

# **The Job Spotlight**

**Week of December 13th to December 17th, 2021**

- . El Pomar**
- . Fountain-Fort Carson District 8**
- . GlowTouch**
- . Maximus**
- . Accounting Department**
- . H&R Block**
- . Westat**
- . NCR**
- . Northwestern Mutual**
- . Our House**
- . Travelers**
- . The Resource Exchange**
- . USAJOBS**
- . USO**





## **JOB DESCRIPTION**

<b>Position</b>	Fellow/Program Associate
<b>Reports to:</b>	Senior Vice President of Leadership/Director of the Fellowship
<b>Job Classification:</b>	Full-time, non-exempt
<b>Compensation:</b>	\$19.50 per hour Competitive benefits package included

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### **JOB DESCRIPTION:**

El Pomar Fellows serve as Program Associates for El Pomar Foundation, located in Colorado Springs, Colorado. El Pomar Foundation is a \$600 million private grant making organization dedicated to bettering the lives of the people of Colorado. The Fellowship experience develops high-achieving, service-minded, recent college graduates and early career professionals into dynamic community leaders primed to make an impact across multiple sectors. Fellows obtain valuable learning opportunities through direct exposure to Colorado's philanthropic and nonprofit arenas, targeted professional development, peer management, program oversight and connection with an engaged network of more than 300 alumni.

When grant dollars alone aren't the solution, El Pomar creates and operates programs that encourage leadership and promote community development. The primary responsibility of the Fellows is to staff and direct the Foundation's community stewardship programs and provide support to the central functions of the Foundation.

Fellows spend approximately 80% of their time on program management and 20% on leadership and professional development. Fellows are supervised by Foundation staff and report to the Senior Vice President of Leadership.

The Fellowship begins in mid-July and lasts approximately two years from the date of entry into the program. Specific entry and completion dates are based on Foundation requirements and individual considerations including future employment opportunities.

### **ESSENTIAL DUTIES AND RESPONSIBILITIES:**

- Under the direction and in collaboration with other staff members, lead El Pomar's community stewardship programs through tasks including, but not limited to: marketing and communications, event planning and coordination, meeting facilitation, assist with budget development and monitoring, strategic planning and program evaluation

- Serve as a point of contact and support person for one of El Pomar's 11 regional councils, which are responsible for the strategic distribution of \$200,000 in annual discretionary grants
- Conduct research, schedule, facilitate, and prepare materials for Council meetings
- Build relationships with nonprofit organizations through outreach and site visits
- Build and maintain positive relationships with grantees and Council members
- Review and analyze grant applications, create grant summaries and provide recommendations to the Board of Trustees under the supervision of Senior Staff members and the Grants Department
- Represent El Pomar Foundation at community events and programs throughout Colorado
- Other administrative duties assigned based on the Foundation's needs

### **LEADERSHIP/PROFESSIONAL DEVELOPMENT:**

To cultivate leadership and professional skills, Fellows participate in a number of high caliber professional development opportunities, such as:

- **Investment Challenge:** Designed to provide Fellows with an understanding of basic financial investing and personal financial skills, while also educating Fellows on the connection between the investment management of the Foundation's corpus and its annual grant making activities
- **Nonprofit Financials/Personal Finance:** A theoretical and practical tutorial of basic organizational financials that helps Fellows in the grant review process and future roles as nonprofit leaders, professionals and board members; it also provides Fellows with knowledge and tools for managing personal finances.
- **Civic Engagement:** An opportunity to learn about the philanthropic and business community through a speaker series and discussion groups
- **Outdoor Session: (optional and dependent upon availability)** A week long outdoor leadership course with Colorado Outward Bound School or other outdoor experiential organization
- **Personal Leadership/Career Development:** Leadership insights such as 360 degree feedback and behavioral self assessments supported by monthly coaching sessions
- **Personal Presence:** Through public speaking and presentations there are platforms to practice the power to persuade others to gain their cooperation and commitment
- **Coaching and Feedback:** Proven coaching strategies and feedback model designed to optimize individual and team effectiveness
- **Business Writing:** Applied practice of Foundation writing and brand standards designed to support and improve Fellows' business writing skills

### **KNOWLEDGE, SKILLS AND ABILITIES:**

- Strong leadership capability and potential, a strong work ethic and an interest in public service or civic engagement
- Strong verbal communication and writing skills
- Creativity and resourcefulness
- The highest standards of professionalism and behavior
- Personal initiative and determination
- Attention to detail and the ability to develop and work within project plans and timelines
- Flexibility and ability to work effectively under pressure
- The ability to work as a member of a team

### **QUALIFICATIONS AND PHYSICAL DEMANDS:**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. A successful candidate must be able to work in a fast-paced environment with exceptional multi-tasking

skills. Well-developed organizational, analytical and problem-solving skills are required. Applicants should be honest, confident, personable and professional.

This position requires the ability to work in a professional courteous manner with the public and honor the Foundation's recognized RITE values (Respect, Integrity, Teamwork and Excellence).

The requirements listed above are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

A successful candidate must have a bachelor's degree by start date.

Must have the ability to travel throughout the state of Colorado on official Foundation business; a valid driver's license is preferred.

It is preferred that the candidate demonstrates a connection and commitment to Colorado.

Hiring is subject to employment pre-screening (background check).



# TODAY'S MISSION: LOVE YOUR JOB

*At Fountain-Fort Carson School District 8, we are on a mission. We have a diverse team with different strengths, skills and roles. But each of us arrives each day knowing that we are part of one powerful purpose: **Working together to support kids and families, where they are today.***

## You help kids. We help you.

Regardless of position or title, you can help our students learn, grow and thrive. And we keep good people by treating our employees as professionals — and caring for them as people.

- Insurance and benefits
- Resources for physical and mental wellbeing
- Paid training
- Family-friendly culture
- Committed to safety in every school

Our team members are more than a number, an assignment or a timesheet. They are people with talents, interests and relationships — the fabric of our school system. And together, we make a difference.

## Who we are.

We are a public school district developing world-class learners in the Fountain and Fort Carson communities. Our schools are home to Colorado's most diverse learning community, including military families and children. We are committed to meeting the needs of each student, and we are known as a trusted partner to families who have children with special needs.

## YEAR-ROUND OPENINGS

All year long, we need great people. Bus drivers, food service workers, paraprofessionals, custodians, substitutes — each of these roles is mission critical.

## TEACHER OPENINGS

In addition to hiring licensed teachers from March to July, we also fill open teaching positions throughout the school year.

## Apply Today:

Learn more and  
submit your application at

**[ffc8.org/careers](https://ffc8.org/careers)**





## Multiple Remote Positions

GlowTouch, The Uncommon BPOTM, is a Louisville, KY, USA-based company that provides personalized contact center, business processing, and technology outsourcing solutions. In nearly two decades of operations, we have grown from a few employees in a single location to a global company with thousands of staff members who support an international clientele.

“Putting People First” is not just a motto; it’s who we are and what we do. We value our employees, customers, and communities. We don’t hire for jobs; we help employees map out careers with us and have an enviable employee retention rate. Many clients have been with us for decades because we go beyond their expectations. Our first client is still our client today!

Click the links below for more information and to apply.

- [Director of Marketing](#)
- [Project and Implementation Manager](#)
- [Client Services Advocate](#)
- [Customer Service Representatives](#) (There are currently 20 positions available)

# MAXIMUS Federal

**Project Title:** CSR 1

**Job Profile:** CSR 1 – Call Center

**FLSA:** Non-Exempt

**Salary Range:** \$16/hour

**Location:** Remote/BYOD

Maximus is a leading operator of government health and human services programs and has partnered with state, federal and local governments to provide critical, high-quality health and human service programs to a diverse array of communities. Operating under Maximus's founding mission of Helping Government Serve the People® since 1975, Maximus Federal Services is entirely focused on helping government agencies run programs cost-effectively and serve program constituents with improved outcomes. By being a responsible steward for government programs, we help the federal government deliver on its promises through our people, process and technology. Our focus is always on outcomes and results that connect citizens more effectively with government services.

**Job Summary:** The Customer Service Representative (CSR) provides customer support via telephone and video. The CSR will assist customers with completing at-home COVID-19 tests, review, and record test results, and ensure accurate and reliable tests. The CSR will be reviewing COVID 19 related material (job aids etc.) as instructed by Leadership. The CSR will also be responding to inbound calls related to the basic technical support and respond to FAQs.”

## **Essential Job Duties:**

- Receives video calls from customer and proctor Covid testing
- Record Test results and provide the customer with next steps
- Receives inbound calls from customers and provides answers to questions
- Makes outbound calls as requested by the client and Maximus Leadership
- Documents test results and call records, and transfers escalated calls to Tier II CSR's
- Flexibility required. CSR is able to adjust to changes in work schedules and adheres to shift requirements
- Provides responses to questions, and refers callers to alternate sources when appropriate
- Educates customer on the testing process by providing approved instructions and next steps
- Maintains knowledge of systems necessary to perform job duties.
- Reports any issues, concerns, and problems to the Call Center Supervisor.
- Meets all performance standards established for this position.
- Performs other duties as may be assigned by management
- Adhere to all PHI and PII Standards

## **Education and Experience Requirements:**

- High school diploma or GED required
- 6 months Customer service experience preferred
- Ability to communicate effectively in a professional way
- Highly effective communicator with strong ability to provide excellent customer experience.
- Strong verbal and listening skills
- Strong phone skills and data entry skills
- Strong people skills and ability to be customer service-oriented and professional with attention to detail
- Must have demonstrated excellent interpersonal skills and the ability to organize simultaneous tasks.
- Ability to perform comfortably in a fast-paced work environment.
- Ability to successfully execute many complex tasks simultaneously.
- Ability to work as a team member, as well as independently.

- Working knowledge of Microsoft office and ability to learn and utilize software applications.
- Previous experience with computers, phone systems, and headsets preferred.

**Other Requirements:**

- Must be able to work from home and comply with remote working policies and requirements.
- Flexibility - Required to work holidays, weekends and /or weekends to meet operational needs.
- Must be able to work alternate schedules.

**Bring Your Own Equipment (BYOD) – IT Requirements:**

- The Remote Worker will conduct daily activities and Leadership communications as if the employee were in an office location
- Ability to use and maintain reliable internet service. Broadband/Cable internet is recommended with a \_20\_ megabits download capability.
- Must connect an Ethernet cable directly to the router (cannot connect via Wi-Fi)
- The Remote Worker must be accessible by phone, e-mail, MS TEAMS, or voice mail within a reasonable time period during the agreed-upon work schedule
- An established and demonstrated safe and quiet work from home environment (as defined by the Remote Worker PI Policy and the Remote Worker Privacy and Security Checklist)
- The Remote Worker must check e-mail, voice mail, and IM for updates through-out the agreed-upon work schedule timeframe; these should not be accessed during non-work schedule hours.
- The Remote Worker must have a Smartphone with ability to access security applications.
- The Remote Worker must have a USB capable headset

**Physical Requirements:**

- Must be able to remain in a stationary position for an extended period.
- Able to occasionally lift, carry, or otherwise move items weighing up to 15 pounds.

**Hours of Operation:**

- Sunday to Saturday 7:00 am to 11:00 PM (CST) – Candidate must be flexible and able to work any shift within the hours of operation.





**Job Titles:** Virtual Accounting Specialist  
Virtual Accounting Specialist – NetSuite  
Virtual Accounting Supervisor  
Virtual Assistant Controller  
Virtual Controller, CPA  
Virtual Corporate Recruiter  
Virtual Implementation NetSuite Administrator  
Virtual NetSuite Implementation Accounting Specialist

**Location:** Remote – United States

**Apply:** [CLICK HERE](#) to view details about each position and to apply.

**Military Spouse Applicants:** Before submitting your application materials, please be sure to indicate your military spouse status on your cover letter and/or resume.  
AccountingDepartment.com wants to know who you are!

**About  
AccountingDepartment.com:**

Powered by people, process and technology, AccountingDepartment.com serves the businesses of entrepreneurs, forward-thinking owners and executives, government contractors, and the like by providing an entire outsourced accounting department known for a level of expertise in processes and personnel commonly unattainable by small and mid-sized businesses.

On a mission to empower businesses with accurate, timely and insightful financial data, AccountingDepartment.com's outsourced bookkeeping and controller services enable established, growing, and early-stage SMBs with between \$1 and \$50 million in revenue to access enterprise-level accounting department functionality without the corresponding prohibitive costs and infrastructure requirements typical of enterprise resources.

From our processes and procedures to the way we support and nurture our employees, our company is built on the premise that there is always a better way. We know that our company's success comes directly from our awesome employees. Our employees come from all walks of life, all areas of the country and all views and beliefs. They color our world, enhance our abilities and make us who we are. All employees are full-time, W-2 employees with benefits including generous paid time off, flexible work environments and a matching 401k program. As a virtual company, the only location we require is that you reside in the U.S. When you join our team, you aren't just getting a "new job" — you're joining a family. The AccountingDepartment.com family believes in a work-life balance, supporting individual growth both personally and professionally, and appreciating employee contributions.



We're now hiring receptionists and associate team leaders for our offices nationwide and we want to invite you to apply! As a military spouse, we know your employment needs are unique. And we're uniquely positioned to help you find the right fit.

**Why H&R Block is a great fit for military spouses:**

- Our seasonal jobs provide freedom and flexibility that enable you to earn extra income when your schedule allows.
- Moving soon? We have 12,000 locations across the US, including most military bases.
- Whether you're here for a season, or ready to take on a new career, we have a path for you.
- You'll make connections with your team and clients that can grow into a support community.

We could go on, but this is about you. We look for people who act boldly, crave tough problems, demand high standards, and value winning as a team. Sound like you? We think so and we know the value you'll bring to our clients and team.

We've made it easier than ever for military spouses to apply for a role at a nearby H&R Block office. Visit [hrblock.avature.net/militaryspouse](https://hrblock.avature.net/militaryspouse) and submit your info. We'll get you squared away from there!

**I'm Interested**

You can apply to any of our open positions at [hrblock.com/careers](https://hrblock.com/careers).

Thank you,

H&R Block

**World's Best Employers**  
2020 & 2021, Forbes

**Best Employers for New Grads**  
2018-2021, Forbes

**Best Employers for Diversity**  
2018-2021, Forbes

**Best Places to Work for LGBTQ Equality**  
2020 & 2021, Human Rights Campaign

This is not an offer of employment. Additional hiring criteria apply. Not able to access the links above? Copy and paste the following into web browser: <https://www.hrblock.com/careers/job-opportunities/>.



# Westat<sup>®</sup>

Job Title: Project Recruiting Manager

Location: Remote (Must reside in the United States)

Apply: Westat invites job seekers to [CLICK HERE](#) for detailed information about job responsibilities, qualifications, benefits program, pay range and instructions to apply.

Military Spouses: Military spouse applicants are highly encouraged to self-identify on application materials submitted for this position.

About Westat: Westat is an employee-owned corporation providing research services to agencies of the U.S. Government, as well as businesses, foundations, and state and local governments. Westat's research, technical, and administrative staff of more than 2,000 is located at our headquarters in Rockville, Maryland, near Washington, DC.

# It's **field training** without the **fatigue** *(or the fatigues)*



Soldier, your next mission is to join our Field Service Technician Training and continue your career as an NCR customer engineer.



## Field Service Technician (Customer Engineer)

**Send  
Resume:**

[Tanja.cortan@ncr.com](mailto:Tanja.cortan@ncr.com)

### Hiring Locations

Denver, CO

Fort Collins

Aurora, CO

Colorado Springs

### Field Services Technician

This role is an extremely military friendly job, where you'll service retail and financial hardware, perform software reloads and part replacements, and communicate across teams to resolve issues. Our clients are restaurants, shops, banks, and airports. Your skills make sure we can assist them in the ways they need it the most.

- Be our go-to when there's a problem or incident. You'll respond to all customer concerns by handling them, or by pulling in the proper associate, making sure things are fully resolved to the customer's liking (in compliance with agreed upon Service Level Agreements, of course).
- Unbridle your manual skills to make repairs and replace components on equipment such as PCs, workstations, kiosks, peripherals, printers, POS systems, and ATMs. You'll also be assisting in site preparation, including installation of cable and the staging and testing of equipment.

### SKILLS

- Mechanical - Fix it skills (Networks, equipment or cars) - You will use tools for this job!
- Lift - You can lift heavy equipment
- Drive - You like to drive and go where the problems are
- Shifts - Work rotating shifts



# Northwestern Mutual is Hiring!

**For over 150 years**, Northwestern Mutual Greater Colorado has helped families and businesses across achieve financial security. Our version of financial planning brings risk management and wealth management strategies together, so our clients can do the things that matter most, with the ones who matter most. And we'll be there to guide them every step of the way.

## Careers with Impact



Get rewarded for work with flexibility and income potential



Flexible work schedule to fit your life



Training and support

Unlimited growth potential



Work with and learn from experienced financial advisors



*"Military people are self-disciplined, driven and naturally passionate about helping other people. Those skills are what it takes to be a successful financial representative."*

–Kevin Kaveney | Managing Partner | Colorado Springs, CO  
U.S. Army | Army Ranger 1996 – 2003

### Our Local and National Partners:



**HIRING OUR  
HEROES**



**DoD SKILLBRIDGE**

**Prep Connect 360**

**Contact: Kelli Klitzke**, Director of Recruiting and Development  
**P: 719-627-5530** | **E: kelli.klitzke@nm.com**







### **Skills and Activity Mentor**

**\$15.50/hr**

**Part-time, Monday - Friday 9:00am – 2:00pm**

**Flexible work schedule- Offering experience in Human Services, Cognitive Disabilities, Education and Health Care.**

Our House is a local non-profit with the belief that all individuals with disabilities have the right to be treated with dignity, grow to their full potential, and enjoy personal interests in an atmosphere of safety, respect, and integrity. Our Providers spend their day assisting adults with disabilities to become more independent, give back to their community, and improve their social skills in a safe, supportive environment. Experience working with or advocating for adults with intellectual and developmental disabilities preferred, high school diploma or its equivalent preferred.

### **Responsibilities**

- Responsible for daily activities, welfare, progress, supervision, and learning experiences of persons receiving services (PRS).
- Planned daily activities can include but are not limited to volunteer work, vocational trainings, exercise for health and wellness, arts and crafts, games that encourage critical thinking, and strategies that teach life skills such as cooking, cleaning, self-control, hygiene, etc.
- Assist in creating purposeful and meaningful individualized programming based on PRS' personal interests and needs, as well as identified goals.
- Attend and participate in all required trainings and meetings that will promote increased ability to work with PRS and/or understand the role as an S&A Mentor.
- Be willing to assist with activities of daily living (ADL's) including but not limited to cleaning face, brushing hair and teeth, assisting with clothes, feeding, toileting, changing.
- Actively engage and provide support for PRS to fully participate in daily activities.
- Attend and participate in all required trainings and meetings that will promote increased ability to work with PRS and/or understand the role as an S&A Mentor.
- Document and report incidents appropriately with the given time frame.
- Document the daily services provided, activities participated in, and progress toward goals.

### **Requirements**

- Must be willing to take and pass background checks, take and pass drug screen.
- Must be able to lift a minimum of 50lbs; if required.
- Must have reliable transportation.
- Must have current CPR and first-aid certification.
- Must be 18 years of age or older.

**Positions at North Location: 6750 N. Union Blvd, 80918**

**Apply at [www.ourhouseinc.org](http://www.ourhouseinc.org)**



### **Skills and Activity Provider**

**\$16.00/hr**

**Part-time - Monday – Friday: 9:00am – 2:00pm**

### **Flexible work schedule- Voluntary Benefits- Offering experience in Human Services, Cognitive Disabilities, Education and Health Care.**

Our House is a local non-profit with the belief that all individuals with disabilities have the right to be treated with dignity, grow to their full potential, and enjoy personal interests in an atmosphere of safety, respect, and integrity. Our Providers spend their day assisting adults with disabilities to become more independent, give back to their community, and improve their social skills in a safe, supportive environment. Experience working with or advocating for adults with intellectual and developmental disabilities preferred, high school diploma or its equivalent preferred.

### **Responsibilities**

- Responsible for daily activities, welfare, progress, supervision, and learning experiences of persons receiving services (PRS).
- Planned daily activities can include but are not limited to volunteer work, vocational trainings, exercise for health and wellness, arts and crafts, games that encourage critical thinking, and strategies that teach life skills such as cooking, cleaning, self-control, hygiene, etc.
- Assist in creating purposeful and meaningful individualized programming based on PRS' personal interests and needs, as well as identified goals.
- Attend and participate in all required trainings and meetings that will promote increased ability to work with PRS and/or understand the role as an S&A Provider.
- Transport PRS to and from planned daily activities within the community.
- Be willing to assist with activities of daily living (ADL's) including but not limited to cleaning face, brushing hair and teeth, assisting with clothes, feeding, toileting, changing.
- Be willing to work at different locations as needed in an S&A Provider capacity.
- Actively engage and provide support for PRS to fully participate in daily activities.
- Attend and participate in all required trainings and meetings that will promote increased ability to work with PRS and/or understand the role as an S&A Provider.
- Document and report incidents appropriately with the given time frame.
- Document the daily services provided, activities participated in, and progress toward goals.

### **Requirements**

- Must be willing to take and pass background checks, take and pass drug screen
- Must be able to lift a minimum of 50lbs; if required.
- Must have valid driver's license a good driving record.
- Must have a vehicle in good working order with insurance and registration.
- Must provide transportation to meet the needs of PRS to community activities.
- Must have current CPR and first-aid certification.
- Must be 21 years of age or older.

**Positions at North Location: 6750 N. Union Blvd, 80918**

**Apply at [www.ourhouseinc.org](http://www.ourhouseinc.org)**



## **RECRUITING COORDINATOR**

### **Position Summary**

The Recruiting Coordinator is responsible for developing recruitment sources as well as interviewing and participating in selection and training of new staff. Duties include implementing recruiting systems, processes, and assisting new staff through the onboarding process. The Recruiting Coordinator is a representative of Our House Inc. and is expected to professionally represent the organization's mission and purpose.

### **Responsibilities**

- Work closely with leadership team to accomplish recruitment initiatives.
- Assists in preparing internship and volunteer opportunities and managing those programs.
- Plan and coordinate recruitment programs and promotional activities for recruitment.
- Monitor and maintain job postings on internal and external job boards and posting sites.
- Utilize appropriate media to connect with various audiences to meet staffing needs.
- Assist in determining current and future hiring needs and developing potential candidates.
- Review and evaluate applications for organization positions and appropriate qualifications.
- Conduct preliminary interviews and refer selected candidates to hiring authority.
- Provide prospective staff with overview of organization policies, procedures, culture, and values.
- Provide offers to candidates with reporting dates and guide through the onboarding process.
- Participate in training for new staff, volunteers, and interns.
- Conduct new hire training for new staff hired on with the organization.
- Conduct exit interviews for staff leaving the organization.
- Maintain relationships with current staff to keep them aware of activities and information.
- Improve organization attractiveness by recommending new policies and practices, monitoring job offers and compensation practices, and emphasizing benefits and perks.
- Participate in planning and execution of staff appreciation and training events.
- Set priorities, develop a work schedule, monitor progress towards goals, and track details, data, information, and activities.
- Use computer word processing, spreadsheet, and database software to prepare reports, memos, and documents.
- Participate in developing and managing agency's training calendar.
- Assist in recruitment and onboarding of new individuals in services, as needed.
- Perform general clerical duties to include but not limited to: photocopying, faxing, emails, filing, shredding, answering phones, supplies inventory ordering and receiving, as necessary.
- Other duties as assigned.

### **Requirements**

- Must take drug screen and pass.
- Must be willing to take and pass background checks.
- Must be in good physical, mental and emotional health.
- Must be able to lift a minimum of 50lbs; if required.
- Must have a general knowledge and experience with Microsoft Office programs.
- Strong organization and time management skills required.
- Must be 21 years of age or older.

### **Qualifications**

- Office administration certificate or two years related experience preferred.



- Associate's degree within the human services field or office administration desired; or equivalent experience.
- Ability to follow instruction, work independently, and complete assigned tasks in a timely manner.
- A friendly demeanor with excellent interpersonal and communication skills.
- Must be able to work independently and as a team.
- The ability to maintain a professional appearance and work attire.
- Must have current CPR and First Aid certification.
- Comfortable being around individuals with a variety of disabilities, including seizure disorders, individuals with behavioral needs, etc.
- Strong critical problem-solving skills and decision-making skills.

**Salary: \$35,000/year**

**Monday – Friday**

**8:00am – 4:00pm**

**Upon Hire:**

- Paid time off- 80 hours PTO with 60-hour cap at any given time, up to 60 hours can be rolled over to the next year (opt-in not needed)
- Paid Holidays-
- Access to a contracted primary care physician- employee pays \$20 copay for service, available on site once a month, available 24/7 via texting, video conferencing or telephone.

**1 year of employment**

- eligible for a 401K where employer matches up to 3%, employee must work for 3 years to 100% invested

**1st of the month after date of hire:**

- Voluntary benefits (anthem,assurity) offers dental, vision, accident, critical illness employee pays 100% of premium which is deducted from payroll pre-tax (opt-in or waive)
- Short-term/long-term disability insurance
- Life Insurance with a 25,000 basic term policy + additional 25,000 for accidental death or dismemberment (no opt-in needed)

**Medical benefits**

- Our house covers 100% of bronze plan, around 90% of gold plan-4300-6000 annual benefit (opt-in or waive)

# Imagine

## A DIFFERENT CALL OF DUTY

For more than 165 years Travelers has earned a reputation as a leader in personal, business and specialty insurance because we take care of our customers. When you work at Travelers, life's most important moments become your life's work. That means helping families feel secure, businesses to prosper, knowing that you've made a difference, and feeling like you belong to something bigger. It also means being part of a team comprised of 30,000 + talented and passionate people that's evolving to meet changing needs – from customer service to data science and beyond. If that's more than you imagined in an insurance career, it's time to join us at Travelers.

As a "Military Friendly Employer," we greatly value the leadership, discipline and skills that transitioning military servicemen and women can bring to our company. Working with us provides the training you need to transition into a new career, the rewards you deserve for top performance, and every opportunity to succeed as part of our growing community of veterans. Find out how you can join us now.

### WHY TRAVELERS?

- ▶ **IMPACT** - ability to influence the business, your peers, the place
- ▶ **PEOPLE** - great colleagues, collaborative work environment
- ▶ **VARIETY** - work on diverse projects on cross-functional business teams
- ▶ **POSITIVE CULTURE** - work hard and have fun doing it
- ▶ **TRAINING & SUPPORT** - learn the skills and get the support you need to succeed

### CAREER OPPORTUNITIES

- ▶ Medical, dental and vision coverage from the first day of employment
- ▶ Company-funded pension plan and matching 401(k)
- ▶ Job locations across the country
- ▶ Eight Diversity Networks, including Military & Veterans
- ▶ Career development and training programs
- ▶ Exceptional pay-for-performance program
- ▶ 20 days of PTO
- ▶ Wellness Programs including fitness center discounts, flu shots, and more
- ▶ Over 200,000 volunteer hours in local communities

#### ▶ Catastrophe Responders

#### ▶ Claim

#### ▶ Customer Service

#### ▶ Cybersecurity

#### ▶ Finance

#### ▶ Human Resources

#### ▶ Technology

#### ▶ Investigators

#### ▶ Nurses

#### ▶ Operations

#### ▶ Risk Control

#### ▶ Underwriting

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Team TRE!



# We're looking for YOU!

## [www.tre.org/careers](http://www.tre.org/careers)

The people we serve come from all walks of life and backgrounds. YOU can make a difference in their lives and meet the growing needs in our community!

### Here's what you can expect when you join Team TRE:



**Competitive salaries** to attract, and keep, top-quality talent.



**Valuable benefits** start after 30 days; Medical premiums paid up to 90%, Dental, Life, Pet insurance and more; 401k eligibility and employer match after 90 days.



**Generous PTO** plus 10 paid holidays per year and enjoy your birthday off, paid!



**Flexible work environment** with the ability to create your own schedule, half-day Fridays, and the tools to succeed in a mobile workspace.



**Collaborative workplace culture** with employee-led committees from Gardening to Diversity, Equity, and Inclusion; employee appreciation giveaways, contests, peer recognition, and more.



If you are looking for a rewarding career and have a heart for people, please visit [www.tre.org/careers](http://www.tre.org/careers) and apply today!



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*Empowering People. Strengthening Families. Building Inclusive Communities.*



## **TRE-The Resource Exchange**

### **Non-Profit Organization**

#### **Resource Navigator:**

<https://www.paycomonline.net/v4/ats/web.php/jobs/ViewJobDetails?job=44219&clientkey=AF5A6AEFFF3CC17B0A5738316D0C1C4B>

#### **Respite Programs Assistant:**

<https://www.paycomonline.net/v4/ats/web.php/jobs/ViewJobDetails?job=43633&clientkey=AF5A6AEFFF3CC17B0A5738316D0C1C4B>

#### **Case Aide:**

<https://www.paycomonline.net/v4/ats/web.php/jobs/ViewJobDetails?job=42993&clientkey=AF5A6AEFFF3CC17B0A5738316D0C1C4B&jpt=89940d48e67fe4907af2815842946094>

#### **Developmental Interventionist III:**

<https://www.paycomonline.net/v4/ats/web.php/jobs/ViewJobDetails?job=42854&clientkey=AF5A6AEFFF3CC17B0A5738316D0C1C4B&jpt=89940d48e67fe4907af2815842946094>

#### **Intake Coordinator:**

<https://www.paycomonline.net/v4/ats/web.php/jobs/ViewJobDetails?job=41675&clientkey=AF5A6AEFFF3CC17B0A5738316D0C1C4B>

#### **Early Childhood Mental Health Regional Consultant:**

<https://www.paycomonline.net/v4/ats/web.php/jobs/ViewJobDetails?job=42083&clientkey=AF5A6AEFFF3CC17B0A5738316D0C1C4B>

#### **PAR Coordinator:**

<https://www.paycomonline.net/v4/ats/web.php/jobs/ViewJobDetails?job=41956&clientkey=AF5A6AEFFF3CC17B0A5738316D0C1C4B>

#### **Enrollment Coordinator:**

<https://www.paycomonline.net/v4/ats/web.php/jobs/ViewJobDetails?job=40624&clientkey=AF5A6AEFFF3CC17B0A5738316D0C1C4B>

#### **Multi-Region Service Coordinator:**

<https://www.paycomonline.net/v4/ats/web.php/jobs/ViewJobDetails?job=39702&clientkey=AF5A6AEFFF3CC17B0A5738316D0C1C4B&jpt=89940d48e67fe4907af2815842946094>

#### **Early Intervention, Occupational Therapist:**

<https://www.paycomonline.net/v4/ats/web.php/jobs/ViewJobDetails?job=39082&clientkey=AF5A6AEFFF3CC17B0A5738316D0C1C4B>

#### **Early Childhood Mental Health Consultant:**

<https://www.paycomonline.net/v4/ats/web.php/jobs/ViewJobDetails?job=39073&clientkey=AF5A6AEFFF3CC17B0A5738316D0C1C4B>

#### **Case Management Service Coordinator:**

<https://www.paycomonline.net/v4/ats/web.php/jobs/ViewJobDetails?job=28943&clientkey=AF5A6AEFFF3CC17B0A5738316D0C1C4B>



[IT Specialist](#)

Closes: 12/21/21

[Social Worker \(Clinical\)](#)

Closes: 12/21/21

[Human Resources Assist.](#)

Closes: 12/21/21

[Biological Science Tech.](#)

Closes: 12/22/21

[Diagnostic Radiologic Tech.](#)

Closes: 12/22/21

[Dental Assistant](#)

Closes: 12/22/21

[Recreation Aid](#)

Closes: 12/22/21

[Biological Science Tech.](#)

Closes: 12/22/21

[Financial Systems Analyst](#)

Closes: 12/22/21

[Custodial Worker](#)

Closes: 12/23/21

[Health Systems Specialist](#)

Closes: 12/23/21

[CYS Program Assoc. Tech Lab](#)

Closes: 12/27/21

[Health Technician](#)

Closes: 12/28/21

[Operating Room Nursing Assist.](#)

Closes: 12/28/21

[Medical Supply Tech. \(CMS\)](#)

Closes: 12/29/21

[Laborer \(Special Events\)](#)

Closes: 12/30/21

**\*\*Click on the job title to access the announcement\*\***

**Additional Fort Carson/Colorado Springs area positions:**

[USAJOBS Ft. Carson](#)





# **USO COLORADO PATHFINDER NETWORKING SOCIAL**

**JANUARY 12TH, 2022**

**Time: 4-6pm**

**LOCATION: HOTEL ELEGANTE'  
2886 S. CIRCLE DRIVE,  
COLORADO SPRINGS, CO 80906**

[uso-colorado-pathfinders.ticketleap.com/uso-colorado-pathfinders-january/](https://uso-colorado-pathfinders.ticketleap.com/uso-colorado-pathfinders-january/)



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