

The Job Spotlight

Week of April 18, 2022- April 22, 2022

- AmeriCorps Colorado Healthcare Corps
- Colorado Department of Corrections
- Colorado Sheet Metal Workers
- El Pomar Foundation
- John Deere
- KOAA
- Myron Stratton
- Oracle
- Pepsi
- Sunki, LLC
- The Independence Center
- The Resource Exchange
- U. S. Department of Veterans Affairs
- USA Jobs



**Explore, start, or advance a
career in healthcare**

Colorado Healthcare Corps

Gain a year of hands-on experience
supporting nonprofit healthcare facilities
during a critical workforce shortage.

Participants will receive:

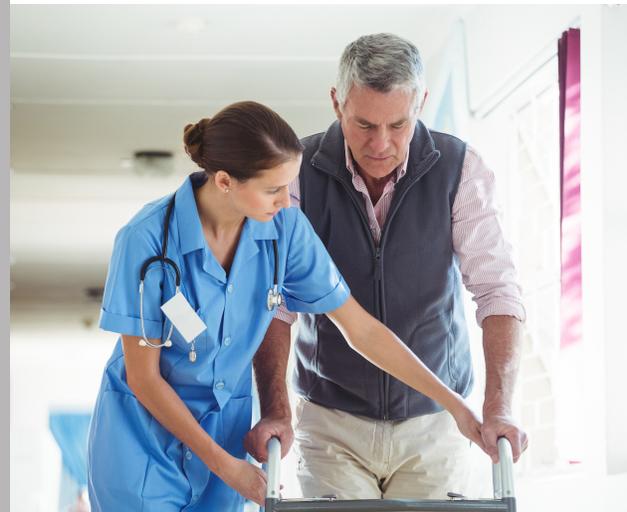
- Living allowance up to \$30,200
- Monthly housing and childcare stipend
- Healthcare benefits
- Funding for education
- Career coaching & professional development

Needed positions include:

- Certified Nursing Assistants (CNA)
- Medical Assistants (MA)
- Qualified Medication Administration Personnel (QMAP)



Learn more at
serve.colorado.gov/healthcare-corps





**Use Your
Skills to**

SERVE

Colorado

The Colorado Department of Corrections

proudly hires veterans

Why work for us?

Paid Corrections Training • *Flexible Work Arrangements* • **Generous Paid Leave**
Comprehensive Benefits Package • **Tuition Reimbursement** • *Career Advancement*
Paramilitary Organization • *Immediate Camaraderie Among Veterans*

We hire:

Correctional Officers • *Case Managers* • **Parole Officers**
Medical/Behavioral Health/Dental Clinicians
Trades Professionals • *Boiler Operators*
Food Service Supervisors & *MORE!*

We offer
**Veterans
Preference
Points**

APPLY TODAY

cdoc.jobs

Colorado Sheet Metal Workers' Joint Apprenticeship & Training Committee

1515 W 47th Ave, Denver, CO 80211
720.855.0305
www.smarthvac.training

Colorado Sheet Metal Workers' JATC Request for Applications for the position of Full-time Administrative Assistant/ SMART Heroes Liaison

The Colorado Sheet Metal Workers Joint Apprenticeship Training Committee is searching for a Full-Time Administrative Assistant/Smart Heroes Liaison for our Colorado Springs JATC campus.

The successful candidate will have strong organizational skills, and communication skills, be proficient in MS Office and/or related software. This is a challenging position that demands a motivated, self-starting, organized individual that has great people skills and is able to build and foster relationships. The candidate will have experience with the military transition process and be able to gain access to Colorado military bases. The candidate will be responsible for maintaining and improving our relationship with soldiers, officers, and staff at Fort Carson military base and will attract soldiers to the SMART Heroes program. The candidate will be the primary point of contact for handling recruitment and outreach at Fort Carson and provide the necessary administrative support to the Colorado Springs JATC.



720.855.0305 1515 W 47th Ave, Denver, CO 80211
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970.243.0157 2980 Gunnison Ave, Grand Junction, CO 81504
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Employment Status:

Administrator Assistant/ SMART Heroes Liaison is a full-time at-will position and reports directly to the Colorado Springs Coordinator. The position is based out of Colorado Springs Colorado. The selected candidate will be stationed part-time at the Fort Carson military base and part-time at the Colorado Springs JATC campus.

Administrative Assistant:

- Attend meetings
- Prepare meeting agendas
- Keep meeting minutes
- Organize and coordinate meetings
- Review files and records to answer requests for information
- Checking and distributing documents and correspondence
- Answer and transfer calls, screening when necessary
- Receiving, sorting, and distributing incoming mail and packages
- Maintain filing systems
- Photocopying, scanning, and faxing documents
- Preparing and sending outgoing mail and packages
- Typing and sending documents and correspondence

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- Data processing
- Updating and maintaining databases
- Assist with onboarding new employees and students
- Provide general support to facility visitors
- Provide initial introductions and information to incoming applicants
- Perform errands as needed
- Maintain personnel files in compliance with applicable requirements
- Keep department heads informed of changes in student/apprentice matters
- Maintain confidentiality of all pertinent employee, student/apprentice information
- Act as a SMART Heroes and JATC representative to all business partners, stakeholders, and the public
- Assist colleagues with tasks as needed
- Report, plan, and assist with delivery of educational programs

SMART Heroes Liaison:

- Main recruitment point of contact for Fort Carson, ensuring 10-12 qualified soldiers are enrolled in the program every 8 weeks
- Educating prospects on careers in the union sheet metal industry and attending multiple weekly briefings on Fort Carson to improve awareness and develop a process to streamline candidates for the SMART Heroes program



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- Develop relationships with key program and Fort Carson stakeholders, including Mt. Carmel Veterans' Center.
- Understand military ranks, chain of command, and regulations and ensure all documentation is in order during the recruitment process
- Assist SMART Heroes applicants with resumes, interviewing preparation, and coordinating interview logistics
- Coordinate graduation ceremonies for participants including locations, speakers, lunches, invitations, and other requirements
- Function as the primary school statewide certifying official and assist program participants with VA benefits
- Partner with sponsors including Milwaukee, DeWalt, Johnstone Supply, etc. to improve support for the program and its participants
- Maintain and improve marketing material and social media
- Communicate with SMART Heroes graduates, employers, and other JATC's and assist with their transition to apprenticeship
- Provide general support to the SMART Heroes instructor and coordinator with daily program operations



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Qualifications:

- Excellent written and verbal communication skills
- Proficiency with Microsoft Office and related software
- Excellent people skills that lead to building and maintaining key relationships
- Attention to detail, ability to solve problems, innovate, motivate, and quickly learn and adapt
- Must be able to gain access to Colorado military bases
- Must have knowledge of the military transition process
- Experience and knowledge of military processes and structure is a plus
- Must be able to coordinate events such as graduation ceremonies, training events, and recruiting events, etc.

Application Instructions:

Please send resumes with any additional letters of recommendation, certifications, past training, and experience to Andy Gilliland at agilliland@smarthvac.training and Bill Benavidez at bbenavidez@smarthvac.training.



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JOB DESCRIPTION

Position:	Benefits Manager
Reports to:	Vice President of Human Resources
Job Summary:	Manage the various benefits programs the Foundation offers to its staff, and help staff navigate the benefits available.
Job Classification:	Full-time, exempt
Salary:	\$55,000 – \$65,000 (Dependent on experience/qualifications)
Benefits Include:	Medical, Dental, Vision, Paid Time Off, and 403(b) Other benefits may be available

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Provide administrative support for the Foundation's various benefit programs to include, but not limited to: medical, dental, vision, group life, disability, critical illness plan, identity theft, FSA and retirement. Duties include preparing all paperwork necessary to enroll and maintain staff participation, answering staff questions and resolving any problems, calculating and verifying monthly premiums, notifying plan vendors of changes, maintaining complete employee census of benefit selections, preparing documents necessary for implementing benefit coverage and filing medical/dental/vision reimbursement claims for designated employees
- Provide support and answer questions to the Foundation's staff in relations to navigating the benefits offered by the Foundation by consulting with appropriate vendors and/or external vendors or benefit broker to resolve issues
- Work with Vice President of Human Resources to get all payroll material needed and process and finalize the monthly payroll with the Accounting Department
- Manage and keep the Foundation's HRIS system updated with any changes to employees and/or their benefit situations
- Co-Lead the Foundation's Wellness Committee and create, implement and participate in various events that benefit employees and the Foundation
- Provide census information to vendors when requested/monthly for invoicing
- Reconcile and get approval for benefit invoices to be paid
- Provide employees with a Total Compensation Report on an annual basis, outlining their complete benefit package and the value of direct and indirect compensation
- Coordinate and support the coordination and logistics of the Foundation's annual open enrollment, including setting up plan in HRIS, ensuring employees are signed up by open enrollment deadline, create EDI files for new vendors or updating file feeds from HRIS to outside vendors
- Support the HR Department in the onboarding process for new hires by giving an overview of the benefits available, signup new hire for benefits and answer any questions
- Assist HR Department with Employee Handbook updates as it pertains to benefits
- Track the personnel filings/files and personal documents of Foundation staff
- Assist in completing monthly and annual ACA reporting
- Responsible for completing and/or mailing annual benefit notices to employees and dependents
- Responsible for completing and/or mailing annual Medicare Credible Coverage to employees and dependents

- Assist retiring employees with eligibility, process and questions with Medicare and other supplemental insurance coverage by the Foundation
- Work as the Foundation's liaison with the benefits brokerage company
- Other duties as assigned

KNOWLEDGE, SKILLS AND ABILITIES:

- Proficiency in Microsoft Office products
- A background in and broad understanding of database management, with particular knowledge or experience with HRIS software (knowledge of Paylocity is preferred, but not required)
- A strong understanding of essential employee benefits responsibilities, including knowledge regarding the management of benefits, working with benefit vendors and brokers and employee relations
- Ability to multi-task and problem solve under sometimes short or conflicting deadlines
- Able to work independently and as a member of a team
- Strong written and verbal communications skills
- Ability to deal effectively and courteously with the public and employees
- Ability to maintain confidentiality, sound judgment, integrity and honesty

QUALIFICATIONS AND PHYSICAL DEMANDS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. A successful candidate must be able to work in a fast-paced environment with exceptional multi-tasking skills. Well-developed organizational, analytical and problem-solving skills are required. Applicants should be honest, confident, personable and professional.

This position requires the ability to work in a professional courteous manner and honor the Foundation's recognized RITE values of respect, integrity, teamwork and excellence, as well as, the Foundation's operating commitment of being resourceful, relational, responsive, resilient and reliable.

The requirements listed above are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing job duties, the employee will be regularly required to sit at a desk for as many as eight hours a day.

Must be able to travel within the state of Colorado. Hiring is subject to employment pre-screening (background check).

Applicant must have a Bachelor's degree and at least two (2) to five (5) years of relevant employee benefits management experience.

REMOTE WORKING:

This position does qualify for remote working up to (2) days per week with supervisor approval.

HOW TO APPLY:

Please complete an application on our website at www.elpomar.org. You will also need to submit a cover letter and resume. Applications and attachments will be accepted up to **5:00pm on May 2, 2022**.



YOUR NEW MISSION BEGINS HERE...

JOHN DEERE

We at John Deere are passionate about finding a way to give back to those who have served our Country. John Deere is seeking active duty and National Guard members, reservists, veterans, and spouses who bring a deeply rooted skillset that includes team-oriented approaches to problem-solving, demonstrations of leadership, and an overall commitment to the mission of the organization.



Potential opportunities include:

- Dealer technicians - Nationwide opportunities (the dots represent a John Deere dealership near you)
- Factory production roles at 16 major facilities - Assembly, welders, machinists, skilled trades, warehouse workers (see locations below)
- Support roles - Operations, IT, supply chain, logistics, data analytics, engineering, human resources

Working for a John Deere dealership or factory is bigger than just a job. It's growth in oneself, on a path to achieving all you hoped to accomplish. It's pride in your team and it's knowing what you do helps feed, clothe, and shelter the world. Interested in joining the industry's best?

At John Deere, veterans will find:



- Higher sense of purpose - Helping farmers and infrastructure workers feed and shelter the world
- Team-based environment focused on supporting customers
- Never-ending desire for continuous improvement - We are looking for leaders, change agents, different perspectives
- Market leading pay and benefits
- Military Employee Resource Group dedicated to helping veterans



John Deere is a proud industry partner and actively welcomes transitioning active-duty service members to participate in DOD SkillBridge internship opportunities at our dealership and factory locations. Timing of the internship is mutually agreed upon between the service member and their command. This is a great opportunity to help service members with their transition, learn about the industry, and understand potential opportunities.



All interested service members, veterans, and spouses can learn more and fill out a contact card at <https://www.deere.com/MilitaryCSP> (or scan the QR code to the left). We will connect you with a John Deere veteran to discuss all potential options/matches.





Current Job Opportunities in Colorado Springs:

All positions can be found at: <https://scripps.com/careers/find-a-job/>

Digital Content Producer

https://scripps.wd5.myworkdayjobs.com/en-US/Scripps_Careers/job/Colorado-Springs-CO---KOAA/Digital-Content-Producer--KOAA_JR028871-1

National Sales Assistant

https://scripps.wd5.myworkdayjobs.com/en-US/Scripps_Careers/job/Colorado-Springs-CO---KOAA/National-Sales-Assistant--KOAA_JR028611

News Producer

https://scripps.wd5.myworkdayjobs.com/en-US/Scripps_Careers/job/Colorado-Springs-CO---KOAA/News-Producer--KOAA_JR027671-2

Studio Tech II

https://scripps.wd5.myworkdayjobs.com/en-US/Scripps_Careers/job/Colorado-Springs-CO---KOAA/Studio-Tech-II--KOAA_JR028749-1

Weekend Anchor/Multimedia Journalist

https://scripps.wd5.myworkdayjobs.com/en-US/Scripps_Careers/job/Colorado-Springs-CO---KOAA/Weekend-Anchor-Multimedia-Journalist--KOAA_JR027478-1

Sports Multimedia Journalist

https://scripps.wd5.myworkdayjobs.com/en-US/Scripps_Careers/job/Colorado-Springs-CO---KOAA/Multimedia-Journalist_JR028583-1

Account Executive

https://scripps.wd5.myworkdayjobs.com/en-US/Scripps_Careers/job/Colorado-Springs-CO---KOAA/Account-Executive--KOAA_JR028251-2

Assignment Desk Manager

https://scripps.wd5.myworkdayjobs.com/en-US/Scripps_Careers/job/Colorado-Springs-CO---KOAA/Assignment-Desk-Manager--KOAA_JR028146-1



CAREER OPPORTUNITY **MYRON STRATTON HOME** **WINFIELD HOUSE-ASSISTED LIVING**

CALLING ALL LPN'S AND CNA'S
Full-time and/or Part-time

The Myron Stratton Home is not only known for the legacy of its founder, Winfield Scott Stratton, but also for being voted *#1 best Retirement and Assisted Living facility in Colorado Springs.*

Winfield House is a cute and quaint assisted living home that thrives in resident centered care and amazing teamwork. The 30 residents we serve are happy and high functioning geriatrics.

Join the team on our campus and enjoy strong teamwork, beautiful facilities and grounds, and working with happy residents. Call today or fill out an application online. **Your future is waiting for you!**



MYRON STRATTON HOME

**Licensed Practical
Nurses**

**Certified Nurses
Assistant**

**Amazing PTO and
benefits**

Vacation
Holiday
Sick Leave
Low premium medical
& dental
401K

**8 hr shifts, great
while attending
school**

**MSH is an equal opportunity
employer**

MYRON STRATTON HOME
Winfield House

2950 Hidden Treasure Pt
Colorado Springs, CO
80906
719-540-3114

www.myronstratton.org



Job Title: Diversity & Inclusion Veterans Program Coordinator

Location: Remote

Apply: For detailed information about the position, [click here](#) for responsibilities, qualifications, and the link to apply.

Oracle strongly encourages *military spouse applicants* to indicate your military spouse status on your application materials and specify you learned of the position from the Military Spouse Employment Partnership (MSEP) Program.

About Oracle:

Oracle remains the gold standard for database technology and applications in enterprises throughout the world: With annual revenues greater than US\$37.7 billion and more than 430,000 customers— including 100 of the Fortune 100— Oracle is a global provider of enterprise cloud computing. Deployed across industries in more than 175 countries, Oracle empowers business of all sizes on their journey to digital transformation. Oracle Cloud provides leading-edge capabilities in software as a service (SaaS), infrastructure as a service (IaaS), and data as a service (DaaS). For more than 35 years, Oracle is the enterprise technology partner that positions companies for tomorrow, today.

Job title	City	State
Driver - Relief Schedule	Alamosa	CO
Merchandiser	Alamosa	CO
Driver - Geo Delivery (Box Truck)	Colorado Springs	CO
DRIVER - NON-CDL FULL SERVICE VENDING PRODUCT DELIVERY	Colorado Springs	CO
Forklift Operator	Colorado Springs	CO
Fountain Installer (MEM)	Colorado Springs	CO
Merchandiser	Colorado Springs	CO
Reset Specialist	Colorado Springs	CO
Sales Rep - Large Grocery/Mass Merchant	Colorado Springs	CO
Sales Rep - Relief Large Grocery/Mass Merch	Colorado Springs	CO
Warehouse Person (Loader)	Colorado Springs	CO
Delivery Driver	Craig	CO
Field Service Technician Trainee (MEM)	Craig	CO
Merchandiser	Craig	CO
Sales Rep - Relief Convenience/Gas	Craig	CO
CDL Driver - West Region	Denver	CO
Certifier	Denver	CO
Delivery Driver	Denver	CO
Delivery Driver Trainee GeoBox	Denver	CO
Driver - Bulk Delivery (tractor trailer)	Denver	CO
Driver - Food Service/Vending Product Delivery	Denver	CO
Driver - Transport Driver (tractor trailer)	Denver	CO
Field Service Technician Trainee (MEM)	Denver	CO

Pepsi Frontline Career Opportunities

To apply for open roles please visit the <https://www.pepsicojobs.com/main> website.

Once you have applied for one of our career opportunities send an email to nick.garner.contractor@pepsico.com including the following information so I can follow up on your application.

- **Exact name of the position applied for including the job number, as listed in the job description**
- **Exact location of the position applied for, as listed in the job description**
- **The email address used on the job application**

Below are a few suggestions I give all our veteran candidates

- Join our Veteran talent community <https://pepsico.avature.net/veterans>
- **Make sure you meet the Basic Qualifications, in the job description, before applying to a position.**
- Also make sure you meet 50% - 75%, or more, of the Preferred Qualifications. This will improve your chances of getting an interview.
- Feel free to apply to more than one opening!
- Email me! This way I can notify the hiring managers that I have a veteran applicant for their opening.



AN AKIMA COMPANY

Sunik
Fort Carson, CO 80913
719-524-0452

Sunik, LLC, a rapidly growing government services provider has a full-time opening at Fort Carson CO, for a Production Control Clerk for Maintenance Department.

Position: Production Control Clerk (Maintenance) (Job # SUN00384)

Position Classification: Non-Exempt (01270)

Contract Number: W52P1J-18-G-0030

Announcement Date: April 22, 2022

Close date: Until filled

Pay Rate: \$26.61

Position Summary:

This position compiles and records production data for industrial establishments to compare records and reports on volume of production, consumption of material, quality control, and other aspects of production. May perform any combination of the following duties: compile and record production data from customer orders, work tickets, product specifications, and individual worker production sheets following prescribed recording procedures and using different word processing techniques. This Clerk calculates such factors as types and quantities of items produced, materials used, amount of scrap, frequency of defects, and worker and department production rates, using a computer, calculator, and/or spreadsheets. Additional tasks include: writing production reports based on data compiled, tabulated and computed, following prescribed formats, maintaining files of documents used and prepared, compiling detailed production sheets or work tickets for use by production workers as guides in assembly or manufacture of products. This Clerk prepares written work schedules based on established guidelines and priorities, compiles material inventory records and prepares requisitions for procurement of materials and supplies charts production using chart, graph, or pegboard based on statistics compiled for reference by production and management personnel. This Clerk also sorts and distributes work tickets or material and may compute wages from employee time cards and post wage data on records used for preparation of payroll.

MAJOR JOB ACTIVITIES:

1. Performs duties in accordance with GCSS-A operating instructions. Opening and closing work orders, ordering parts, dispatching of equipment.

2. Assists the Production Control Supervisor in establishing production schedules based on known requirements and other liaison services as required.
3. Provides information relative to progress and completion of work.
4. Advises on scheduling and priority control.
5. Recommends overtime when necessary, based on backlog of work centers.
6. Participates in evaluation of branch performance and assists in preparation of maintenance reports and statistical performance data.
7. Coordinates with shop supply to ensure adequate repair parts and supplies to support maintenance requirements.
8. Performs other duties as assigned.

MATERIAL & EQUIPMENT DIRECTLY USED:

Office Automation; GCSS-A (level of access determined by production control supervisor and GCSS-A system administrator).

Requires access to FEDLOG

WORKING ENVIRONMENT/PHYSICAL ACTIVITIES:

Work is generally conducted in a shop environment. Work may require lifting up to 50 lbs; stooping; climbing; prolonged standing; prolonged sitting. Employee use of Personal Protective Equipment (PPE) is required in certain areas. Such PPE includes but is not limited to head, foot, hand, torso, respiratory, vision and hearing protective devices. Must comply with OSHA, EPA, Fire Regulations and published Company work rules. Steel Toes are required

FREEDOM TO ACT:

Reports to the Production Control Supervisor, and functions under his/her direction

MINIMUM QUALIFICATIONS:

Education: High School graduate or equivalent. Knowledge of automated data systems and automated data system input required.

Experience: Two years military or civilian experience in production control functions, experience with GCSS-A platform preferred.

Must possess and continuously maintain a current State of Colorado Driver's License prior to start date or by 30 days after employment.

SECURITY REQUIREMENT: Must be a US Citizen and able to obtain and maintain a National Agency Check with Inquiries NACI to obtain a CAC. Must receive a favorable background check and drug testing results.

TO APPLY:

WWW.AKIMA.COM

CLICK ON CAREERS, VIEW OPENINGS, TYPE IN COLORADO SPRINGS, CO

Any questions contact Michelle Lanham, H.R. at Sunik, LLC

michelle.lanham@sunikllc.com

719-524-0452



Veteran Coach Specialist II

The Independence Center (The IC) is a Colorado Springs, CO nonprofit organization that provides traditional and self-directed home health care, independent living, and advocacy services for people with disabilities. The IC's mission is to work with people with disabilities, their families, and the community to create independence so all may thrive.

The IC is simply a wonderful place to work! Our five Core Values drive our culture: Inclusiveness, Flexibility, Person First, Accountability, and Integrity. These core values guide how we interact with each other and conduct ourselves on the job.

What We Provide

The IC offers a supportive work environment, competitive pay, and great benefits including:

- **Flexible Schedule!**
- Medical, Dental, Vision
- Employer-paid Life, D&D, and Disability
- Employee Assistance Program (EAP)
- 403(b) retirement plan
- Paid sick and frontloaded vacation time
- Tuition reimbursement

Summary of Job Description

The Veteran Coach ensures case coordination, monitoring, and effective delivery of supports and services to a caseload of Veterans living at home in their communities.

This is a full-time position with a 40 hour per week flexible schedule.

A typical day for this position will be spent visiting veterans, completing documentation, and traveling. We service veterans across Colorado in 20 different counties. Many veterans require end of life support, so this position will be working with the veteran and their family through that difficult process.

Be part of a team that is considered one of the best veteran directed programs in the country! You'll find a collaborative team environment dedicated to providing top-notch service to veterans.

Minimum Qualifications:

- An ideal candidate will be passionate about working with veterans of all ages.
- Baccalaureate Degree in Human Services or another related field.
- At least one year of experience in a case coordination environment.
- Desire to work with people with disabilities.
- Ability to travel within Colorado Springs and surrounding counties to meet with individuals and groups to present information and training.
- Proficient with computers, including Word, Excel, PowerPoint, Publisher, Outlook, Teams, and Zoom.
- Demonstrates The Independence Center's core values of Inclusiveness, Flexibility, Person First, Accountability, and Integrity as well as its essential team virtues of Humble, Hungry, and Smart.

Preferred Qualifications:

- Knowledge of Home & Community Based Services and Veteran preference.
- Experience working with the VA.

Pay Range: \$17.00 - \$18.50

If you are qualified and wish to apply, please visit:

<https://recruiting.paylocity.com/recruiting/jobs/Details/1043787/Colorado-Springs-Independence-Center/Case-Manager-Military-Encouraged>

You can see all our current open positions by visiting our career page:

<https://www.theindependencecenter.org/about-us/employment/>

Equal Employment Opportunity

The Independence Center is dedicated to the principles of equal employment opportunity. We prohibit unlawful discrimination against applicants or employees on the basis of age 40 and over, race including traits historically associated with race, such as hair texture and length, protective hairstyles, sex, sexual orientation, gender identity, color, religion, national origin, disability, military status, genetic information, or any other status protected by applicable state or local law.



Join
Team TRE!



We're looking for YOU!

www.tre.org/careers

The people we serve come from all walks of life and backgrounds. YOU can make a difference in their lives and meet the growing needs in our community!

Here's what you can expect when you join Team TRE:



Competitive salaries to attract, and keep, top-quality talent.



Valuable benefits start after 30 days; Medical premiums paid up to 90%, Dental, Life, Pet insurance and more; 401k eligibility and employer match after 90 days.



Generous PTO plus 10 paid holidays per year and enjoy your birthday off, paid!



Flexible work environment with the ability to create your own schedule, half-day Fridays, and the tools to succeed in a mobile workspace.



Collaborative workplace culture with employee-led committees from Gardening to Diversity, Equity, and Inclusion; employee appreciation giveaways, contests, peer recognition, and more.



If you are looking for a rewarding career and have a heart for people, please visit www.tre.org/careers and apply today!



Get to know us on
TRE Instagram!



Scan QR Code to visit
our Careers Page!

Empowering People. Strengthening Families. Building Inclusive Communities.

VA

VETERANS
BENEFITS
ADMINISTRATION

is Hiring!

JOIN US IN SERVING THOSE WHO HAVE SERVED OUR COUNTRY

Learn about VBA's MANY [full-time Toxic Exposure or Military Environmental Exposure positions...](#)

Veterans Service Representative (VSR) GS-0996-7/9/10

Major Duties: The VSR explains benefit programs and entitlement criteria, conducts interviews, identifies issues, gathers relevant evidence, adjudicates claims, and inputs data necessary to generate the award and notification letter to the veteran describing the decision and the reason for it.

Direct Hire (DHA) Announcement closes on 04/18/22

<https://www.usajobs.gov/GetJob/ViewDetails/645671900>

Veterans Service Representative (Rating) GS-0996-9/10/11/12

Major Duties: The RVSR works in the Veterans Service Center (VSC), Special Missions or Pension Management Center (PMC). The RVSR analyzes claims, applies VA's Schedule for Rating Disabilities (Rating Schedule), and prepares rating decisions informing the Veteran Service Representative (VSR) and claimant of the decision and reasons and bases for it.

Direct Hire (DHA) Announcement closes on 04/19/22

<https://www.usajobs.gov/GetJob/ViewDetails/644110700>

Veterans Service Representative (Authorizer) GS-0996-11

Major Duties: An Authorizer reviews all required work of other Veterans Service Representatives. Reviews and approves work for technical accuracy, clarity, thoroughness, and sensitivity of notification. Ensures that notices of decisions are completed and phrased in terms that the claimant can understand.

Merit Announcement closes on 04/19/22

<https://www.usajobs.gov/GetJob/ViewDetails/645675700>

Veterans Service Representative (Authorization Quality Review Specialist) GS-0996-12

Major Duties: Responsible for performing quality reviews for individual VSRs in accordance with an established monthly schedule. Performs individual quality reviews to determine the authorization quality level of individual VSRs for purposes of individual performance standards.

Merit Announcement closes on 04/19/22

<https://www.usajobs.gov/GetJob/ViewDetails/645678400>

Salary range for above positions: \$37,674 - \$119,787



[Management and Program Analyst](#)

Closes 4/25/2022

[Security Specialist \(Information\)](#)

Closes 4/29/2022

[Nurse \(Medical/Surgical\)](#)

Closes 4/25/2022

[IT Specialist \(Operating Systems\)](#)

Closes 5/02/2022

[Supervisory IT Specialist](#)

Closes 4/25/2022

[Auditor](#)

Closes 5/02/2022

[Physician Assistant](#)

Closes 4/25/2022

[Aviation Safety Inspector](#)

Closes 5/04/2022

[Nursing Assistant](#)

Closes 4/27/2022

[Program Specialist](#)

Closes 5/04/2022

[Administrative Support Assistant](#)

Closes 4/27/2022

[Aerospace Engineer \(Direct Hire\)](#)

Closes 5/04/2022

[Historian](#)

Closes 4/27/2022

[Acupuncturist](#)

Closes 5/04/2022

[Motor Vehicle Operator](#)

Closes 4/28/2022

[Outreach Services Director NF-04](#)

Closes 5/04/2022

[Supervisory Aviation Safety Specialist](#)

Closes 4/29/2022

[CYS Assistant Director NF-03](#)

Closes 5/04/2022

[Clinical Laboratory Scientist](#)

Closes 4/29/2022

[Staff Physician \(GYN Surgery\)](#)

Closes 5/06/2022

[Physician \(Family Practice\)](#)

Closes 4/29/2022

[Marketing Manager NF-04](#)

Closes 5/06/2022

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