**FlexJobs**

**Quality Assurance Specialist**

**Telework in the Following Locations: CA, CO, CT, FL, GA, IL, ME, MD, MA, MN, NH, NC, OR, PA, TN, TX, VA**

**Quality Assurance Specialist**

**Who We Are**  
Our mission is to improve the future of work by helping people find flexible jobs that make their lives better. We are committed to doing this internally and externally with integrity, intelligence, balance, communication, and care.

In the past 12+ years, FlexJobs has established itself as the leader in the professional flexible job market (remote, freelance, part-time, and flexible schedule jobs) to help job seekers connect with employers that offer these highly desired arrangements. We do this in a way that makes the job search experience easier, safer, and faster for job seekers by utilizing both technology and human intelligence to provide a friendly, effective, and better job service.

In terms of flexibility, we also walk the talk! Our entire team works remotely from locations all across the United States. The ability to flex our schedules as needed to best fit our lives allows us to work in a very focused and productive way.

**What You’ll Do**

We are looking for a highly motivated QA professional who possesses strong attention to detail and a passion for testing. We are looking for an outgoing, detail-oriented person to take responsibility for testing new software releases, troubleshooting, and verifying ongoing development. You will report bugs and verify implemented fixes throughout the development cycle. This is a full-time position where you will work from your home office, using your equipment. You must have a fast home computer with a broadband Internet connection.

**Your Experience:**

* Minimum 5-7 years in a QA role for a software development company
* Experience using bug databases to log bugs and issues for developers to fix
* Strong knowledge of software QA methodologies, tools, and processes
* Experience in writing clear, concise, and comprehensive test plans and test cases
* Experience working in an Agile development process

**Bonus Points Given:**

* Currently have a variety of desktop and mobile devices to test on (i.e., Windows, Mac, iPhone, iPad, etc.)
* Past experience with Jira/Confluence
* Experience working in a fast-paced environment with multiple developers

**Traits and Skills for This Role:**

* Develop, modify, and execute software test plans/test cases and develop/use testing tools and methodologies to achieve the test objectives
* Log bugs and issues for developers to fix
* Write test scripts/cases that verify functional and nonfunctional requirements of a feature
* Test responsive website using desktop and mobile devices
* Use screen capture software to document/demonstrate software issues
* Work collaboratively with developers during all stages of projects to provide in-process testing results
* Collaborate in the Agile software development process, independently representing the QA team
* Great communication, problem-solving, and technical support/troubleshooting skills

**Other Requirements**

* Interest in a long-term position, full-time position, with a company that you’re proud to be a part of
* A fully functioning home office, including high-speed Internet access, a fast computer, and phone access
* A work environment in which you can really focus without distractions

**Traits Required of All Team Members, You Included:**

* A sense of pride in your work
* A streak of perfectionism when it comes to details
* Being highly organized, responsible, and ethical
* Being proactive when it comes to asking questions, brainstorming, and working with colleagues
* Excellent time management and organizational skills
* An appreciation and enthusiasm for the ability to work remotely

**How to Apply:**

If this job description makes you feel as if it was written perfectly for you, then please apply! What we’ll need:

1. An intro email/cover letter telling us why you want to work for FlexJobs (v. another company)
2. What makes you a great fit for this position
3. What hourly rate you would be comfortable with
4. A current resume in .doc, .docx, .pdf, markdown, or .txt
5. [Complete this soft skills assessment](http://app.pairin.com/apply/03422556Xn)

Please note that all steps must be completed fully for an application to be considered.

Applications can be sent through FlexJobs or by email to jobs@flexjobs.com.

*If you are selected to move forward, you may be required to do a background check.*

*FlexJobs is an equal opportunity employer. We celebrate and support diversity and are committed to creating an inclusive work environment for all employees.*

*FlexJobs is also a veteran and military spouse-friendly employer. Our positions are perfectly structured for qualified candidates who meet this criterion and we have a workplace culture that supports their work and life.*

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[Apply for job](mailto:jobs@flexjobs.com?subject=Application%20via%20Quality%20Assurance%20Specialist%20-%20Select%20US%20States%20listing%20on%20https%3A%2F%2Fremote.co)

Thank you,

[Insert signature]