistance to appropriate agencies for follow-up.	H	Y	F	3		Unit	FRL/Unit C2/ACS/EACH

X - Mandatory Tasks F - FORSCOM HSO B - Best Practice
 Y - As required 3 - III CORPS RIT Order A - AR 600-8-101
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27	Refer Family Readiness Groups (FRGs) and Families on all services available to returning Soldiers and Civilians including: ACS; AER; Red Cross; Virtual FRG; Military OneSource; Military Family Life Counselors (MFLCs); Chaplain support service including Unit Ministry Teams (UMT); tax information and other support provided by governmental and non-governmental agencies.	H	Y	F	3		Unit	ACS (AER, RED CROSS, MFLC, FRL, CHAPLAIN)
28	Identify Family Readiness staff shortages.	H	Y			3	Unit	FRL/Unit CDR
29	Conduct Reintegration and Post-Deployment Resilience Training to families of redeploying Soldiers and Army Civilians.	H	Y			3	ACS/Unit MRT	ACS/Division CSF2
30	Update ID Cards / ID Tags for Army Civilians and ID Cards for eligible Family members.	H	Y			3	ID CARD FAC.	ID CARD FAC.
31	DEERS / RAPIDS enrollment.	H	Y			3	ID CARD FAC.	ID CARD FAC.
32	Family Advocacy Program (FAP) program managers reestablish case continuity.	H				3	Unit MRT	EACH
33	Provide information to Family members prior to return of Soldiers.	H				3	Unit	FRL/Unit C2
34	Initiate / complete investigations (e.g. Line of Duty, AR 15-6, and Report of Survey)	Y	Y			3	Unit	Legal
35	Finalize disciplinary and adverse administrative actions	Y	Y			3	Unit	Legal/DHR
36	Complete / verify completion of OERs, NCOERs, civilian evaluations, and awards, as required	Y	Y			3	Unit	G1/CPAC
37	Ensure Soldiers who PCS and TCS complete the DCS Process, as required	Y	Y			3	Unit	DHR
38	Inform Army Civilians of the Office of Workers' Compensation Programs process for occupational illness and injury reporting.			Z	F	3	CPAC	CPAC
39	Provide travel pay as requested for Soldiers with TCS orders.			Z		3	Unit	DMPO
40	Conduct finance briefings, expedite allotments, and review entitlements / special pay as required.			Z		3	Unit	DMPO
41	Conduct safety briefings covering POVs and motorcycles safety.			Z		3	Unit Safety	Safety
42	Verify that operator licenses, registrations, insurance policies, and safety inspections are current.			Z		3	Unit Safety	Safety
43	Provide an opportunity for couples (individually or single spouse) to take and complete the marital assessment instrument.			X	F	3	Unit	Unit Chaplain
44	Make available Post-Deployment Resilience Training for Family members.			X	F	3	Unit MRT	Division CSF2/ACS
45	Conduct Post-Deployment Resilience Training for Soldiers and civilians (recommend conducting in conjunction with PDHRA)			X	F	3	Unit MRT	Division CSF2
46	Complete DD Form 2900 (Post-Deployment Health Reassessment) to document health concerns, assessments and referrals within 90-180 days (recommend conducting in conjunction with PDHRA Resilience Training). Ensure 100% face-to-face BH screening.			X	F	3	Unit/SRP Site	EACH
47	Conduct accident prevention and avoidance techniques training			X	F		Unit	Safety
48	Review personally owned weapons policies			X	F		Unit	Safety
49	Civilian will return health records back to Occupational Health			X		3	Unit/individual	CPAC
50	Conduct final check to ensure Soldier has completed the reintegration process.			X		3	Unit	G3
51	Conduct Warrior Adventure Quest			X			Unit	DFMWR

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53	Conduct Reintegration - Unit Risk Inventory (R-URI) 120-180 days after redeployment. (www.acsap.army.mil)	X		3		Unit	ASAP
54	Educate Soldiers and Family members regarding the impact of personnel policies (e.g., STOP-MOVE)	X		3		Unit	G1/DHR
55	Provide opportunity for voluntary marriage education / enrichment workshops / Strong Bonds retreat.	X		3		Unit	Chaplain
56	Will support ASAP in conducting applied Suicide Intervention Skills Training for Leaders.	X		3		Unit	Chaplain
57	Conduct medical health records review.	X		3		SRP Site	EACH
58	Extend health care for deployment-related condition to Army Civilians - workers compensation.	X		3		unit/Individual	DoL/CPAC
59	Perform initial TB Test (Provider referral only) and complete 90 day TB test requirements.	X		3		SRP Site	EACH
60	Draw serum specimens after return to home station and complete serum requirements.	X		3		SRP Site	EACH
61	Update individuals' permanent health records with deployment health records.	X		3		Unit	EACH
62	Civilian will process reassignment SF-50, for tracking purposes	X	X	3		Unit	CPAC
63	Continuing support to youth (counseling, academic support, mentoring, and intervention services).	X		3		Unit	DFMWR/CYSS
64	Encourage Soldiers, Civilians and Family members to use on-line Comprehensive Soldier Fitness (CSF) resources to include the Global Assessment Tool (GAT) and Comprehensive Resilience Modules (CRM) as well as other CSF resources available through Army Community Service (ACS).	X		3		Unit MRT/SMRT	ACS
65	Conduct Post-Deployment Resilience Training for Soldier/Civilian and Family members.	H		3		Unit MRT/SMRT/ACS	Division CSF2/ACS
66	Provide ACAP services to affected Soldiers.	Y		3		DHR	DHR
67	Provide individual career counseling (Reenlistment Counseling), as required	Y		3		Unit	RETENTION
69	Process Claims for personal property lost in shipment or while in storage.	Y		3		SJA	SJA

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ACS RIT								
69	Conduct Communication with Spouses, Families and Children Training to Soldiers and Army Civilians - communicate with Children, Spouse, Communicate for Single, Divorce.		Z		3		Unit	ACS
70	Conduct TRICARE benefits briefing.		Z	F	3		Unit	EACH
71	Conduct Medical Threat brief for Soldiers.	X	Z		3		Unit	Unit Provider/ESO
72	Conduct briefing about substance abuse, its effects and legal consequences.		Z	F	3		Unit	ASAP
73	MFLC Intro		B				Unit	Unit MFLC
74	TBI Brief		B				Unit	DVBIC
75	Domestic Violence		Z				Unit	ACS
76	EPC Child Support Services		B				Unit	EPC Rep
77	Legal		B				Unit	JAG
78	Special Ops		B				Unit	SF Recruiting
79	Money Matters		B				Unit	ACS
RSRP								
80	KIOSK		Z				Unit	SRP Site
81	Survey - PDHA (verify completed or complete on site)		Z				Unit	SRP Site
82	Audiology		Z				Unit	SRP Site
83	TBI		Z	F			Unit	Warrior Recovery Center
84	DRAT	X	Z				Unit	SRP Site
85	Brief		Z				Unit	SRP Site
86	Admin		Z			A	Unit	SRP Site
87	Review SGLV & DD93		Z				Unit	SRP Site
88	Medical facility - PDHA		Z	F		A	Unit	SRP Site
89	PDHA (online portion only) NET 30 days prior to redeployment	X					Unit	Unit Provider
90	Optometry		Z	F			Unit	SRP Site
91	Audiology		Z	F			Unit	SRP Site
92	LAB - TB test		Z	F			Unit	SRP Site
93	Provider		Z				Unit	SRP Site
94	PHA		B				Unit	SRP Site
95	Treat and document adverse, potentially adverse exposures or negative health-related behaviors (DD Form 2796, Post-Deployment Health Assessment).	X	Z		3		Unit	SRP Site
96	Immunizations - as required		Z	F			Unit	EACH
97	Women's readiness		Z	F			Unit	EACH
98	ANAM - As required		Z				Unit	EACH
99	Behavioral Health - 100%		Z	F			Unit	EACH
100	Final Medical		Z				Unit	EACH
101	Dental facility		Z	F		A	Unit	N/A
102	CLASS 1 or 2 and exam w/in 90 days of exp		Z				Unit	DENTAC
103	DEERS/RAPIDS/ID CARD & Tags		Z			A	Unit	DHR
104	Finance		Z			A	Unit	DMPO
105	Legal - revoke POAs		Y	B			Unit	Unit Legal/SJA

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