



# COMMUNITY EVENT SUPPLY RENTALS

**Folding Chairs:** \$2.00

**Tables:** \$8.00

**10x10 Canopies:** \$100.00

**10x20 Canopies:** \$125.00

**20x20 Canopies:** \$200.00

**20x40 Canopies:** \$300.00

**Stage Panels(4x8 per panel):** \$50.00

**Stage:** \$700.00

**Mobile Seating/Bleachers:** \$700.00

**Beer Trailer:** \$500/day , \$2500/week

*Other fees that may apply:*

**Delivery Fee:** \$50.00

**Setup Fee:** \$50.00

*Our hours of operation are*

**Monday-Friday**

8:00 a.m. - 4:00 p.m.

Closed on federal holidays.



More Events and Info at  
[carson.armymwr.com](http://carson.armymwr.com)



Find us on Social Media  
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"Lead in Modernizing and Innovating to be the Army's premier installation to work, live, train, and thrive!"



If you are inquiring to have your items  
**delivered**, please fill out this page.

(\$50.00 fee applies)

**Event POC Information-**

Name:

Phone number:

If needed, may we call you? ☐ OR ☐

Yes No

**Event Information-**

Event address(provide city & zip code):

Delivery date and time:

Pick up date and time:

Are you wanting our team to set up and take down these items for you?(\$50 fee applies) ☐ OR ☐

Yes No

Please describe the area in which these items will be utilized(grass, concrete, indoors, etc.):





If you are inquiring and are wanting to  
**pick up and drop off** your items,  
please fill out this page.

**Information-**

Event address(provide city & zip code):

Pick up date and time:

Drop off date and time:

Please describe the area in which these items will be utilized(grass, concrete, indoors, etc.):

Please note: Pick up and drop off location will be coordinated based off of the needs of this reservation, and will be communicated once the reservation is approved.





Please select and insert the quantity of the items you are requesting to reserve.

Folding chairs:

Tables:

10x10 Canopies:

10x20 Canopies:

20x40 Canopies:

Stage Panels(4x8 per panel):

Stage:

Mobile Seating/Bleachers:

Beer Trailer:

Signature for approval:

*Sean Gillotte*

Signature for approval:

*Sarah Rumpza*





# COMMUNITY WIDE RENTALS

## RESERVATION AGREEMENT

DATA REQUIRED BY PRIVACY ACT 1974 (SUSC 552a)  
Authority: Title 10, USC 3012

Disclosure: Voluntary. Failure to disclose all or part of the requested information may preclude participation in DFMWR activities, facilities, and/or equipment.

### RESPONSIBLE PARTY INFORMATION

LAST NAME, FIRST NAME

ADDRESS(City, State, Zip Code)

PHONE NUMBER

EMAIL ADDRESS

RULES, REGULATIONS, GUIDELINES, AND TERMS OF RENTAL, PLEASE READ EACH STATEMENT. I UNDERSTAND, ATTEST AND AGREE TO THE FOLLOWING:

1. Reservations must be made two weeks in advance, unless otherwise authorized by Community Rentals Team
2. Full payment is due no later than two weeks prior to the date of pick up/delivery. Payment must be scheduled with Community Wide Rentals Team.
3. Equipment pick up and returns are made by appointment only with the Community Rentals Team. Failure to pick up or return the equipment at the scheduled time will result in cancellation of reservation.
4. No refunds will be provided.
5. Customer will pay for any replacement and/or damages, cleaning deposit or fee associated with rental equipment, and/or any damages that occur while the equipment is in the customer's possession. This will be the sole responsibility of the responsible party listed.
6. Cancellations or changes must be made 5 business days in advance of the scheduled pick up or delivery date. The Community Wide Rentals Team operates Monday-Friday, 0830-1600, closed on federal holidays.

#### Release and Hold Harmless:

By participating in this Fort Carson DFMWR event/program/activity, you consent to the following: I desire to participate in this Fort Carson DFMWR event/program/activity. This is an event/program/activity hosted by the Directorate of Family and Morale, Welfare and Recreation. I expressly agree that I, myself, my heirs, personal representatives, and assigns, hereby release and discharge, and agree to hold harmless and indemnify, the United States Government, the United States Army, Fort Carson, Directorate of Family and Morale, Welfare and Recreation, Sponsors, Donors, and their officers, agents, and employees acting in their official capacities, from liability and from any and all claims for any illnesses, injuries, loss, death, or damage, whether latent or patent, which may occur as a result of my participation in any of the activities that are offered as part of the program/event/activity, or occurrences incident thereto. I agree to comply with all safety instructions and requirements. I expressly assume all inherent, known or foreseeable risks and dangers involved in participating in the described activity. By purchasing, I specifically release and discharge, and agree to hold harmless and indemnify, the agencies, personnel, and sponsors listed above from liability and any and all claims for all illnesses, injuries, death, loss, or damage, whether latent or patent, that result from or are contributed to, by my use of Government property, Fort Carson facilities, and my participation in any activity associated with the event/program/activity. I also grant permission to all the foregoing to use photography, videography, motion pictures, or any recording of this event for any legitimate purpose.

I have read the DFMWR Release and Hold Harmless, and Terms of Rental Agreement above and agree to uphold the stated regulations.

Rental Applicant Signature:

**Upon completion of this packet, please email it to [fortcarsonerevents@gmail.com](mailto:fortcarsonerevents@gmail.com). Failure to provide all documents will result in reservation disapproval.**

