REFERENCES: See Annex A.

1. **SITUATION.** See Annex A.

2. **MISSION.** See Annex A.

3. **EXECUTION.**

a. Commander's Intent. See Annex A.

b. Concept of Operations.

(1) Commanders shall implement written procedures which ensure CFRRs receive training as outlined in this appendix. Ideally, this training is provided by local Army Community Service personnel. It should be conducted in group settings to allow maximum opportunities for CFRRs from several units to interact, share ideas, and develop relationships while receiving training. However, online training courses (e.g.; Operation READY or current material) may be utilized when mission factors and time requirements must be met.

(2) Senior commanders shall develop CFRR training which fit the needs of their units; at a minimum, CFRRs will attend the following training:

(a) Command Family Readiness Representative Training Course. Provided by ACS.

(b) Rear Detachment Commander Training. Provided by ACS or at http://www.myarmyonesource.com/default.aspx.

(c) Volunteer Management Information System (VMIS) or current Army system for organizational points of contact. Provided by ACS.

(d) Operational Security (OPSEC) Social Media Training. See Army Social Media requirements (https://www.army.mil/socialmedia/managers/) for two (2) OPSEC training courses and additional guidance.

(e) Casualty Response (CARE) Team Training. Provided by ACS.

c. Tasks to Subordinate Units. See Annex A.

d. Coordinating Instructions. See Annex A.

4. **SUSTAINMENT.** See Annex A.

5. **COMMAND AND SIGNAL.**

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