

The Job Spotlight

Week of June 13th to June 17th 2022

Data Center Infrastructure Services

City of Pueblo

D Mooney Enterprises

Lucas Group

Medix

Myron Stratton Home

Salute Mission Critical

Performance Driven Workforce

SERCO Inc

The Bowen Group

USA Truck

USAJOBS

Wells Fargo

Young Life



Account Executive – Data Center Infrastructure Services

- Full Time
- [United States](#)
- Posted 3 days ago

Across the data center industry – from deployment, through operations and maintenance, to decommissioning – Salute Mission Critical is the industry leader of delivering global data center services executed with military precision.

At Salute, we don't have employees. We have team members. It's our culture, and it's a significant driver of the success we're able to deliver for our clients. This team-oriented culture is defined by transparent communication, collaborative development and deployment of procedures and best practices, a customer service mindset both internally and externally, and a strong commitment to safety and responsibility.

Account Executive – Data Center Infrastructure Services

Job description

This position is responsible for the sale of services to Salute Mission Critical customers. Utilizing account information and sales pipeline reports to provide Salute customers with opportunities to repair, update, upgrade, secure, and maintain their mission-critical systems and operational efficiency. The Account Executive also pursues new clients within the geographic territory and/or account lists as outlined by leadership. Contributions expected to include support of the business unit and effective collaboration within the organization to achieve organizational goals. General responsibilities include, but are not limited to:

- Partnering to develop successful strategic sales pursuit plans of targeted accounts
- Pursuing new customer relationships to achieve projected revenue growth, conducting cold calls and professional networking.
- Developing and maintaining relationships with customers, partners, and coworkers.
- Gathering prospect requirements and participating in technical solution designs.
- Developing professional presentations, correspondence, and responding to RFPs.
- Creating and articulating well-structured sales proposals based on customer needs and desires.
- Remaining up to date on current industry trends, along with new products and services.
- Serve as the primary point of contact for any and all matters specific to account pursuits
- Build and maintain strong, long-lasting customer relationships by consistently meeting their expectations
- Provide soft handoffs to other Salute Departments to ensure customer satisfaction
- Develop a trusted advisor relationship with key customer stakeholders and executive sponsors

- Ensure the timely and successful delivery of our solutions according to customer needs and objectives through cross-functional working relationships within Salute
- Analyze customer needs; provide recommendations and create quotes
- Develop recommendations for improved customer operations and develop and deliver proposals in a timely manner.
- Forecast and track opportunities
- Drive successful outcomes with assigned clients against a defined quota on a national/international basis
- Manage sensitive issues and escalate as needed, with appropriate follow-up

Qualifications and Skills

- Communicate at a high level in verbal and written exchanges; demonstrate ease, ability to impact indecision and conflict
- Customer focus: builds effective relationships, identifies customer expectations, sees issues from their point of view, offers practical recommendations
- Ethics and Integrity; possess a strong set of core values and beliefs consistent with social, ethical and organizational principles
- Facilitation skills: uses a variety of techniques and tools to conduct group discussion and to assist in group problem solving and decision making
- Listening; gives attention to the speaker, demonstrates non-verbal cues showing interest and responds to information or questions as appropriate
- Perseverance and flexibility; demonstrated persistence and utilization of alternate behaviors in the face of barriers to plans and schedules
- Personal accountability; accepts responsibility for own actions; realizes learning opportunities
- Problem-solving and planning skills; develop paths to desired outcomes including sequencing, feedback points, and time estimates
- Results-oriented; drives behavior to emphasize achievement

Education and Experience:

- Demonstrated ability to communicate, present and influence credibly and effectively at all levels of the organization, including executive and C-level
- Experience in delivering client-focused solutions based on customer needs
- Proven ability to manage multiple priorities at a time while maintaining strict attention to detail
- Excellent organization and time management skills
- Excellent listening, negotiation and presentation skills

- Excellent verbal and written communications skills
- 5+ years of account management experience

If your professional growth and compensation trajectory are restricted in any way, consider –

- *Stepping into a role with a nationally recognized leader in the Mission Critical market*
- *Working with an employer who maintains a corporate philosophy to hire only our nation's best*
- *Who invests in and are unilaterally committed to continuing the enrichment of their employees*

If you have what it takes to work in a dynamic, fast-paced environment we welcome the opportunity to provide more detail and explore your current situation and interests.

Military experience is preferred

Please click on the link below to apply for the position:

<https://salutemissioncritical.com/job/account-executive-data-center-infrastructure-services/>



HIRING A MS4 PERMIT COORDINATOR

The City of Pueblo is hiring a MS4 Coordinator, a position that is responsible for development, implementation, and coordination of all aspects of the Municipal Separate Storm Sewer System (MS4) program for the city. This work includes public outreach, permit reporting, inspection, and review of policies.

This full-time position offers the successful candidate a [variety of benefits](#) that provide a great work/life balance, a rewarding work environment, and a competitive annual salary of \$66,257.88 - \$80,937.72. Applications will be received from June 10, 2022 – June 30, 2022. [Click Here](#) for access to the complete job description and apply. Go to www.pueblo.us/jobs to see all open positions with the City of Pueblo.



Find Great City Jobs at www.pueblo.us/jobs.



Human Resources Generalist



Full Time, Remote

Donald L. Mooney Enterprises, LLC, doing business as (dba) **NURSES Etc. STAFFING**, a premier workforce solutions provider. We are operating in over 35 states for the Department of Defense and civilian clients, as well.

Currently, we are seeking to hire a **Human Resources Generalist** to join our company! This position is currently **remote**. Visa sponsorship not available.

Summary: Provides human resources services at the corporate level to include talent acquisition, HRIS management (Bullhorn), leave management (FMLA, short-term disability and long-term disability), government compliance, worker's compensation, and other HR projects as needed.

Essentials Functions:

- Manages the Company data that feeds the annual AAP, EEOC and VETS-100 reporting.
- Monitors on a monthly basis the accuracy of HR data in the HRIS system and take appropriate corrective action as needed.
- Completes special projects (such as updating employee handbooks, changes/updates to our Applicant Tracking Systems, etc.) by clarifying project objective; setting timetables and schedules; conducting research; developing and organizing information; fulfilling transactions.
- Develops human resources solutions by collecting and analyzing information; recommending courses of action.
- Subject Matter Expert on HR related systems (HRIS and ATS systems).
- Improves manager and employee performance by identifying and clarifying problems; evaluating potential solutions; implementing selected solution.
- Manages client expectations by communicating project status and issues; resolving concerns; analyzing time and cost issues; preparing reports.
- Complies with federal, state, and local legal requirements by studying existing and new legislation; anticipating legislation; enforcing adherence to requirements.
- Cover and operate receptionist functions when receptionist is at lunch or away.
- Perform other duties as assigned.

Qualifications:

Previous HR experience preferred in Workers Compensation (WC), Unemployment Insurance (UI), Family Medical Leave Act (FMLA), Short Term Disability, (STD), HRIS systems, Applicant Tracking systems and federal compliance programs and policies. Demonstrated excellence in written and oral communication to effectively present new concepts and drive outcomes. Ability to effectively multi-task and manage conflicting priorities without impacting deadlines and meeting required deliverables. Ability to maintain the highest level of confidentiality. Expert experience in Excel preferred.

Education/Experience:

Minimum of one to three years of human resources experience. Bachelor's degree in a related field required. PHR preferred but not required. Remote work experience preferred.

Benefits Offered:

- Medical, Dental, Vision, and Life Insurance
- PTO and holiday pay
- 401K

Equal Employment Opportunity Statement: Donald L. Mooney Enterprises provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws. All employment is decided on the basis of qualifications, merit, and business need.

Please apply at <https://nursesetc.net/wp-content/plugins/bullhorn-osc/#/jobs/2217>



These companies are looking to hire military talent!

If you are qualified and interested in this position, please send your current resume to Richard Vidoli at: MilitaryTransition@lucasgroup.com

We will call you to schedule an interview.

Position: Project Manager

Qualifications: BS required, preferably technical or engineering. Project manager experience, and understanding of Distribution, 3PL, Automation, WMS, WES (Warehouse Execution System) desired.

Location(s): Remote

Travel: 10-30%

Compensation: \$85,000 - \$110,000

Job Description: You will be leading projects that are building Software Solutions for Distribution Order Fulfillment Centers and will have an impact on the supply chain in the Americas and globally. As well as interfacing with the client post sale.

WHO WE ARE:

Here at Medix, we are dedicated to providing workforce solutions to clients representing a variety of industries. Our recruiters live out our core purpose of “Positively Impacting Lives” by connecting the right candidates with the right opportunities. Through our recruiting efforts, we are committed to fulfilling our core purpose as an organization—to positively impact 20,000 lives. Our commitment to our core purpose guides not only the way we interact with our clients and talent, but also with our co-workers! The goal is lofty, but it is made attainable through the hard work and dedication of our teams and their willingness to lock arms together. Are you ready to lock arms with us?

WHAT YOU'LL DO:

- Identify qualified candidates through a number of creative outlets (i.e. job boards, networking groups, social media, etc.)
- Assess candidates through phone screening, interviewing, skills testing, and reference checks
- Maintain and develop relationships with potential qualified candidates via phone and email communications
- Serve as point of contact for candidates and clients by resolving any issues that may arise
- Consistently meet and exceed weekly and quarterly quotas
- Obtain and generate sales leads and set new meetings with potential clients

WHAT YOU'LL NEED:

- Strong written and verbal communication skills
- Competitive mindset
- Proven desire and ability to take initiative
- Ability to multitask and work in a fast paced environment
- Interest in working in a results driven culture with visible KPIs

WHAT'S IN IT FOR YOU:

- Fully remote role that is PCS friendly
- Ability to align to the time zone most closely associated with where you are located (full time M-F day hours)
- Competitive salary + uncapped commission
- Traditional and Roth IRA 401(k) with employer matching
- Comprehensive medical insurance
- Dental/Vision insurance
- Pet insurance
- Competitive paid time off program/ 8 paid holidays/ 6 mental health days
- Employer financed life, long term and short term disability insurance
- Training and professional development program
- Promotion opportunities in sales, account management, professional recruitment, or administrative roles
- Opportunity to participate in community and philanthropic events
- Employer sponsored Day of Service
- Gym membership reimbursement
- Student loan repayment program

"As an active duty military spouse for the last 15 years, I, like many in my shoes, have struggled to find a career that matches my skills, need to grow within an organization, desire to have something of my own- all while balancing the demands of my spouse's military career. His career comes with frequent moves, deployments and extended time away from family. Over the last 4 years at Medix I have found a company that has embraced my diverse skill set, loved me for the variety of experiences this lifestyle has thrown at me, and dared me to be something more. The MSEP partnership will give us the ability to continue to support more

spouses looking for that one place to give them a chance," says Sarah Carter, Client Success Manager, National Accounts. Check out more of my Medix Story here : [Sarah Carter LinkedIn](#)

Connect with us today at:

Cordelia Seidel : [LinkedIn](#)

Sarah Carter: [LinkedIn](#)

Medix: [LinkedIn](#)

To apply directly- please send your resume to Email: recruitmilitary@medixteam.com



CAREER OPPORTUNITY

MYRON STRATTON HOME

WINFIELD HOUSE-ASSISTED LIVING

CALLING ALL LPN'S AND CNA'S
Full-time and/or Part-time

The Myron Stratton Home is not only known for the legacy of its founder, Winfield Scott Stratton, but also for being voted *#1 best Retirement and Assisted Living facility in Colorado Springs*.

Winfield House is a cute and quaint assisted living home that thrives in resident centered care and amazing teamwork. The 30 residents we serve are happy and high functioning geriatrics.

Join the team on our campus and enjoy strong teamwork, beautiful facilities and grounds, and working with happy residents. Call today or fill out an application online. **Your future is waiting for you!**



MYRON STRATTON HOME

**Licensed Practical
Nurses**

**Certified Nurses
Assistant**

**Amazing PTO and
benefits**

Vacation
Holiday
Sick Leave
Low premium medical
& dental
401K

**8 hr shifts, great
while attending
school**

**MSH is an equal opportunity
employer**

MYRON STRATTON HOME
Winfield House

2950 Hidden Treasure Pt
Colorado Springs, CO
80906
719-540-3114

www.myronstratton.org

MULTIPLE JOB OPPORTUNITIES NOW!



Come Join Your Neighbors

We're right off Hiway 115 and Lake Ave.

Go here: <https://www.myronstratton.org/about-us/employment/>

We routinely accept inquiries for the following full or part-time positions:

- Certified Nurse's Assistants for Our Spry Assisted Living Residents (No HILTS)
- QMAPS
- Hospitality Aides
- Dining Service Aides
- Dining Service Cooks (No one works past 6PM in the kitchen!)
- Housekeepers
- Maintenance/Grounds (Like tractors?)

Questions? Email cgardnersmith@myron.org with your completed application. Call or text CGS with any questions you may have. Let's talk! 719-661-0586. (Direct cell phone line)

We are initiating an employee tuition reimbursement program. Continue or pay for your education with our help and support. The Myron Stratton Home is an equal opportunity employer. Join the team on our campus that serves 109 residents in assisted and independent living. Enjoy the strong teamwork, beautiful facilities and grounds. We provide competitive wages, 3 weeks of vacation, holiday and sick leave, and low premium medical and dental insurance for you and your family. Life insurance and a 401k retirement plan are also available.

Partnership Success Manager

- Full Time
- United States
- Posted 3 days ago

Across the data center industry – from deployment, through operations and maintenance, to decommissioning – Salute Mission Critical is the industry leader of delivering global data center services executed with military precision.

At Salute, we don't have employees. We have team members. It's our culture, and it's a significant driver of the success we're able to deliver for our clients. This team-oriented culture is defined by transparent communication, collaborative development and deployment of procedures and best practices, a customer service mindset both internally and externally, and a strong commitment to safety and responsibility.

What We Need

Partnership Success Managers serve as the cornerstone in our customer relationships at Salute Mission Critical. They are passionate about the customer experience and care deeply about their success, satisfaction and ensures that they are receiving value from our solutions.

From day one, you will roll up your sleeves and hit the ground running and bring all of your experience to the team to increase customer satisfaction, value, retention, and expansion of our footprint. Most importantly, you have a positive, "can do" attitude and a passion for delivering technical solutions in a fast-paced environment.

You are someone who takes a proactive approach to help both the customer and Salute Mission Critical win. You look at the big picture and go above and beyond to help manage critical commercial interactions and keep a customer long term. You listen to customer needs and issues and translate those into business objectives and strategies for success. You deliver value across the customer lifecycle and actively seek information about our customers and the markets they serve. You use metrics and create critical relationships.

The PSM seeks and identifies opportunities for engagement and works closely with the account owner when needed. Occasional travel to have face-time with customers will be required. Developing working relationships with key contacts is a must, as you will represent the voice of the customer. You will work together with all departments to ensure the customer is getting the most value out of the products and services Salute Mission Critical provides.

You are always listening for a sales opportunity and you understand how to route them within the organization. You're not intimidated by new technology, and often find yourself as the internal and external advocate for new processes, systems, and technologies. You have a thirst for knowledge and take initiative to grow your industry expertise without any direction. You do all of this while being positive, energetic, and enthusiastic.

Job Duties

- Serve as the voice of the customer for the organization.
- Be the central point of communication and escalation for customers.
- Effectively lead collaboration with Sales, Product Management, Support, and Operations.

- Identify and close expansion and Upsell opportunities that support the customer's needs.

Serve as a product expert internally and externally.

- Forecast business and sales opportunities, updating management on the status of all prospects, in-process sales cycles and potential revenue. Methodical record keeping in the CRM (Salesforce).
- Establish lasting relationships with key stakeholders within our customer base.
- Manage & analyze metrics regarding utilization, retention and satisfaction in order to improve our processes and solutions.
- Be the lead and own the customer relationship and engagement. Implement cadence meetings including Business Strategy review meetings. Develop and implement account success plans and strategies.
- Responsible for a total ACV revenue of \$5-8M.
- Be the trusted partner for the customer on use-cases and service flexibility. Diagnose customer business challenges, document solution requirements, and convey a value proposition to the appropriate stakeholders. Deliver and communicate ROI for our clients.
- Coordinate with appropriate internal and external groups to deliver customer success. Effectively facilitate customer support via other XYZ organizations.
- Delivering and communicating ROI for our clients, throughout the customer lifecycle
- Driving retention and growth by understanding their business needs and helping them succeed
- Maintain a cadence of communicating with customers about their adoption trends, sentiment, and mining opportunities for deeper engagement
- Marshall resources across XYZ as needed to support customers' needs
- Travel as needed (estimated 15-25 days per year).
- MS Excel and PowerPoint Ninjas are preferred, as you will need to prepare quarterly business reviews with detailed spreadsheets and presentations.

Knowledge and Skills

- Strong understanding of business process across industries
- Familiar with both small business, hyperscalers and enterprise customer needs.
- Ability to provide direction to cross functional groups
- Someone with grit who can take the lead with tough challenges and demonstrate skills in problem solving.
- Strong communication skills, written and verbal, professionalism, and ability to work with all levels of the organization.
- Positive attitude and demonstration of flexibility in project management approach to meet client needs.

- Attention to detail and the ability to analyze and problem solve.
- Ability to manage multiple tasks and responsibilities, and successfully work under time constraints.
- Excellent organizational skills and a demonstrated ability to effectively coordinate, plan, monitor and manage projects as described.

Education and Work Experience

- 5+ Years of experience in Customer Success, Account Management, Client Services, or Operations Management.
- Bachelor's degree in a related field.
- Previous Data Center Services industry experience required.

If your professional growth and compensation trajectory are restricted in any way, consider –

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- *Working with an employer who maintains a corporate philosophy to hire only our nation's best*
- *Who invests in and are unilaterally committed to continuing the enrichment of their employees*

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Military experience is preferred

Please click on the link below to apply for the position:

<https://salutemissioncritical.com/job/partnership-success-manager/>



TEST DRIVE NEW MODEL VEHICLES!



Regular Drivers, Med Card Drivers, CDL-B and CDL-A Drivers Paid-Weekly! Flexible!

We follow strict, on-site COVID safety protocols.
Drivers caravan with other drivers in the safety of their own assigned vehicle.

Build your own schedule with morning, evening, and weekend shifts available

Students, retirees and veterans welcome!

Compensation for Drivers:

- General drivers will earn \$14.00/hr.
- Med card drivers can earn \$15.00/hr., when driving qualified med card vehicles only.
- Med card drivers with trailer/tow experience can earn \$18.00/hr., when driving qualified trailer/tow vehicles only.
- CDL-B drivers with an updated med card can earn \$15.00/hr., when driving a commercial vehicle only.
- CDL-B drivers with an updated med card and trailer/tow experience can earn \$18.00/hr., when driving qualified trailer/tow vehicles only.
- CDL-A drivers with an updated med card and trailer/tow experience can earn \$23.00/hr. immediately starting with orientation.

LOCATION: Fountain

APPLICATION ONLINE: <http://www.pdworkforce.com/apply>



EQUAL EMPLOYMENT OPPORTUNITY



Serco Inc. is hiring for multiple roles. Please see below for opportunities.

For more roles at Serco Inc., please review the company's career website at:

<https://careers-sercona.icims.com/jobs/intro>

Point of Contact: Ron Rodriguez at Ronald.Rodriguez@serco-na.com

Req ID	Job Title	Location	Application Mechanism
2022-52154	Licensed Mental Health Clinician (U.S. Navy & Marines Reserve PHOP)	California, Illinois, Oregon, Washington, and Wisconsin	https://careers-sercona.icims.com/jobs/52154/license-d-mental-health-clinician-%28u.s.-navy-%26-marines-reserve-phop%29---various-locations/job
2022-52156	DOL TAP Employment Facilitator (Part time)	Various Locations	https://careers-sercona.icims.com/jobs/52156/dol-tap-employment-facilitator-%28part-time%29---various-locations/job
2022-52194	Highway Safety Operator I (HERO)	San Antonio, TX	https://careers-sercona.icims.com/jobs/52194/highway-safety-operator-i-%28hero%29---san-antonio%2c-tx/job
2022-52159	Administrative Clerk	Dallas, TX, Nashville, TN, Garden City, NY, Los Angeles, CA	https://careers-sercona.icims.com/jobs/52159/administrative-clerk---various-locations/job
2022-52157	Customer Service Representative	Telework	https://careers-sercona.icims.com/jobs/52157/customer-service-representative/job



Functional Position Description

Location: Virtual		
Job Title: 508 Compliance Specialist - Collateral		
Starting Salary: Commensurate with education and experience		
Date Opened: May 5, 2022		Closing Date: Until filled
Type of position: <input checked="" type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Contractor <input type="checkbox"/> Intern	M-F <input checked="" type="checkbox"/> Exempt <input type="checkbox"/> Nonexempt	To apply for this position: Please visit www.thebowengroup.com/Careers
DESCRIPTIVE SUMMARY		
<p>The Bowen Group, a values-led, industry leader in strategic communications, telehealth, health communications, and wellness services and staffing is searching for a Collateral 508 Compliance Specialist. This is a full-time position located in the National Capital Region or virtually.</p> <p>We are an Equal Employment Opportunity employer providing all qualified applicants with consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity or national origin.</p> <p>Get ready to jump on board with the industry leader in the provision of wellness services to the military and veteran communities! The Bowen Group has an outstanding opportunity for a Collateral 508 Compliance Specialist to join our team supporting the Department of Defense Military Community and Family Policy contract. Level up in your career and support the military community at The Bowen Group.</p>		
CORE FUNCTIONS		
<p>Perform daily tasks for the contract that includes:</p> <ul style="list-style-type: none">• Provides guidance on the pending changes to Section 508 regulations and performs an impact assessment• Maintains standardized checklist of Section 508 activities and deliverables• Ensures all documents are prepared or finalized in accordance with Section 508 compliance requirements• Analyzes documents for 508 compliance and troubleshoots accessibility issues• Maintains expertise in Adobe Acrobat, Adobe InDesign, Microsoft Word and PowerPoint• Creates and modifies documents using Microsoft Office <p><i>Skills in:</i></p> <ul style="list-style-type: none">• Preparing document templates for authors to use in document preparation• Understanding 508 and SCORM requirements for projects, adheres to corporate and industry standards and complies with federal regulations and client requirements• Using teamwork, communication and time management skills while multitasking in a fast-paced environment• Training and assisting team members as required• Providing status reports of progress on a weekly basis		

Location: Virtual

Job Title: 508 Compliance Specialist - Collateral

Starting Salary: Commensurate with education and experience

- Advising supervisor of any critical issues to ensure excellent customer service

Ability to:

- Use of JAWS and Adobe Acrobat DC.
- Advises supervisor of any critical issues to ensure excellent customer service
- Identify and correct 508 compliance issues in various types of products
- Lead a small team of 508 compliance specialists, if requested

Perform other duties as requested.

WINNING BEHAVIORS, SKILLS AND QUALIFICATIONS

Personality and communication (soft skills):

- Problem solving skills
- Effective communication skills
- Self-direction and independent working
- Drive
- Adaptability/Flexibility

Competencies (hard skills):

Efficiency and Time Management

Maintain expertise in software systems. Ensure a streamlined flow and process, work quickly, stay abreast of regulations and innovations and learn new software quickly. Multitask in a fast-paced environment.

Quality Assurance Regulation

Support quality assurance programs. Support quality control policies and procedures through the adherence to quality standards. Ensure that all deliverables adhere to established policy and stylistic standards, acute attention to detail, ensure visual consistency.

File Management

Adhere to the file structure set in place for Creative Services; load all current/working files to the Design Server at the end of every workday. Keep software files organized. Load final client files to cloud platforms and update as needed.

Section 508 Compliance

Ensure all documents are prepared and finalized in accordance with Section 508 compliance requirements. Analyze documents for Section 508 compliance and troubleshoot accessibility issues with these documents.

Education and Work Experience:

- *Education:* Bachelor's or Master's degree from an accredited college or university in a communication-related discipline and education or training in strategic planning
- *Work Experience:* 3-10 years of experience in a related field. Experience with HTML, Adobe InDesign, Adobe Acrobat Professional, Microsoft Word, Microsoft PowerPoint, JAWS and other similar applications

Industry Knowledge:

- Knowledge of Section 508 requirements and policies, WCAG, JAWS, ZoomText and other assistive-related technologies and issues
- Terms and concepts commonly expressed in the Armed Services and federal government

Additional Requirements:

- Must be a U.S. citizen

Location: Virtual

Job Title: 508 Compliance Specialist - Collateral

Starting Salary: Commensurate with education and experience

- Must be able to obtain a favorable background check and government secret clearance

Benefits - We offer a comprehensive benefits package for Full-time Employees to include the following:

- Health, dental, vision
- Generous vacation and holiday leave
- Flexible Spending Account (medical and dependent)
- 401(k)
- Group Life insurance
- Short-term and long-term disability
- Tuition assistance and/or professional development training

The Bowen Group is an Equal Opportunity Employer, and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity or national origin.

EMPLOYEE SIGNATURE:		<i>Title:</i>	
SUPERVISOR SIGNATURE:		<i>Title:</i>	
DATE HIRED:			

The Bowen Group is an Equal Opportunity Employer



Functional Position Description

Location: Virtual		
Job Title: Helpdesk Specialist		
Starting Salary: Commensurate with education and experience		
Date Opened: March 5, 2022		Closing Date: Until filled
Type of position: <input type="checkbox"/> Full-time <input checked="" type="checkbox"/> Part-time <input type="checkbox"/> Contractor <input type="checkbox"/> Intern	M-F <input type="checkbox"/> Exempt <input checked="" type="checkbox"/> Nonexempt	To apply for this position: Please visit www.thebowengroup.com/Careers
DESCRIPTIVE SUMMARY		
<p>The Bowen Group, a values-led, industry leader in strategic communications, telehealth, health communications, and wellness services and staffing is searching for a Helpdesk Specialist. This is a full-time position located in the National Capital Region or virtually.</p> <p>We are an Equal Employment Opportunity employer providing all qualified applicants with consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity or national origin.</p> <p>Get ready to jump on board with the industry leader in the provision of wellness services to the military and veteran communities! The Bowen Group has an outstanding opportunity for a Helpdesk Specialist to join our team supporting the Department of Defense Military Community and Family Programs contract. Level up in your career and support the military community at The Bowen Group.</p>		
CORE FUNCTIONS		
<p>Perform daily tasks for the contract that includes:</p> <ul style="list-style-type: none">• Resolve user problems with client owned websites and applications• Troubleshoot user issues through diagnostic techniques and pertinent questions• Walk customer through problem solving process and solution steps• Research difficult and complex problems• Escalate more difficult problems as appropriate• Track all call and message activity• Provide customer application expertise• Maintain a high level of courteous customer service at all times• Develop and document business processes• Provide a monthly summary of customer support metrics and topics• Analyze and identify trends in issue reporting and providing recommendations for preventive solutions <p><i>Skills in:</i></p> <ul style="list-style-type: none">• Tracking call progress and metrics.• Managing call records.		

Location: Virtual

Job Title: Helpdesk Specialist

Starting Salary: Commensurate with education and experience

- Using a ticketing system.

Ability to:

- Talk to others to convey information effectively over the telephone.
- Look for options and alternative options to help callers based on current resources.
- Navigate a knowledge base to locate appropriate answers to user's questions.
- Provide sustained customer service in a fast-paced environment.

Perform other duties as requested.

WINNING BEHAVIORS, SKILLS AND QUALIFICATIONS

Personality and communication (soft skills):

- Effective communication skills
- Self-direction
- Conflict-resolution
- Adaptability
- Work Ethic

Competencies (hard skills):

Customer Service

Engage, support and collaborate with other members of the team, the company and the customer. Relay available services and resources to meet customer needs, track progress of tickets and follow up as needed.

Communications

Express and present information to team members, managers and customers verbally and in writing. Apply the use of telecommunication equipment and computers to optimize information relay. Engage with the speaker or listener to formulate and suggest executable solutions.

Education and Work Experience:

- *Education:* Bachelor's degree in computer science or related field or Associates Degree with equivalent work experience in a help desk setting.
- *Work Experience:* Three years of experience in a help desk or other technical customer service setting.

Industry Knowledge:

- Principles and methods for offering products or services.
- Principles and processes for providing customer and personal services.
- Operation of telecommunications and ticketing systems.
- Terms and concepts commonly expressed in the Armed Services and federal government.

Additional Requirements:

- Must be a U.S. citizen
- Must be able to obtain a favorable background check and government secret clearance
- This is an IAT Level I position which requires one of the following certifications:
 - A+ CE
 - CCNA-Security
 - CND
 - Network+ CE
 - SSCP

Location: Virtual

Job Title: Helpdesk Specialist

Starting Salary: Commensurate with education and experience

Benefits - We offer a comprehensive benefits package for Full-time Employees to include the following:

- Health, dental, vision
- Generous vacation and holiday leave
- Flexible Spending Account (medical and dependent)
- 401(k)
- Group Life insurance
- Short-term and long-term disability
- Tuition assistance and/or professional development training

The Bowen Group is an Equal Opportunity Employer, and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity or national origin.

EMPLOYEE SIGNATURE:		<i>Title:</i>	
SUPERVISOR SIGNATURE:		<i>Title:</i>	
DATE HIRED:			

The Bowen Group is an Equal Opportunity Employer

USA TRUCK

TRANSITIONING MILITARY OPPORTUNITIES

MANY VETERANS HAVE FOUND USA TRUCK TO BE THE PERFECT NEXT STEP IN THEIR CAREER AFTER THEIR MILITARY JOURNEY HAS ENDED. OUR COMPANY WAS FOUNDED BY A VETERAN AND OUR TEAM OPERATES AROUND A CORE SET OF VALUES THAT BINDS US TOGETHER. THANK YOU FOR YOUR SERVICE AND WE'D BE HONORED TO GET THE CHANCE TO WORK WITH YOU AND WELCOME YOU TO OUR TEAM.

OUR VETERAN PROGRAM MANAGER IS READY TO DISCUSS YOUR CAREER GOALS WHILE TRANSITIONING FROM MILITARY SERVICE.

Vision: To be the transportation leader that understands veterans desire to be part of a team that is 2nd To None.

Mission Statement: "To put veterans at the center of the transportation leader"

» **USA TRUCK, INC. OFFERS MANY CAREER OPPORTUNITIES THAT INCLUDE:**

- OPERATIONS
- LOGISTICS
- HUMAN RESOURCES
- MAINTENANCE
- MECHANICAL
- MANAGEMENT
- PROFESSIONAL DRIVERS
- RECRUITING
- I.T.
- AND MUCH MORE!

USA TRUCK VALUES

TEAMWORK INTEGRITY COMMITMENT TRUST ACCOUNTABILITY

USA TRUCK VETERAN PROGRAM MANAGER

EMAIL: [VETERAN@USA-TRUCK.COM](mailto:veteran@usa-truck.com)

PHONE: (479) 471-3556



USA TRUCK RECRUITING WEBSITE

[DRIVEUSATRUCK.COM](http://driveusatruck.com)

- SEARCH FOR OPEN JOBS
- APPLY

FMCSA MILITARY DRIVER PROGRAM

[WWW.FMCSA.DOT.GOV/COMMERCIAL-DRIVERS-LICENSE/MILITARY-DRIVER-PROGRAM](http://www.fmcsa.dot.gov/commercial-drivers-license/military-driver-program)

- MILITARY SKILLS TEST WAIVER PROGRAM



USA TRUCK

MILITARY TO COMMERCIAL PROGRAM

MANY VETERANS HAVE FOUND USA TRUCK TO BE THE PERFECT NEXT STEP IN THEIR CAREER AFTER THEIR MILITARY JOURNEY HAS ENDED. OUR COMPANY WAS FOUNDED BY A VETERAN AND OUR TEAM OPERATES AROUND A CORE SET OF VALUES THAT BINDS US TOGETHER. THANK YOU FOR YOUR SERVICE AND WE'D BE HONORED TO GET THE CHANCE TO WORK WITH YOU AND WELCOME YOU TO OUR TEAM.

USA TRUCK VETERAN PROGRAM MANAGER

EMAIL: [VETERAN@USA-TRUCK.COM](mailto:veteran@usa-truck.com)

PHONE: (479) 471-3556

PROGRAM HIGHLIGHTS:

- PROVIDES MILITARY VETERANS WHO ARE TRANSITIONING TO THE CIVILIAN WORKFORCE WITH A PROGRAM THAT UTILIZES THEIR TRAINING AND EXPERIENCE OPERATING MILITARY VEHICLES
- NO CONTRACTS
- MILITARY SKILLS WAIVER PROCESS CAN BE UTILIZED TO OBTAIN CLASS A CDL
 - IF WAIVER CANNOT BE OBTAINED, CDL SCHOOL SUGGESTIONS CAN BE PROVIDED
 - UP TO \$5,000 / \$25 PER WEEK PAID BY USA TRUCK FOR SCHOOL TUITION REIMBURSEMENT DIRECTLY TO THE VETERAN
- 4-6 WEEK DRIVER TRAINING PROGRAM WITH A MENTOR TO GET STARTED
- PAID \$85 PER DAY DURING TRAINING THEN PAY IS DETERMINED BY THE SPECIFIC JOB. FIRST YEAR SALARY RANGE TYPICALLY BETWEEN \$52,000 AND \$70,000
- PAID COMPETITIVE WAGES FROM THE START WITHOUT HAVING TO USE YOUR GI/POST 9-11 TO SUPPLEMENT INCOME DURING AN APPRENTICESHIP PROGRAM
- PETS ALLOWED ON TRUCKS AFTER TRAINING
- VIRTUAL WEB MEETINGS TO LEARN WHAT USA TRUCK HAS TO OFFER FOR VETERANS. NO COST OR OBLIGATIONS TO ATTEND. CONTACT OUR VETERAN PROGRAM COORDINATOR TO SCHEDULE

USA TRUCK RECRUITING WEBSITE

DRIVEUSATRUCK.COM

- SEARCH FOR OPEN JOBS
- APPLY

FMCSA MILITARY DRIVER PROGRAM

WWW.FMCSA.DOT.GOV/COMMERCIAL-DRIVERS-LICENSE/MILITARY-DRIVER-PROGRAM

- MILITARY SKILLS TEST WAIVER PROGRAM



USA TRUCK VALUES

TEAMWORK INTEGRITY
COMMITMENT
TRUST ACCOUNTABILITY





[Child & Youth Program Assist.](#)

Closes: 6/21/22

[Recreation Aid](#)

Closes: 6/22/22

[Supervisory Program Specialist](#)

Closes: 6/22/22

[Information Tech. Specialist](#)

Closes: 6/22/22

[Management Assistant](#)

Closes: 6/22/22

[Custodial Worker](#)

Closes: 6/23/22

[Food Service Worker](#)

Closes: 6/23/22

[Civil Engineer](#)

Closes: 6/23/22

[Public Safety Dispatcher](#)

Closes: 6/24/22

[Produce Department Manager](#)

Closes: 6/27/22

[Aquatics Program Manager](#)

Closes: 6/27/22

[CYS Program Associate Homework](#)

Closes: 6/27/22

[Target Systems Equipment Worker](#)

Closes: 6/28/22

[Marketing Manager](#)

Closes: 6/29/22

[Motor Vehicle Operator](#)

Closes: 6/29/22

[Social Worker](#)

Closes: 6/30/22

[Nurse Consultant](#)

Closes: 6/30/22

[Recreation Assistant](#)

Closes: 7/5/22

[Laborer \(Special Events\)](#)

Closes: 7/06/22

[Guidance Counselor](#)

Closes: 7/11/22

****Click on the job title to access the announcement****

Additional Fort Carson/Colorado Springs area positions:

[**USAJOBS Ft. Carson**](#)



Military Spouse Homefront Heroes Hiring Program

What is Wells Fargo's Homefront Heroes Hiring Program?

The Homefront Heroes Hiring (HHH) Program is designed to attract and hire spouses and domestic partners of actively serving military personnel into career opportunities through a military spouse-specific virtual hiring event and onboarding program.

Career opportunities in:

- Consumer Lending
- Consumer & Small Business Banking
- Human Resources
- Technology
- Wealth & Investment Management

Explore our lines of business: www.wellsfargojobs.com/career-areas

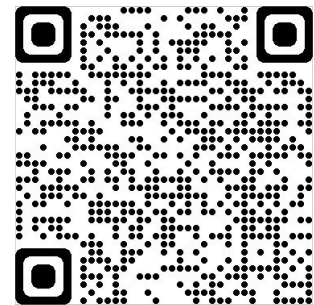
About Wells Fargo

- #25 on Diversity Inc.'s 2021 Top Companies for Diversity
- Top 5 Employer of the Quarter for Hire Heroes USA
- 2022 Military Spouse Friendly® Employer

Key Program Dates for Fall 2022

- Applications open in early June
- Final round virtual hiring events in July
- Anticipated new hire start dates of September 12th

View Open Roles



Check back often!

New positions added throughout June 2022

Learn more about the Wells Fargo [Military Spouse Homefront Heroes Hiring Program](#) and [join our Talent Community](#) today!

WELLS FARGO



YOUNG LIFE MILITARY ADMINISTRATIVE ASSISTANT - COLORADO SPRINGS, CO

Mission:

Young Life Military Administrative Assistant provides administrative support for the YL Military ministry.

Essential Duties:

- Provide specific administrative support to the Senior Leadership for military ministry.
- Provide general administrative assistance including answering phone, arranging meetings, typing letters, making copies, and responding to emails.
- Provide responsive administrative and communicative support to staff, donors, volunteers, and Board of Directors.
- Assist in planning, budgeting, and executing for staff events and conferences.
- Assisting the Senior Leadership in the development of long-range plans.
- Create and maintain staff reports, reporting requirements, and rosters.
- Assist other Field Office and Headquarters staff as needed.
- Assist in the recruitment logistics of prospective field staff.
- This description is not intended, and should not be construed, to be an exhaustive list of all responsibilities, skill, efforts or working conditions associated with this job. It is intended to be an accurate reflection of the principal job elements essential for making compensation decisions.

Education:

- Some college, business school or equivalent work experience preferred.

Working Conditions/Job Type:

- Office environment
- Part-time
- Hourly rate variable; based on experience
- Average of 20-25 hours per week.

Experience and/or Qualifications Required For The Job:

- Strong desire to serve in an administrative role.
- Enjoy working with people.
- Must have strong communication skills, both verbal and written.
- Excellent grammar, editing and proofreading skills.
- Strong organizational skills.
- Word processing skills (40-60 wpm).
- Experience with Microsoft Office Software.
- Must be a self-starter and successfully work with minimal supervision.
- Must be available to work some weekends during the year.
- Spiritual discipline, personal integrity, teachable heart, spirit of grace and ability to maintain confidentiality.
- Hourly range is \$13.14-\$16.44 per hour

Our Organizational Story:

There are over 200 military installations around the world- “home” to over 300,000 military teens. These teens move an average of seven times during their school-aged years and will say goodbye to more significant figures in their life by 18, than many will in their entire lifetime. Home isn’t a location for them, but a sense of belonging and community. The questions of identity and belonging that all teens face become even more challenging to answer in the midst of having to start over and meet new friends at each location.

This is where our field staff may be the difference in a military teen’s life by being in their world, walking alongside them, and creating a community where they experience the truth of God’s love and purpose for them. Providing a space where military teens can develop friendships and connections, it gives them a safe place to experience laughter, build hope, and generate the resiliency that life requires of us all. This position would be administrative support for our field staff.

Want to know more about our mission and culture?:

Please check out clubbeyond.org to learn how Club Beyond has been changing the lives of military teens for over 40 years!

How To Apply:

Submit an online application, including resume and cover letter, via the button below.

<https://jobs.younglife.org/young-life-military-administrative-assistant/>