

Mark Andrews
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OBJECTIVE: Seeking a position as an Armed Security Guard for Pinkerton Services

HIGHLIGHTS OF QUALIFICATIONS

- Government Secret security clearance
- Bilingual – fluent in both English and Spanish
- Superior performance award for past four years in Security Management
- Able to make difficult decisions in stressful situations

EXPERIENCE

Security

- Supervision the security of \$100 million of highly sensitive equipment
- Monitored restricted personnel in a correctional facility to ensure they remain in detention
- Experienced in handling confidential material
- Trained in diffusing hostile situations
- Certified in the use of tear gas, C-4, and TNT
- Qualified sharp shooter in small arms and assault weapons

Investigation

- Investigated security and safety violations and wrote detailed incident reports
- Proficient at research and legal report writing
- Experienced at proofreading and checking content of investigative reports

Communication

- Proven ability to communicate effectively in diverse environments
- Experienced in complex radio communications

Supervision

- Instructed, supervised and evaluated the performance of groups of up to 25
- Coordinated work assignments, evaluated performance and disciplined a four-member security team

EMPLOYMENT HISTORY

19XX-20XX	Security Specialist	U.S. Marine Corps
19XX-20XX	Warehouseman Supervisor	Micro Chemical, Inc., Denver, CO
19XX-20XX	Security Guard	Mayfield Malls, Denver, CO

EDUCATION

U.S. Marine Corps	Specialized Training: Explosives, Firearms, Leadership, Diversity, Communication	
Metro State College	42 Semester Units in Administration of Justice	Denver, CO