

<b>SFRG Meeting</b>		
Date	Time	Location
Meeting called by		
Type of meeting		
Facilitator		
Note taker		
Timekeeper		
Attendees:		
<b>Agenda Topics</b>		
Time Allotted	Presenter	
Discussion		
Conclusions		
Action items	Person Responsible	Deadline
<b>Agenda Topics</b>		
Time Allotted	Presenter	
Discussion		
Conclusions		
Action Items	Person Responsible	Deadline
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Time Allotted	Presenter	
Discussion		
Conclusion		

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