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Fort Carson Directorate of Human Resources

Mobilization and Plans Specialist

Army Installation Management Command

Department of the Army

Fort Carson, Colorado

Starting at \$54,277 (GS 9)

Permanent • Full-time

Open 05/17/2021 to 05/26/2021

Human Resources Assistant (Office Automation)

Army Installation Management Command

Department of the Army

Fort Carson, Colorado

Starting at \$39,931 (GS 6)

NTE 4 YEARS • Full-time

Open 05/18/2021 to 05/24/2021





Showroom Associate- Furniture and Home

Colorado Springs, CO 80905

Pay Rate: \$15.00-\$16.00/hour

Job Description

Job Store Staffing is hiring for a Showroom Associate for one of our creative clients located in Colorado Springs. This Company specializes in high end furniture and home decor and has been in business since 1991! They are truly passionate about what they do and are seeking someone just as passionate about home decor and interior design to join their team!

\$500 bonus after working 90 days!

The right candidate will:

Serve as the day-to-day sales showroom face for the organization

Have an entrepreneurial spirit and bring a sense of ownership to work

Easily talk to customers, make them feel welcome, help them with their design choices, and upsell

Be detail oriented, organized, and bureaucratically follow our processes

Be comfortable & confident in decision making, problem solving, and handling customer issues

Daily Responsibilities:

Assist in opening / closing tasks

Assisting customers and ringing up their purchases

Assisting with receiving, pricing, tagging, merchandising, and advertising merchandise on a daily basis

Ensuring overall cleanliness and organization of the store

Ensuring top-notch customer service to all guests

Requirements:

Ability to work a Tuesday through Saturday full-time schedule, 9:30am-6:00pm

Possess 2 years of retail experience in a furniture or home goods store retail environment or equivalent

Able to lift 50lbs

For immediate consideration, apply online by visiting jobstorestaffing.com or call Job Store Staffing at 719-574-4200 and ask for Andrea!

Assembly Associates

Colorado Springs, CO 80908

Pay Rate: \$13.00-\$15.00/hour

Job Description

Are you a hands-on individual and do you find building things satisfying? Job Store Staffing has immediate opportunities for Assembly and Manufacturing Associates in Colorado Springs! As the perfect candidate, you will enjoy supplementing your workout by lifting, bending, and pulling products to assemble. You will complete the tasks and make the customer happy by following an assembly drawing precisely, meeting time requirements, and focusing on accuracy.

Essential Duties:

Assemble finished goods

Rotate through various tasks in the production process

Package finished goods

Train new assemblers on standard operation procedures

Operate necessary machinery in the assembly process

Communicate with supervisors and peers

Responsibilities:

Follow safety rules and regulations

Maintain production and operate necessary equipment

Record production data

Clean work areas

Regular quality inspections

Requirements:

High school degree or equivalent

A stable and steady work history with at least one year of work experience

Ability to stand or walk extensively

Bring a great attitude we will teach you the rest!

For immediate consideration, apply online by visiting jobstorestaffing.com or call Job Store Staffing at 719-574-4200 and ask for Amanda!

Seasonal Material Handlers and Forklift Drivers

Fountain, CO 80917

Pay Rate: \$14.00-\$15.00/hour

Job Description

We are looking for hard-working, seasonal associates who don't mind getting their hands dirty to join our client's amazing team. Bring your **warehouse and forklift experience** to one of America s most trusted companies and make an impact. We are looking for dependable and hardworking people to join us and in a business that will always be essential. Do you have at least 1 year of experience? If so, let's talk!

Shift: Monday-Saturday 5:45am - 4:15pm or Monday-Saturday 4:30pm - 3:00am

What you'll need to be successful:

Willing and able to work any shift schedule, including nights and weekends and in any weather conditions

Ability to get your hands dirty in a dusty environment

Must be able to perform physical tasks for extended periods of time including: standing, walking, climbing, bending, pushing, pulling, and twisting over surfaces and lifting at least 50 lbs.

Able to perform all job functions safely

Coaching and a good attitude

Requirements:

Must have steel toe boots

Must be able to manual lifting up to 50lbs

Must be able to stand for 10 hours at a time

Skills:

Order Picking
Warehouse
Shipping
Receiving
Stocking
Forklift Operating

For immediate consideration, apply online by visiting jobstorestaffing.com or call Job Store Staffing at 719-574-4200 and ask for Amanda!

CNC Machinist

Colorado Springs, CO 80907

Pay Rate: \$16.00-\$22.00/hour

Job Description

We are hiring a **CNC Machinist** for an industry-leading designer and American manufacturer of machines. Our client supplies machines to a wide variety of manufacturing sectors and the machines are built to last.

All new Job Store Employees are eligible to earn a \$500 bonus before the end of September - call or text for more information.

Primary Responsibilities:

Ability to set up and calibrate fixtures prior to loading parts and programs.

Load materials, such as blocks of steel, aluminum, or plastic into CNC machines to be cut.

Download CNC programs and perform test operations to ensure parts are made to specifications. Consult supervisor about possible adjustments to operating speed based on vibrations and sounds. Ability to modify existing programs as needed.

Inspect fabricated part to make sure it is within dimensions and tolerances set. Communicate problems to supervisor and suggest improvements.

Responsible for deburring own parts.

Qualifications:

Three years minimum experience as a CNC Machinist.

Experience working with lathes is a plus.

Experience operating a surface grinder a plus

Experience working with HAAS machines is a plus.

Experience with "G" Code programming is a plus.

CNC Certification training a plus

Able to perform full setups and very light program editing at the machine.

For immediate consideration, apply online by visiting jobstorestaffing.com or call Job Store Staffing at 719-574-4200 and ask for Amanda!

Senior Test Engineer III

Colorado Springs, CO 80907 Pay Rate: \$81,800-\$107,365 Annual

Job Description

Job Store Staffing is seeking a Senior Circuit Card Test Engineer III. **This position is a Direct Hire** opportunity for a global company in the Defense, Aerospace, Security, and Medical, industries. This company is the largest provider of analog and radiation hardened technology!

Summary:

We assemble Circuit Cards and end-units for Space Applications that are out of this world. The Circuit Card Assembly (CCA) Test Engineer will develop and support electrical and environmental tests used in the production of circuit card assemblies for missions flying from land to deep space and the most extreme of environments.

Responsibilities:

On a daily basis, perform production testing of printed circuit card assemblies to include the use of electrical test instruments to characterize particular performance specifications of the unit under test, usually to customer specifications.

Develop tests and test procedures using customer specifications/drawings and application specific software as required.

Demonstrate the correlation of the software developed with production circuit card performance on automated testing equipment, and document test requirements in the appropriate documentation for the relevant equipment.

Program and/or burn-in programmable components, such as FPGA and PROM devices.

Provide consulting services on CCA and component electrical performance to members of the supply chain and process engineering groups as required.

Provide component engineering input for supply chain, reliability and quality engineering groups as required.

Support environmental testing, such as vibration and thermal cycle, including equipment programming, set-up and execution.

Develop programs for Automated Optical Inspection (AOI) of partially- and fully-populated circuit card assemblies.

Coordinating CCA Test Technicians and training manufacturing personnel on the use of instrumentation and other test equipment.

Minimum Qualifications:

Bachelor's degree in Electrical Engineering.

Five (5) + years of experience electronics testing.

Five (5) + years of experience with the full suite of Microsoft Office products - Excel, Word, Visio, Power Point, Project.

Preferred Qualifications:

Flying Probe or in-circuit testing expertise (programming, debugging and execution) on SPEA platform strongly desired.

Access database expertise strongly desired.

Mirtec AOI programming experience a definite plus.

Proficiency in Visual Basic strongly desired.

Expertise in database development and management strongly desired.

Familiarity with or expertise in CAD file formats and translation to other CAD formats preferred.

For immediate consideration, apply online by visiting jobstorestaffing.com or call Job Store Staffing at 719-574-4200 and ask for Andrea!



Cognosante is on a mission to transform our country's healthcare system. With our health and security-focused solutions, we help public sector organizations achieve the important task of providing the best possible public services to American Citizens. From Enterprise IT, Data Science, and Security Services, to full-scale Consumer Engagement and Interoperability solutions, we are moving government services forward with transformation and innovation.

Learn how we are making a difference in people's lives today!

Customer Service Representatives

Remote

Job Description

Customer Service Representatives (CSRs) provide exceptional service while answering in-bound consumer inquiries. Use basic office equipment and technology such as telephones, email, and web-based tools to perform duties. CSRs are trained on multiple systems and use these systems daily. To ensure information provided is accurate and consumers have the best possible experience all calls require the use of scripted responses.

Position is customer service focused. There are no sales involved.

Required Qualifications:

- High School diploma or GED equivalent required
- Minimum 1 year customer service/Help Desk experience preferred
- Fluent in English
- Ability to speak Spanish fluently is a plus
- Inbound call center experience a plus
- Must have demonstrated excellent listening, interpersonal and leadership skills, and the ability to organize simultaneous tasks
- Participate in training and receive certification that all required modules received a passing score

For more information and to apply, click here:

Customer Service Representative

- OR -

Bilingual Spanish Customer Service Representative

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ABOUT US

We bring the joy of teaching and learning by streaming live teaching into the classrooms and schools that do not have access to a high-quality teacher in their local zip code.

OUR TEACHERS

Provide virtual high-quality, engaging instruction via our proprietary platform to transform students' academic scores with a structured, proven approach.



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- Certified Teachers
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Startups is Hiring!

Description

Zirtual is a part of the Startups.com platform. Zirtual is a work-life balanced company that offers clients experienced, educated remote executive assistants for their personal and professional needs. Our US-based Virtual Assistants (VA) strive to meet and exceed client needs and expectations.

The **Virtual Assistant** is a vital member of Zirtual. The VA is the main point of contact with clients and will work independently with the clients. The VA will receive support from their assigned Account Supervisor, who will assist the VA<>client relationship with plan modifications, questions, and provide feedback on quality, delegation issues, and more.

The VA will provide a high-level professional administrative service by working on tasks and projects as assigned by the client, and ensuring they are executed on time and to the highest level of quality. The VA is responsible for being the main point of contact for their assigned clients, and being familiar with each client's needs and preferences. The VA must have consistent and proactive communication with clients and the Account Supervisors. Virtual Assistants are expected to be available for clients during defined East Coast (EST) or West Coast (PST) service hours of 9:00 am - 6:00 pm, send weekly usage reports, respond to all communication within a two-hour response window, maintain detailed and upto-date client profiles, and follow all Zirtual internal policies and protocols.

Location:

Remote United States (All states except California)

Essential Duties and Responsibilities:

- The VA may assist the client with:
 - Project management and organization-
 - Facilitate on-time project and goal completion
 - Personal and business calendar management-
 - Scheduling and coordinating appointments as necessary
 - Proactively monitoring the client's calendars to identify potential conflicts and ensure the team is maximizing the client's time
 - Research-
 - This may include research on events, travel, projects, etc.
 - Provide research results to the team members within an established time frame, based on best practices learned in Zirtual training and team preferences.
 - Purchases-
 - Ensuring specifications of the purchase meet the client's satisfaction.
 - Expense reporting and organization of expenses as necessary.
 - Administrative tasks-
 - This may include but is not limited to: inbox management, calendar management, transcription, standard business correspondence, research, and data entry.
 - Email inbox management-

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- This may require, among other responsibilities, responding to and organizing emails as necessary, based on specific guidelines provided by the client and in line with Zirtual policies and practices.
- Social media management and marketing
- Attend meetings virtually-
 - Draft agendas, take meeting minutes and provide follow-up as required.
- The VA must provide continuous clear communication about task status, needs, and questions to their clients. They should:
 - acknowledge all tasks assigned within the established time frame
 - ensure that they understand expected due dates, and communicate any changes or delays with the client
 - ensure the client is aware of their hour usage and renewal dates by sending a
 Weekly Usage Report, and if requested, end of day reporting
- The VA should be open to feedback from the Account Supervisor on Key Performance Indicators, task quality and time management
- The VA will reach out to the Account Supervisor whenever they need additional task support or client coverage during a vacation or illness. The Account Supervisor will facilitate assistance from other VA's.
- The VA will ensure they accurately and in real-time track all billable hours for the client in the official Zirtual time tracking system.
- Other duties as assigned.

Requirements

Desired Skills and Attributes:

- Clear, precise, excellent, proactive and professional written and verbal communication skills
- Ability to organize and effectively prioritize tasks
- Ability to multi-task with various programs and learn new programs as required
- Ability to commit to a minimum year with Zirtual
- Must have meticulous attention to detail, along with the ability to comprehend difficult tasks
- Capable of responding to stress in a fast-paced environment
- Strong interpersonal skills and ability to quickly develop working relationships
- Affable and enthusiastic attitude towards teamwork
- Internet/Web savvy
- US based

Qualifications:

- Associate's Degree, Bachelor's Degree, or a minimum of 7 years experience as an Executive Assistant to C-level executives
- Minimum of 4 years of administrative experience
- Preferred experience working with C-level executives
- Proficiency with Google Suite and Google Calendar, and fluency in Microsoft Office
- Proficiency with a task management program such as Trello or Asana

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- Preferred experience with a communication program such as Slack
- Preferred experience with a CRM platform such as SalesForce, Hubspot, or Zoho
- Preferred experience with an expense reporting program such as Quickbooks or Expensify
- Preferred experience with a travel management program such as Concur
- Preferred experience with a social media management program such as Hootsuite and Wordpress
- Reliable Internet connection, phone, and computer.
- Typing ability of at least 50 WPM with accuracy
- Available from 9:00am to 6:00pm PST Monday-Friday
- Must be legal to work in the US

Benefits

Compensation

You will be compensated as a 1099 independent contractor. VA's are paid 47% of their client's monthly plans with hourly rates averaging \$14 - \$20 per hour depending on the client mix. After 6 months tenure, VA's revenue split can increase to 50%.

Application Mechanism:

https://apply.workable.com/startups/j/4AF7843ADB/





For details and to apply:

http://www.colorado.gov/jobs

https://www.governmentjobs.com/jobs/2712146-0/soldier-and-family-readiness-specialist?fbclid=IwAR1jSiSsMPMjeHHLmPLkgvLZr6pi-1vwNLn3xF4JVa4q NPqQ5L9cn5wijw

Description of Job

This position will be located at our Denver Readiness Center. This position is part of our Army National Guard division and provide support and services to Colorado National Guard service members and their families in a variety of capacities. Specific duties include, but are not limited to:

- providing counseling and referral regarding financial issues, military medical benefits (TRICARE), legal issues, ID cards, crisis interventions, Employer Support to the guard and Reserve (ESGR), Exceptional Family Management Program (EFMP), Emergency Family Assistance (eFAC) relating to natural or man-made disasters, accessing military dependent benefits and services, make referrals to community-based resources, and a wide variety of other family-related deployment and non-deployment issues;
- establishing and maintaining contact with all deployed service members, members assigned to a Warrior
 Transition Unit, members assigned to the Recruiting Sustainment Program, and Guard member's family
 in order to offer assistance and determine any issues or concerns while maintaining a database that
 documents involvement, status, and case notes;

- establishing positive working relationships with state and local military, government, tribal and civilian
 agencies and offices, social service agencies, community services, businesses, and civic organizations
 that may be able to provide support and services to service members and families requiring the continual
 maintenance of resources, points-of-contacts, addresses, and telephone numbers so that timely and
 accurate resources are available at all times;
- assisting with obtaining and supporting Family Assistance Center volunteers, ensuring all volunteers are
 assigned duties that commensurate with their ability, talent, experience, and background and ensure they
 are trained on their responsibilities and the chain of command;
- establishing and maintaining contact with the Unit Family Program Military Command team regarding family assistance issues and operations;
- coordinating financial assistance from military, government, and civilian (community) organizations as needed to assist military families experiencing hardships;
- maintaining and updating the directory of resources, agencies, and organizations available to assist military families; and
- continuously remaining familiar with all regulations and guidance that are applicable to the operation of the Family Assistance Program.

Minimum Qualifications, Substitutions, Conditions of Employment & Appeal Rights MINIMUM QUALIFICATIONS:

- Bachelor's degree from an accredited institution in Social Services, Behavioral Science, Counseling, Social Work, Education, or closely related field.
- One year of professional experience working directly with military and/or veterans in a social or human service capacity that required specialized case management.

Substitutions:

Five years of professional experience working directly with military and/or veterans in a social or human service capacity that required specialized case management will substitute for the required education and experience requirement identified above.

Conditions of Employment:

- Frequent and routine travel within the State requiring a valid State of Colorado driver's license.
- Must pass a background and have, or be eligible to obtain and maintain a Department of Defense issued Common Access Card.
- Must be willing to submit to random drug and alcohol testing.
- Must be willing to work over 40 hours as needed.
- Must be willing to work on-call 24/7.
- Must be willing to work some weekends.



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May 25th at 3:00PM EST

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https://www.usajobs.gov/GetJob/ViewDetails/601298300

Medical Instrument Technician

https://www.usajobs.gov/GetJob/ViewDetails/600407000

Human Resources Specialist

https://www.usajobs.gov/GetJob/ViewDetails/601180000

Guidance Counselor

https://www.usajobs.gov/GetJob/ViewDetails/601620900

Security Guard

https://www.usajobs.gov/GetJob/ViewDetails/601767200

Motor Vehicle Dispatcher

https://www.usajobs.gov/GetJob/ViewDetails/601739500

Realty Specialist

https://www.usajobs.gov/GetJob/ViewDetails/602001100

Family Support Specialist (EFMP)

https://www.usajobs.gov/GetJob/ViewDetails/602294500

Additional Job Openings & full job descriptions and details at: www.USAJobs.gov search under Fort Carson for positions in on post and surrounding area.

All remote Wayfair positions are available at

https://www.wayfair.com/careers/jobs/?countrylds=7&statelds=51&gh src=d70372da2us.

Recruiter & Talent Roles

https://www.wayfair.com/careers/jobs/?teamIds=2&countryIds=7&stateIds=51&gh_src=d70372da2us

Sales & Service Roles

https://www.wayfair.com/careers/jobs/?teamIds=3&countryIds=7&stateIds=51&gh src=d70372da2us

To apply for Customer Service Consultant Roles, please visit: https://grnh.se/12e2a4ec2us

Remote Customer Service Consultant Location: Pacific, Mountain or Central Time Zone- Virtual United States.

We are not currently hiring in Eastern time zone states.

Find your new home with Wayfair! We value and honor the contributions of military veterans and spouses, and recognize the unique skills and experiences you bring. We are committed to supporting our military community by providing the necessary resources, training and support to be successful in our fast-paced environment.

At Wayfair, we care about our customers. Our award-winning Customer Service Team balances technology and human empathy to build customer trust and loyalty. From the time the customer orders with Wayfair through delivery to their home, our team works to make it easier than ever to shop for the home. The Customer Service Team works proactively in a fast-paced environment to monitor customer orders and ensure a seamless delivery to the customer. In the event a customer should contact our support team via phone, email, chat, social media, or in other ways, we empower our Customer Service Team to resolve the issue. We are passionate about our customers and work to delight them on every interaction with Wayfair.

What You'll Do

- You will troubleshoot and resolve customer service inquiries while building a relationship with the customer
- Provide service to customers seeking assistance with post-order issues such as returns, replacements, refunds, delivery status, back order inquiries, and any other issues that may arise in the order fulfillment process
- You will exceed customer satisfaction, efficiency metrics and issue resolution targets
- Continuously look for areas of improvement and communicate trends in customer calls to leadership as appropriate
- Simultaneously navigate multiple software applications and technologies
- You will demonstrate conflict management skills and maintain professional composure

What You'll Need

- Strong problem-solving skills and the ability to think analytically while working in a fast-paced environment
- · Excellent communication and relationship building skills
- Passion for helping others
- A successful track record working in a high-volume environment
- Regular and reliable attendance
- Equivalent customer-facing work experience
- Must currently reside in Central, Mountain, or Pacific time zone

About Wayfair Inc.

Wayfair is one of the world's largest online destinations for the home. Whether you work in our global headquarters in Boston or Berlin, or in our warehouses or offices throughout the world, we're reinventing the way people shop for their homes. Through our commitment to industry-leading technology and creative problem-solving, we are confident that Wayfair will be home to the most rewarding work of your career. If you're looking for rapid growth, constant learning, and dynamic challenges, then you'll find that amazing career opportunities are knocking.

No matter who you are, Wayfair is a place you can call home. We're a community of innovators, risk-takers, and trailblazers who celebrate our differences, and know that our unique perspectives make us stronger, smarter, and well-positioned for success. We value and rely on the collective voices of our employees, customers, community, and suppliers to help guide us as we build a better Wayfair – and world – for all. Every voice, every perspective matters. That's why we're proud to be an equal opportunity employer. We do not discriminate on the basis of race, color, ethnicity, ancestry, religion, sex, national origin, sexual orientation, age, citizenship status, marital status, disability, gender identity, gender expression, veteran status, or genetic information.